



**San Mateo Countywide
Water Pollution Prevention Program
Municipal Government Maintenance
Public Works Supervisors**

→ NOTE – NEW MEETING LOCATION!

Holbrook-Palmer Park - Atherton

**150 Watkins Ave., Atherton
Wednesday, April 27, 2011
Noon to 1:00 pm**

AGENDA

- 1. Introductions and Announcements** – Bill Butler, Subcommittee Chair, Town of Atherton
- 2. Review and Agree on Meeting Summary from January Meeting** – Bill Butler/Fred Jarvis/Everyone
- 3. Open Forum Discussion of Any Maintenance Problems Being Found and Obtain Input on Maintenance and Stormwater Issues** - Steve Tyler/Everyone
Objective: Use opportunity to discuss with other maintenance staff any maintenance or stormwater issues being encountered.
- 4. Update from Municipalities on Their Follow Up with Recology to Solve Conflicts Between Garbage Pick Up and Street Sweepers Accessing Street Curbs** - Staff Experiencing Problems
Objective: Determine status of the problem and whether Countywide Program's involvement would be needed
- 5. Update on Technical Advisory Committee's April Meeting** – Matt Fabry/Everyone
Objective: Obtain update from April 12 TAC meeting.
- 6. Possible Importance of Increased or More Efficient Street Sweeping to Achieve Municipal Regional Stormwater Permit's Trash Load Reductions** – Fred/Everyone
Objective: Obtain information about draft permit and issues.
- 7. Reminder About Continued Availability of Street Sweeping and Storm Drain Cleaning Database for Municipalities Use** – Fred/Everyone
Objective: Obtain information and review benefits of documenting information.

DRAFT SUMMARY

Municipal Maintenance Subcommittee Meeting – Atherton’s Holbrook-Palmer Park

Meeting Date: January 26, 2011

Subcommittee Actions:

1. Recognized and expressed appreciation to Tim Murray for his service as subcommittee chair in 2010.
2. Agreed that the summary of the October subcommittee meeting was acceptable.
3. Agreed to add a ten minute round table open forum discussion to future meetings’ agendas for maintenance staff to discuss any problems they are finding and provide their input on maintenance and stormwater issues.
4. EOA will provide some information about the need to continue sweeping streets to assure continued compliance with the municipal regional stormwater permit.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **Update on January TAC Meeting.** Matt noted that Selina Louie and Sue Ma from the Water Board presented an update on their reviews of the submitted annual reports. The Water Board staff undertook a completeness review of all of the annual report submittals in San Mateo County and the other jurisdictions covered by the permit. This review resulted in the Water Board staff issuing notices of violation (NOVs) to a few agencies for things such as not completing the required preparation of enforcement response plans or not undertaking the needed trash hot spot identification. The Water Board staff also is doing an in depth review of the construction site inspections. This has also resulted in several NOVs and several cities obtained requests to submit additional detailed information about the construction inspections they conducted. The focus of the reviews has been on the core stormwater program that cities should have been implementing for a number of years. If cities correct the problems that caused the issuance of the NOVs, further enforcement on these issues should hopefully be avoided.

The Water Board staff reported that agencies in San Mateo County had more problems filling out the annual reporting tables than other counties. Water Board staff recommended that people not leave any blanks in the annual report reporting form – if something is not applicable state so and why. The Countywide Program will conduct additional training to help improve the annual reporting.

The TAC meeting also included an update on the unfunded mandate test claims and the need for cities to become co-claimants with the first city that filed. Also, the TAC discussed the Countywide Program’s preparation of a San Francisco Water Quality Improvement Program grant application.

- **City of San Diego’s Street Sweeping Pilot Study.** The City of San Diego conducted a two-year pilot study to evaluate the effectiveness of different types of street sweepers and frequency of street sweeping on the removal of copper, zinc, and lead. Some of the conclusions of the study were that a vacuum sweeper (Elgin Whirlwind) was more effective than a mechanical sweeper (Johnson 4000) on flat, even street surfaces. Further, vacuum sweeping is more cost-effective than mechanical sweeping comparing the two at the same street sweeping frequency. Mechanical

sweepers performed as well as the vacuum sweeper on uneven surfaces and hilly streets.

Additional, information on the benefits of increased frequency of sweeping to improve water quality may become available in the future.

- **Status of Cities Wet Season Pump Station Inspections.** Agencies with stormwater pump stations reported no problems with completing and documenting the MRP required wet season inspections. One person requested a copy of the modified pump station inspection form for documenting the wet season pump station inspections.
- **Issue of garbage containers in way of street sweepers.** Agencies reported that in some areas Recology has changed the garbage pick up days resulting in some garbage/recycle bins blocking street sweepers access to the street curbs. It was recommended that these problems be brought to the attention of Recology as a group. Matt suggested that each municipality use the authority it has to document and solve the problem with Recology. If the Countywide Program needs to be involved with Recology, it will need clear documentation of what the problems have been and efforts to resolve the problems.
- **Creek and Watershed Maps.** Copies of the Oakland Museum of California creek and watershed maps were distributed to staff interested. Electronic versions of the individual watersheds depicted on the maps are available on the Oakland Museum of California's webpage.

Subcommittee Work That Affects Other Subcommittees: None.

Next Steps: Modify the Municipal Maintenance Subcommittee's agendas to include an opportunity for round table discussions of maintenance and stormwater issues.

Next Meeting Date: The next meeting will be held on March 23, 2011 in Atherton.