

**CII Subcommittee Agenda
February 19, 2009
- 1:00 to 2:30 p.m.
Millbrae Community Center Conference Room
477 Lincoln Circle - Millbrae**

1. **Introductions, Announcements, Changes to Agenda, Approve December Meeting Summary - 5 min.** *Ward Donnelly*

2. **Update on Pollution Prevention Group's Activities – 10 min.** *Whomever*
OUTCOME: Obtain update.

3. **Water Board Staff's Increased Field Presence Regarding Construction Sites, Complaint Investigations, and Boat Yards - 5 min.** *Fred Jarvis*
OUTCOME: Obtain information.

4. **Update on San Mateo County's Efforts to Better Control Discharges from Mobile Food Processing Units – 10 min.** *Dermot Casey/
Everyone*
OUTCOME: Obtain information about recent initiatives.

5. **Review of Revised Municipal Regional Stormwater Permit's Sections on Industrial and Commercial Site Controls, Illicit Discharge Detection and Elimination, and Exempted and Conditionally Exempted Discharges – 20 min.** *Fred/
Everyone*
OUTCOME: Improve understanding of these draft permit sections and agree on process for soliciting suggestions for permit improvements.

6. **Update on TAC Meeting and Any Other Matters That Affect CII Not Covered Elsewhere - 10 min.** *Matt Fabry*
OUTCOME: Obtain information.

7. **Training Work Group Projects – 10 min.** *Fred/
Dermot Casey/
Work Group
Members/
Everyone*
OUTCOME: Obtain update on projects.

8. **Share Information on Illicit Discharge and Industrial/Commercial Inspection Problems – 15 min.** *everyone*
OUTCOME: Identify common problems and gain information on successful ways to resolve them.

9. **Agree on Next Meeting Date of April 16 and Topics – 5 min.** *everyone*

DRAFT CII Subcommittee Report

Meeting Date: December 11, 2008

Subcommittee Action: Agreed to move the meetings to the third Thursdays every other month to avoid conflicts with the Watershed and Monitoring Subcommittee meetings.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **TAC Meeting.** The Regional Water Board's proposed listing of water bodies in San Mateo County as impaired by trash and other pollutants was discussed. The TAC agreed to make it easier for cities to charge for reimbursement under AB 348 for expenses tied to motor vehicles and street infrastructure. There was also an update on efforts to develop Proposition 84 grant applications.
- **Metal Storm Drain Inlet Markers.** The County is considering the purchase and installation of metal storm drain inlet markers, which could be reimbursable under funds collected for the vehicle registration fees. The county has found that that the thermoplastic stencils are cracking and chipping and a more durable marker has merit. It was also recommended that the possibility of a group purchase of metal markers be considered by the Municipal Maintenance Subcommittee.
- **MRP.** The Regional Water Board staff plans to release the draft permit for public comment in January and to adopt the permit before the end of June. The permit will not require street sweeping or storm drain cleaning because municipalities will perform these functions anyway. The upcoming draft permit will not include the annual report form, and the reporting information will be decided following the permit's adoption. SCVURPPP prepared proactively a draft of the information it believes should be collected and available to document permit compliance for industrial and commercial inspections, illicit discharge detection and elimination activities, and construction inspections. The industrial and commercial inspections and illicit discharge detection and elimination information was contained in the CII agenda packet. This information is intended to be reviewed and commented on by BASMAA members and then used to further discussions with the Regional Water Board staff regarding reporting. It was suggested that in order to comment, the information that SMCWPPP currently collects should be compared with the information that SCVURPPP is recommending be collected.
- **Bay Area Pollution Prevention Group (BAPPG).** The Bay-Friendly Landscaping and Gardening coalition is looking for new members to help promote a sustainable approach to designing, constructing, and maintaining landscaping. BAPPG will sponsor a dental amalgam workshop on January 14. Contact Mike Auer at USD for reservations. EBMUD gave a presentation on their Mercury Reduction Program for Educational Institutions.
- **Mobile Food Processing Units.** Michelle Bilodeau (650 372-6204 - mbilodeau@co.sanmateo.ca.us) explained that there are 282 permitted mobile food operators within San Mateo County. Each of them is supposed to work out of a central commissary where food is prepared and the vehicles are cleaned and stored. Under the retail food program County Environmental Health inspects commissaries located in San Mateo County, but some of the mobile food operators have commissaries located in other counties. These businesses need an annual permit and a sticker that County Environmental Health charges for. Dermot believes that a nominal \$10 to \$15 per year fee could also be included as a charge for a stormwater sticker and processing the agreement and BMPs included in the agenda packet. County Environmental Health can charge at the rate of \$141/hour for reinspections of mobile food operators when a complaint has been received. Michelle's experience is that it would be hard to collect the reinspection fee, and County Environmental Health is never able to collect reinspection fees from unpermitted mobile businesses, such as ice cream carts. If inspectors see problems, they should notify

Michelle. Mobile food operators are not supposed to park anywhere for more than 30 minutes. They are supposed to follow a route sheet and have rest room agreements. Further, technically they should have business licenses from each city where they do business. It was recommended that if San Mateo County Health adopts something like what Alameda County is proposing for stormwater, Michelle would like to make sure that people do not park their mobile food vehicle at home and that they have an approved source of water. The truck or cart should be taken back daily to the commissary for cleaning and overnight storage. Results of mobile food operator inspections are on line.

- **Inspector Training.** The Training Work Group recommends that new and existing inspectors receive training. The training should be scheduled for the end of May or June. Rob Lecel offered to try to reserve the City of South San Francisco's corporation yard for the training similar to the training done there in March 2006.

Subcommittee Work That Affects Other Subcommittees: The possibility of a group purchase of metal markers should be considered by the Municipal Maintenance Subcommittee.

Next Steps: Training Work Group will start planning the training workshop. In addition, it will reevaluate the need for a Compliance Program and Enforcement Response Plan once the draft MRP is available for comment. The inspection data lists should be evaluated to identify data that is currently collected.

Next Meeting Date: Subcommittee will meet on February 19, 2009 at 1:00 pm.

CII Subcommittee Attendance – 2008/09

Name	Agency	PHONE	FAX No.	E-Mail	Aug.	Oct.	Dec	Feb	April	June
	City of Atherton									
Bozhena Palatnik Gilbert Yau	City of Belmont	659 593-7463		Bpalatnik@Belmont.gov	√	√	√			
Matt Fabry	City of Brisbane	415 508-2134	415 467-5547	mfabry@ci.brisbane.ca.	√		√			
Kiley Kinnon	City of Burlingame	342-3727	342-3712	kiley.kinnon@veoliawater na.com			√			
Eva Justimbaste	City of Burlingame	342-3727	342-3712	eva.justimbaste@veoliaw aterna.com	√	√				
Muneer Ahmed	City of Colma	757-8888	757-8890	Muneer.ahmed@colma.c a.us						
Ward Donnelly	City of Daly City	991-8208	991-8220	wdonnelly@dalcity.org	√	√	√			
Cynthia Royer	City of Daly City	991-8203	991-8220	Croyer@dalcity.org						
John Latu	City of East Palo	853-3165		jlatu@cityofepa.org						
Norm Dorais	City of Foster City	286-3279	349-7204	ndorais@fostercity.org						
Gary Whelen/ Tom Jahns	City of Half Moon	726-88260								
Jen Chen	Town of Hillsborough									
John Simonetti	City of Menlo Park	321-0384	321-4265							
Virginia Parks/ Jennifer Ng	City of Menlo Park	330-6752 330-6743		vkfparks@menlopark.org	√		√			
Catherine Allin	City of Millbrae	259-2470	259-2398	callin@ci.millbrae.ca.us	√		√			
Kevin Cesar	City of Millbrae	222-0545		kcesar@ci.millbrae.ca.us		√				
Raymund Donguines	City of Pacifica	738-3767	738-3003	donguinesr@ci. pacifica.ca.us	√					
Jason Lo	City of Pacifica	738-7456		lo@ci.pacifica.ca.us			√			
	Town of Portola Valley									
Gary Lepori	City of Redwood	780-7472		glepori@redwoodcity.org						
Ray Bartolo	City of Redwood			rbartolo@redwoodcity.org						
Gino Quinn	City of San Bruno									
	City of San Carlos									
Vern Bessey	City of San Mateo	522-7342	522-7351	vbessey@cityofsanmateo.org						
Alan Atwater	City of San Mateo	522-7343	522-7351	AAAtwater@cityofsanmateo.org		√	√			
Rob Lecel	City of San Mateo	522-7344	522-7351	RLecel@cityofsanmateo.org		√				
Rob Lecel	City of So. San Francisco	829-3882	829-3855	rob.lecel@ssf.net			√			
Long Votran	City of So. San Fran	829-3880	829-3855	Long.votran@ssf.net			√			
	Town of Woodside									
Dermot Casey	County of San Mateo	363-4957	363-7337	djcasey@co.sanmateo.ca.us	√	√	√			
Matt Fabry	SMCWPPP Coordinator	415 508-2134	415 467-5547	mfabry@ci.brisbane.ca.	√		√			
Michael Li	SBSA	594-8411 Ext. 139	591-7122	mli@sbsa.org	√	√				
Norm Domingo	SBSA	650 594-8411		ndomingo@sbsa.com						
Cecil Felix	Water Board	510 622-2343		CFelix@waterboards.ca.gov	√					
Fred Jarvis	EOA, Inc.	510 832-2852	510 832-2856	Fejarvis@eoainc.com	√	√	√			
No. Attending					11	9	12			