

**CII Subcommittee Agenda
 April 10, 2008
 - 1:00 to 2:30 p.m.
 Millbrae Community Center Conference Room
 477 Lincoln Circle - Millbrae**

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| 1. | Introductions, Announcements, Changes to Agenda, Review of February Meeting Summary - 5 min. | <i>Ward Donnelly</i> |
| 2. | Update from TAC, Hearing on Draft MRP, and Other Meetings - 10 min.
<i>OUTCOME: Obtain information.</i> | <i>Matt Fabry</i> |
| 3. | Update on Pollution Prevention Group's Activities – 10 min.
<i>OUTCOME: Obtain update.</i> | <i>Catherine Allin
and others</i> |
| 4. | Discuss Educational Outreach Work Group's Activities – 10 min.
<i>OUTCOME: Obtain update on website redesign, plans for May 21 orientation training, and adaptation of general business BMPs booklet.</i> | <i>Fred Jarvis/
Dermot Casey/
Work Group
Members/
Everyone</i> |
| 5. | Complaint about Chronic Car Washing Discharges from Auto Body Facilities Throughout San Mateo County – Discuss Situation and Evaluate Possibility of Stepped Up Enforcement – 10 min.
<i>OUTCOME: Obtain update.</i> | <i>Matt/
Everyone</i> |
| 6. | EPA's MS4 Program Evaluation Guidance – 10 min.
<i>OUTCOME: Obtain information about this guidance and how it would be a useful tool for staff to evaluate their local business inspection and illicit discharge control activities.</i> | <i>Fred/
Everyone</i> |
| 7. | Draft Construction General Permit - 10 min.
<i>OUTCOME: Identify any issues that may also be carried into the Industrial General Permit.</i> | <i>Fred/
Everyone</i> |
| 8. | Share Information on Illicit Discharge and Industrial/Commercial Inspection Problems – 20 min.
<i>OUTCOME: Identify common problems and gain information on successful ways to resolve them.</i> | <i>everyone</i> |
| 9. | Agree on Next Meeting Date of June 19 (?) and Topics – 5 min. | <i>everyone</i> |

DRAFT CII Subcommittee Report

Meeting Date: February 14, 2008

Subcommittee Action: None.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **Bay Area Pollution Prevention Group.** The Department of Toxic Substances Control is working on a Green Chemistry Initiative that the Bay Area Clean Water Agencies are supporting. The Bay Area Pollution Prevention Group is working on a Green Plumbers program to get plumbers certified as being green. The pharmaceutical take back efforts have died because of legal concerns.
- **Review of Tentative Order for Municipal Stormwater Regional Permit.** Portions of the reporting form were reviewed.
- **Case Study on Ranch Problems.** Cecil Felix and Habte Kifle from the Water Board provided information about water quality problems from a horse boarding and pasturing ranch:
 - An anonymous caller reported water quality problems at the 65-acre ranch, which is located on a creek tributary to San Pedro Creek.
 - One of the problems found was manure and waste from the horses getting into the creek. Horse manure is stored near the creek.
 - The property owner is unaware of any requirements for managing wastes so that do not get into the creek or any requirements that limit his ability to fill in the creek.
 - Municipal staff needs to let property owners know about the permit requirements for stabilizing creek banks and filling in creeks. It is important to be able to coordinate efforts with local municipalities.
 - Water Board staff believe that horse ranches need coverage under the Industrial General Permit as concentrated animal feeding operations. The Water Board also has authority to regulation the site through waste discharge requirements under Title 27. The animal wastes need to be managed using best management practices. Municipalities do not need to enforce Title 27, but it would be useful if they cooperated with the Water Board staff in implementing its requirements.
 - The Water Board staff wrote a Notice to Comply for the property owner to make improvements within five days. The property owner has been stabilizing slopes and hydroseeding. One observation offered was the ranch may need a manure management plan from the County Department of Agriculture. If the ranch sold food, it might have received an inspection for the food facility, but not for the other activities that were going on. One suggestion for assistance would be to contact the Resource Conservation District in Half Moon Bay who works with the Natural Resources Conservation Service to provide educational materials and assistance to ranchers.
- **Training Work Group Update.** The work group discussed the continued development of a binder with orientation materials that will be included in a training workshop that will be held around mid May at the Chetcuti Room in Millbrae. Also, the website redesign was discussed.

Subcommittee Work That Affects Other Subcommittees: The May orientation training.

Next Steps: Finalize comments on draft Municipal Stormwater Regional Permit.

Next Meeting Date: April 10, 2008 at 1:00 pm and the Training Work Group will meet on the same date at noon.

C//I Subcommittee Attendance – 2007/08

Name	Agency	PHONE	FAX No.	E-Mail	Aug.	Oct.	Dec	Feb	April	June
	City of Atherton									
Bozhena Palatnik	City of Belmont	659 593-7463		Bpalatnik@ci.Belmont.ca.us	√	√	√	√		
Matt Fabry	City of Brisbane	415 508-2134	415 467-5547	mfabry@ci.brisbane.ca.		√	√	√		
Eva Justimbaste	City of Burlingame	342-3727	342-3712	eva.justimbaste@veoliawaterna.com	√	√	√	√		
Muneer Ahmed	City of Colma	757-8888	757-8890	Muneer.ahmed@colma.ca.us						
Ward Donnelly	City of Daly City	991-8208	991-8220	wdonnelly@dalcity.org	√	√	√	√		
Cynthia Royer	City of Daly City	991-8203	991-8220	Croyer@dalcity.org		√				
John Latu	City of East Palo	853-3165		jlatsu@cityofepa.org						
Norm Dorais	City of Foster City	286-3279	349-7204	ndorais@fostercity.org						
Gary Whelen/ Tom Jahns	City of Half Moon	726-88260								
Jen Chen	Town of Hillsborough									
John Simonetti	City of Menlo Park	321-0384	321-4265							
Virginia Parks	City of Menlo Park	330-6752		vkfparks@menlopark.org	√		√	√		
Catherine Allin	City of Millbrae	259-2470	259-2398	callin@ci.millbrae.ca.us	√	√		√		
David Ocampo	City of Millbrae	259-2392	259-2398	docampo@ci.millbrae.ca.us			√	√		
Raymund Donguines	City of Pacifica	738-3767	738-3003	donguinesr@ci.pacifica.ca.us	√		√			
	Town of Portola Valley									
Gary Lepori	City of Redwood	780-7472		glepori@redwoodcity.org						
Ray Bartolo	City of Redwood			rbartolo@redwoodcity.org						
Gino Quinn	City of San Bruno									
	City of San Carlos									
Vern Bessey	City of San Mateo	522-7342	522-7341	vbessey@cityofsanmateo.org	√	√	√			
Alan Atwater	City of San Mateo	522-7343	522-7341	AAtwater@cityofsanmateo.org				√		
Rob Lecel	City of San Mateo	522-7344	522-7341	RLecel@cityofsanmateo.org		√	√	√		
Craig Lustenberger	City of So. San	829-3882	829-3855	Clustenberger@wqcp.ci.ssf.ca.us	√		√	√		
Frank Mandola	City of So. San	829-3880	829-3855	Fmandola@wqcp.ci.ssf.ca.us						
Cassie Prudhel	City of So. San Fran	829-3840	829-3855	Cassie.prudhel@ssf.net						
	Town of Woodside									
Dermot Casey	County of San Mateo	363-4957	363-7337	djcasey@co.sanmateo.ca.us	√	√	√	√		
Matt Fabry	SMCWPPP Coordinator	415 508-2134	415 467-5547	mfabry@ci.brisbane.ca.		√	√	√		
Michael Li	SBSA	594-8411 Ext. 139	591-7122	mli@sbsa.org			√			
Norm Domingo	SBSA	650 594-8411		ndomingo@sbsa.com		√				
Habte Kifle	Water Board	510 622-2371		hk@waterboards.ca.gov				√		
Cecil Felix	Water Board	510 622-2343		CFelix@waterboards.ca.gov		√		√		
Fred Jarvis	EOA, Inc.	510 832-2852	510 832-2856	Fejarvis@eoainc.com	√	√	√	√		
No. Attending					10	12	13	14		