



CII Subcommittee Meeting
March 16, 2011 – 1:00 to 2:30 pm
County Environmental Health – Conference Room
 2000 Alameda de las Pulgas – San Mateo

AGENDA

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| 1. | Introductions, Announcements, Changes to Agenda, Approve December Meeting Summary
<i>Outcome: Agree on agenda and meeting summary.</i> | 5 min. | <i>Ward Donnelly</i> |
| 2. | Update on Pollution Prevention Group’s Activities
<i>Outcome: Obtain update.</i> | 10 min. | <i>Whomever</i> |
| 3. | Business Inspection Work Group’s Progress | 20 min. | |
| | A. Review of Draft Guidance on Annual Process for Identifying Businesses for Stormwater Inspections | | <i>Fred Jarvis/Dermot Casey/Everyone</i> |
| | B. Review of Schedule for Updating MOA with County Environmental Health & Other Activities
<i>Outcome: Obtain information and agree on schedule for commenting on the draft guidance that will be handed out at meeting.</i> | | <i>Dermot/Everyone</i> |
| 4. | Review Training Work Group’s Recommendation for Annual Training and Update from Training Work Group
<i>Outcome: Agree on how to proceed.</i> | 15 min. | <i>Training Work Group Members/Everyone</i> |
| 5. | Draft Industrial General Permit
<i>Outcome: Obtain information and next steps</i> | 10 min. | <i>Fred/ Everyone</i> |
| 6. | Update on BASMAA’s Municipal Operations Committee
<i>Outcome: Obtain update on BASMAA’s planned outreach to carpet cleaners and fleet washers.</i> | 5 min. | <i>Fred/ Everyone</i> |
| 7. | Water Board Staff’s Expectations for Provisions C.4, C.5, C.6, and C.15
<i>Outcome: Obtain information about Water Board staff’s plans to discuss expectations at April TAC meeting.</i> | 5 min. | <i>Fred/ Everyone</i> |

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| 8. Administrative Civil Liability Issued to Potable Water Discharger for Planned and Unplanned Discharges
<i>OUTCOME: Obtain information on proposed \$76,600 fine for illicit discharges.</i> | 5 min. | <i>Everyone</i> |
| 9. Share Information on Illicit Discharge and Industrial/Commercial Inspection Problems
<i>Outcome: Identify common problems and gain information on successful ways to resolve them.</i> | 10 min. | <i>Everyone</i> |
| 10. Agree on Next Meeting Date and Topics
<i>Outcome: Agree on next meeting date of June 15 and topics.</i> | 5 min. | <i>Everyone</i> |

DRAFT CII Subcommittee Report

Meeting Date: December 15, 2010

Subcommittee Action:

- Agreed that the September subcommittee meeting summary was acceptable.
- Dermot Casey will send out an email solicitation to the cities County Environmental Health (CEH) has contracts with requesting their current business license list for comparison against CEH's hazmat and food facilities lists.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **Pollution Prevention Group's Activities.** The agencies in San Mateo County were found to have collected the most pharmaceuticals per capita and at the cheapest cost. The Water Board is making pharmaceuticals and dental amalgam its priorities. The group is planning a spring litter campaign.
- **Notices of Violation (NOV).** Information was discussed about a notice of violation issued to a city and one of the industrial general permittees located in the city. EPA's contract auditor inspected five industrial general permittees. A refuse transfer station was found to be messy. The city was issued an NOV because it was not specific enough about telling the transfer station to use better BMPs. Some of the industrial general permittees didn't have their stormwater pollution prevention plans (SWPPPs) on site. The city staff is now checking that industrial general permittees have their SWPPPs on site, and city staff are reading the SWPPPs. The refuse transfer station has constructed some new trench drains since receiving the NOV. The city staff is also requesting copies of and reading each industrial general permittees' annual reports.
- **Implementation of Requirements for Swimming Pool, Hot Tub, Spa and Fountain Discharges.** The MRP states that permittees "shall require that new or rebuilt swimming pools, hot tubs, spas and fountains within their jurisdictions have a connection to the sanitary sewer to facilitate drainage events." Mark Chow reported that the current county policy is that one can discharge swimming pools waters to the sewer for a fee or the water may be discharged to the storm drain if dechlorinated. The county staff's concern is that if a clean out to the sanitary sewer is provided the county will get too much flow given its limited sewer capacity and the county would lose its regulatory control over these discharges to the sanitary sewer. It was pointed out that during wet weather pool owners sometimes have to lower the pool level a few inches to accommodate the rainfall. This water is unlikely to contain chlorine. Staff from one city stated that in their city these discharges are required to go to the sanitary sewer. Staff from another city offered that they do not allow a direct connection from the pool to the sanitary sewer – the flow would have to be pumped through a hose to a clean out – there should be an air gap. Another city staff noted that their city changed its sewer ordinance to accept de minimis discharges. The possibility of limiting the size of the connection to two-inches in diameter could help to limit the amount of flow reaching the sanitary sewer.

- **P3S Conference.** Catherine mentioned that the P3S conference to be held March 1-3 in Santa Clara.
- **County Environmental Health's Improvements for Meeting MRP Requirements for Its Contracted Cities.** Dermot reviewed various improvements made to more closely meet the MRP's business inspection requirements. All of the business inspections conducted during the last quarter are posted on the website; and he will have the second quarter completed in the next couple of weeks or so. How promptly violations were corrected is being determined by talking to the inspectors and recording the information in the county's database. SIC codes have been added to the county's database. There is only room in the field for one SIC code and some businesses actually fit under multiple SIC codes. One issue for ongoing discussion is whether there are businesses that should be inspected where cities would like the county to inspect for them. Another issue is the ongoing need to make sure the cities business license inventory continues to be checked for businesses that may have been missed on the county's inspection list.

Subcommittee Work That Affects Other Subcommittees: None

Next Steps: Hold training work group meeting on educational outreach and training issues.

Next Meeting Date: Subcommittee will meet next on Weds. March 16, 2010 at 1:00 pm.

CII Subcommittee Attendance – FY 2010/11

Name	Agency	PHONE	FAX No.	E-Mail	Sept.	Dec.	March	June
	City of Atherton							
Bozhena Palatnik Gilbert Yau Leticia Alvarez Dalia Corpus	City of Belmont	659 593-7463		Bpalatnik@Belmont.gov	√	√		
Matt Fabry	City of Brisbane	415 508-2134	415 467-5547	mfabry@ci.brisbane.ca.	√	√		
Kiley Kinnon	City of Burlingame	342-3727	342-3712	kiley.kinnon@veoliawater na.com	√	√		
Louis Gotelli	City of Colma	757-8888	757-8890	Louis.Gotelli@colma.ca.us	√	√		
Ward Donnelly	City of Daly City	991-8208	991-8220	wdonnelly@dalycity.org	√	√		
John Latu	City of East Palo	853-3165		jlatu@cityofepa.org				
Norm Dorais	City of Foster City	286-3279	349-7204	ndorais@fostercity.org				
Gary Whelen/ Tom Jahns	City of Half Moon	726-88260						
Jen Chen	Town of Hillsborough							
Virginia Parks/ Jennifer Ng	City of Menlo Park	330-6752 330-6743		vkfparks@menlopark.org	√			
Catherine Allin	City of Millbrae	259-2470	259-2398	callin@ci.millbrae.ca.us		√		
Kevin Cesar	City of Millbrae	222-0545		kcesar@ci.millbrae.ca.us				
Jason Lo Lizzy Claycomb	City of Pacifica			jlo@ci. pacificaca.us				
Jason Lo	City of Pacifica	738-7456		loj@ci.pacificaca.us		√		
	Town of Portola Valley							
Gary Lepori	City San Bruno	616-7020		glepori@SanBruno.ca.gov				
Mike Dillon	City San Carlos	802-4139		mdillon@cityofsancarlos. org	√	√		
Vern Bessey	City San Mateo	522-7342	522-7351	vbessey@cityofsanmateo.org		√		
Alan Atwater	City San Mateo	522-7343	522-7351	AAtwater@cityofsanmateo.org	√			
Rob Lecel	City of So. San Francisco	829-3882	829-3855	rob.lecel@ssf.net	√	√		
Andy Wemmer	City of So. San Francisco	829-3883		Andrew.wemmer@ssf.net		√		
Gratien Etchebehere	Town of Woodside	650-851-		getchebehere@woodside town.org				
Dermot Casey	County of San Mateo	363-4957	363-7337	djcasey@co.sanmateo.ca.us	√	√		
Tim Swillinger	County of San Mateo	372-6245	627-8244	tswillinger@co.sanmateo.		√		
Mark Chow	County of San Mateo	599-1489		mchow@co.sanmateo.ca.		√		
Matt Fabry	SMCWPPP Coordinator	415 508-2134	415 467-5547	mfabry@ci.brisbane.ca.	√	√		
Michael Li/ Peter Fong	SBSA	594-8411 Ext. 139	591-7122	mli@sbsa.org				
Norm Domingo	SBSA	650 594-8411		ndomingo@sbsa.com	√	√		
Cecil Felix	Water Board	510 622-2343		CFelix@waterboards.ca.gov				
Fred Jarvis	EOA, Inc.	510 832-2852	510 832-2856	Fejarvis@eoainc.com	√	√		
No. Attending					13	16		