



**San Mateo Countywide  
Water Pollution Prevention Program  
Municipal Government Maintenance  
Public Works Supervisors**

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**→ NOTE – MEETING LOCATION!  
Belmont Sports Complex**

**550 Island Parkway, Belmont  
Wednesday, October 27, 2010  
Noon to 1:00 pm**

**AGENDA**

- 1. Introductions and Announcements** – Tim Murray, Subcommittee Chair, City of Belmont
- 2. Review and Agree on Meeting Summary from August Meeting** – Tim Murray/Fred Jarvis/Everyone
- 3. Update on Technical Advisory Committee’s September Meeting** – Matt Fabry/Everyone  
*Objective: Obtain update from September 21 TAC meeting.*
- 4. Corporation Yard Inspections and New Form** – Fred/Everyone  
*Objective: Determine how municipal regional stormwater permit’s (MRP) required corporation yard inspections are progressing and how use of the form is proceeding.*
- 5. Upcoming Storm Drain Pump Station Wet Season Inspection Requirements** – Fred/Everyone  
*Objective: Obtain reminder about MRP’s requirements.*
- 6. MRP’s Requirements for Water Utilities** – Fred/Everyone  
*Objective: Review MRP’s requirements and annual reporting of compliance status.*
- 7. Selection of Subcommittee Chair for 2011**– Fred/Everyone  
*Objective: Identify a chair for next calendar year.*
- 8. Other Business**
- 9. Agree Next Meeting Will Be January 26, 2011**

Municipal Maintenance Subcommittee Meeting – Belmont Sports Complex

**Meeting Date:** August 25, 2010

**Subcommittee Actions:**

1. Agreed that the summary of the March subcommittee meeting was acceptable.
2. Agreed it would be useful to develop a corporation yard inspection form as part of documenting implementation of corporation yard Stormwater Pollution Prevention Plans.
3. Will email the results of a survey conducted among Alameda County cities about the storm drain inlet marker vendors being used, costs, and vendor contact information.
4. Agreed to see whether the Santa Clara Valley Urban Runoff Pollution Prevention Program or Fish Net 4C will be offering training on rural road maintenance that city staff could attend.

**Requested Technical Advisory Committee Action or Feedback/Guidance (if any):** None.

**Other Information/Announcements:**

- **Update on August TAC Meeting.** Matt noted that Geoff Brosseau, the Executive Director of the California Stormwater Quality Association (CASQA) gave a presentation. One of the big items that CASQA has worked on is updating its Construction Handbook. The new handbook is offered as a web portal for a subscription fee instead of a printed version of the handbook. The TAC also discussed the unfunded mandate issue. Municipalities may be eligible for State funding for municipal regional stormwater permit (MRP) requirements that go beyond federal requirements. Copies of model test claim materials have been developed by attorneys working for the Countywide Program and several other stormwater programs. Municipalities need to decide whether to file test claims and, if so, submit test claim information by October 14, 2010.
- **Review Materials to Support Annual Reporting and Pump Station DO Monitoring.** The Provision C.2 section of the reporting forms was reviewed along with the supporting material that is included on the members' only portion of the website under annual report guidance.

Dissolved oxygen (DO) testing of storm drain pump station waters should be from representative locations. A couple of cities have been checking the DO at their wet wells and have found normal DO levels. Another possible testing location would be from the water discharged while the pump is operating. Copies of the "Stormwater Pump Station Dry Season DO Monitoring & Inspection Form" were distributed, and the information they contain reviewed. It was pointed out that the MRP does not require an inspection during the DO testing. A place for documenting inspection information was included on the form in case a city chose to include their stormwater pump stations as part of its illicit discharge screening program required by Provision C.5.e or if it wanted to use the form to record wet weather inspections required by the MRP.

- **Information on Training about Erosion and Sediment Control BMPs for Rural Roads Maintenance.** Few of the people attending the subcommittee meeting believe that these MRP requirements apply to them. It was noted that if the city has a park or open space area where there are roads and creeks, the requirements may apply. Municipal representatives that believe the rural road maintenance requirements apply to their jurisdiction were interested in identifying options for training, such as Fishnet 4C or similar training SCVURPPP held in 2008 and 2009.

- **Information from Survey of Storm Drain Inlet Markers Use.** Stainless steel storm drain markers are popular and cost in the range of \$4.00 to \$4.50 each. The results of the informal survey conducted in Alameda County will be emailed to the subcommittee. The survey includes vendor names, product prices, and contact information.

**Subcommittee Work That Affects Other Subcommittees:** None.

**Next Steps:** Develop an inspection form for corporation yard inspections.

**Next Meeting Date:** The next meeting will be held on October 27, 2010 in Belmont

SAN MATEO COUNTYWIDE  
WATER POLLUTION PREVENTION PROGRAM  
Meeting Luncheon

Sandwich Choices	Mark with "X"
Mortadella	
Turkey	
Ham	
Roast Beef	
Pastrami	
Salami	
Tuna Salad	
Chicken Salad	

Beverage Choice	Mark with "X"
Coke	
Diet Coke	
Sprite	
Pepsi	
Dr. Pepper	
Bottled Water	

Check off desired items	Mark with "X"
Lettuce	
Tomatoes	
Pickles	
Onions	
Pepperchini	
Mayo	
Garlic Sauce	
Mustard	
Pesto	

Chips Choice	Mark with "X"
"Dirty" Funky Fusion	
Jalapeno	
BBQ	
Salt/Vinegar	
Plain	
Maui Onion	
Smokey Chipotle	
Honey Mustard	
Sour Cream & Onion	

Bread Choice	Mark with "X"
<b>Roll:</b>	
Dutch Crunch	
Sweet	
Sour	
Wheat	
<b>Sliced:</b>	
Sour	
White	
Rye	
Wheat	

Desert Choice	Mark with "X"
Cookie	

Cheese Choice	Mark with "X"
Swiss	
Jack	
Cheddar	
Pepper Jack	
American	
Provolone	

**PRINT YOUR NAME** \_\_\_\_\_

Please FAX to 650-637-2991  
on or before Friday, October 22, 2010

**CITY/TOWN/AGENCY** \_\_\_\_\_

Luncheon is \$10 per person.  
Cash or checks payable to City of Belmont

Belmont Sports Complex  
550 Island Pkwy, Belmont  
Wednesday, October 27, 2010