

# RETAIL TAKE BACK GUIDELINES

## PROGRAM BACKGROUND

Funded by a grant from the California Integrated Waste Management Board, the Universal Waste Retail Take Back Program is designed to make proper disposal of universal waste more convenient to the public. In 2006, households and businesses were prohibited from throwing away common household items that contain harmful components such as batteries, fluorescent lamps, electronic devices, etc. The program is designed to encourage point-of-purchase recycling, where customers recycle products at the same place they purchased them.

## COLLECTION

- Two, five gallons buckets are provided to collect household batteries.
- Two, 10 gallon boxes with lids are provided to collect compact fluorescents.
- If collecting fluorescent tubes, please reuse large boxes from your store.
- Ensure Universal Waste label is placed on collection buckets and boxes.
- Can store universal wastes for up to one year before disposing.

## DISPOSAL

- Free of charge.
- Fill out and fax disposal form—include amount of batteries (est. gallons) & number of bulbs and tubes that are being disposed.
- Drop-off Days: 1st & 3rd Wednesday of every month, 10am-2pm
- Take batteries to San Mateo County Household Hazardous Waste (HHW) Facility  
- 20 Tower Rd., San Mateo (Off of 92 & Ralston)

## OUTREACH/ADVERTISING

- In-store signs provided
- Newspaper advertisements
- Business poster of retailer take-back partners
- Flyers
- Websites — [www.flowstobay.org](http://www.flowstobay.org), [www.recycleworks.org](http://www.recycleworks.org), [www.earth911.org](http://www.earth911.org)
- Press release with PG&E
- Newsletter articles
- Calendar insert
- Tabling events

## CONTACTS

<b>San Mateo County Retail Take-Pack Program</b>	<b>Battery Disposal</b>
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