



Please follow the subsequent guidelines for storage, hauling and drop-off procedures for fluorescent lights and batteries collected at your facility:

Storage

You may store universal waste (i.e. fluorescent lights and batteries) at your facility for *up to one year* from the accumulation start date. Be sure to have a Universal Waste Label with the date that waste was first accumulated on all storage buckets and boxes containing fluorescent lights and batteries.

Take-Back Partner Drop-off Procedures:

1. To schedule a drop-off appointment, fill out a Drop-off Request form (see next page).
2. On the form, itemize the types of fluorescent lights and pounds of batteries collected at your facility that you will be disposing of at the HHW facility (FREE OF CHARGE).
3. Choose a drop-off date on the 1st or 3rd Wednesday of each month.
4. Fax or email the form to the contact below.
 - You will be contacted within 72 hours by phone or fax to confirm the drop-off date, time, and location.
5. Bring the collected waste to the HHW facility on the scheduled drop-off date.

**APPOINTMENT
CONTACT:**

Priscilla Peterson, PSC
Phone: 1-800-207-8222
Fax Number: (916) 351-1707
Email: cesqsanmateo@pscnow.com

**DROP-OFF
TIME & LOCATION:**

The 1st and 3rd Wednesday of each month, 10am-2pm
32 Tower Road, San Mateo 94402

Hauling

The County's Household Hazardous Waste Program (HHW) will accept residential waste from partner agencies, only *after* a drop-off appointment is scheduled. The waste shall be transported to HHW by the agency in their vehicle or by contracting with a registered waste hauler (there will be a charge for this option). If the agency is self-transporting, they may not transport more than 27 gallons or 220 pounds per vehicle. Larger volumes will require a registered waste hauler or contact HHW for other options.

Note: Agencies utilizing a registered waste hauler must comply with hazardous waste transport regulations, including manifest requirements.

Questions?

Contact: Wes Won – 650-655-6217 – wwon@co.sanmateo.ca.us

Web: www.flowstobay.org/recyclingpartners

- find additional forms and program details on this link



TO MAKE AN APPOINTMENT FAX OR EMAIL THIS FORM TO:
Priscilla Peterson at (916) 351-1707 or cesqgsanmateo@pscnw.com

Agency Name: _____ Date: _____

Address: _____ Phone: _____

_____ Fax #: _____

Contact Name: _____ Phone: _____

DESIRED DROP OFF DATE (remember - only the 1st or 3rd Wednesday of each month): _____

WASTE INVENTORY	#
Compact Fluorescent Light Bulbs (CFL's)	
2 ft. fluorescent tubes	
4 ft. fluorescent tubes	
6 ft. fluorescent tubes	
8 ft. fluorescent tubes	
U-bend fluorescent tubes	
Circle fluorescent tubes	
Batteries	lbs.
Other _____	
Other _____	
TOTAL VOLUME CAN NOT EXCEED 220 LBS OR 27 GALLONS	

HHW Use Only: (NO CHARGE TO AGENCY)

Date Received: _____

Date of Scheduled Appointment: _____

Location of Appointment Scheduled: _____

Date Agency Contacted: _____