



**San Mateo Countywide
Water Pollution Prevention Program
Municipal Government Maintenance
Public Works Supervisors**

➔ NOTE – NEW MEETING LOCATION!
Holbrook-Palmer Park Carriage House - Atherton

**150 Watkins Ave., Atherton
Wednesday, January 26, 2011
Noon to 1:00 pm**

AGENDA

- 1. Introductions and Announcements** – Bill Butler, Subcommittee Chair, Town of Atherton
- 2. Review and Agree on Meeting Summary from October Meeting** – Bill Butler/Fred Jarvis/Everyone
- 3. Update on Technical Advisory Committee’s January Meeting** – Matt Fabry/Everyone
Objective: Obtain update from January 18 TAC meeting.
- 4. Results of City of San Diego’s Recently Completed Street Sweeping Pilot Study**
Fred/Everyone
Objective: Obtain information and conclusions from the study.
- 5. Reviews of Annual Reports and Notices of Violation Issued** – Fred/Everyone
Objective: Obtain information.
- 6. Status of Cities Wet Season Pump Station Inspections**– Fred/Everyone
Objective: Obtain from each city with a storm drain pump station an update on the status of its inspections.
- 7. Creek and Watershed Maps from Oakland Museum of California** – Fred/Everyone
Objective: Obtain information about maps and how they may be useful to maintenance staff.
- 8. Other Business**
- 9. Agree Next Meeting Will Be March 23, 2011**

SAN MATEO COUNTYWIDE
WATER POLLUTION PREVENTION PROGRAM
Meeting Luncheon 01/26/2011

Sandwich Choices	Mark with "X"
Grilled chicken	
Smoked turkey	
Roasted turkey	
Blk Forest ham	
Roast beef	
Salame	
Tuna Salad	
Chicken Salad	

Beverage Choice	Mark with "X"
Coke	
Diet Coke	
Sprite	
Pepsi	
Dr. Pepper	
Bottled Water	

Check off desired items	Mark with "X"
Lettuce	
Tomatoes	
Pickles	
Onions	
Pepperchini	
Mayo	
Bacon	
Mustard	
Avocado	

Chips Choice	Mark with "X"
Jalapeno	
BBQ	
Salt/Vinegar	
Plain	
Corn	
Cheetos	

Bread Choice	Mark with "X"
Rolls	
Artisan pesto	
Artisan cheese	
Artisan split crust plain	
Rustic Italian	
Foccacia	
Sliced breads	
Sour dough	
Wheat	
White	

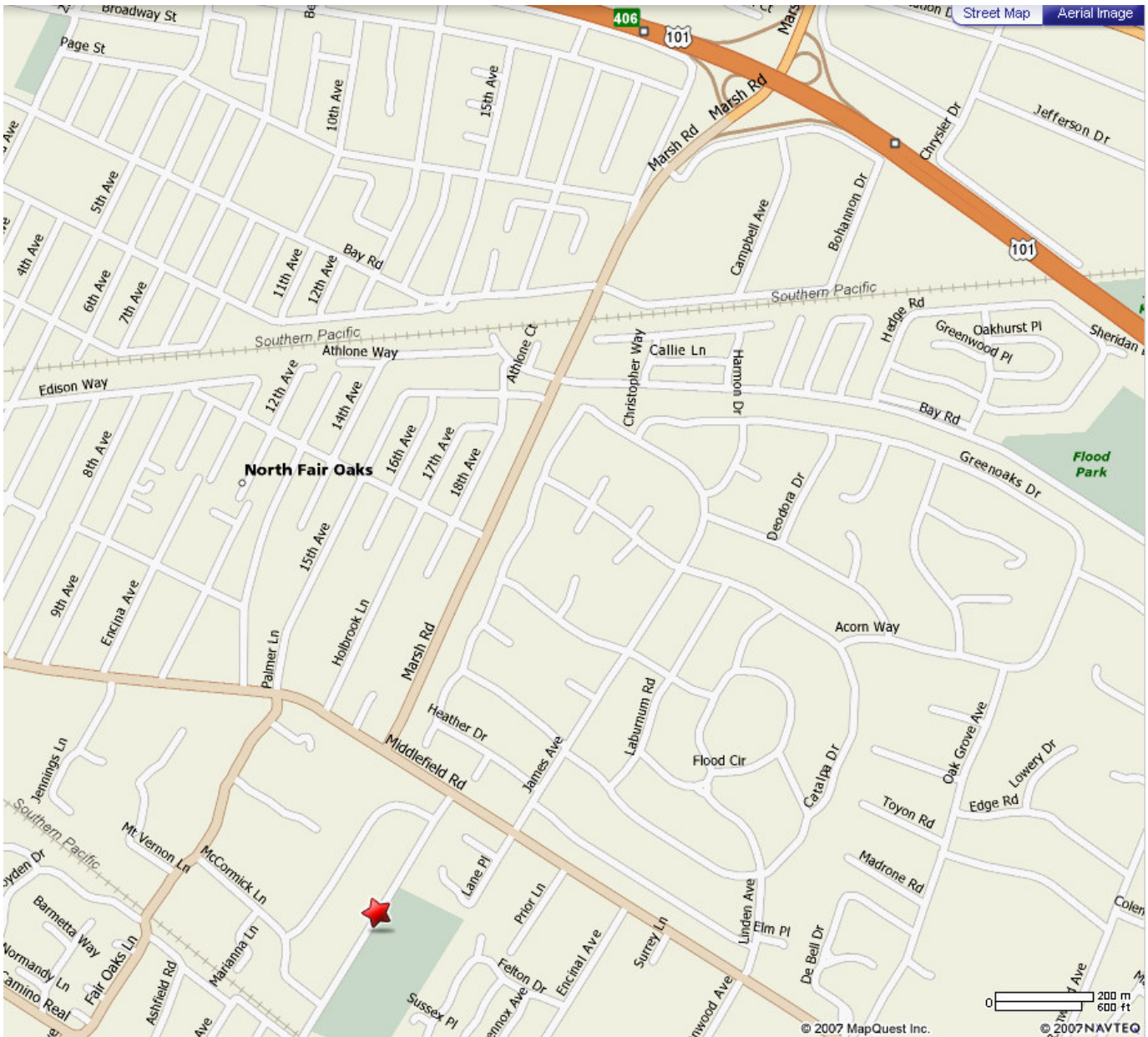
Cheese Choice	Mark with "X"
Swiss	
Havarti	
Cheddar	
American	
Provolone	

PRINT YOUR NAME

CITY/TOWN/AGENCY
Atherton Carriage House
150 Watkins Ave.
Wednesday, January 26, 2011

Please FAX to 650-752-0591
on or before Monday, January 24, 2011
at NOON
Luncheon is \$10 per person.
Cash only please!!!

CARRIAGE HOUSE, HOLBROOK-PALMER PARK 150 WATKINS ROAD, ATHERTON



Directions from 101:

Take the Marsh Road exit West to Middlefield Road.

Make left at Middlefield and 1st Rt. On Watkins.

HP Park is 1st driveway on left (about 1/8 mile).

Carriage house is located in center of park next to water tower.

DRAFT SUMMARY
Municipal Maintenance Subcommittee Meeting – Belmont Sports Complex

Meeting Date: October 27, 2010

Subcommittee Actions:

1. Selected Bill Butler from Atherton to serve as subcommittee chair for 2011.
2. Agreed that the summary of the August subcommittee meeting was acceptable.
3. Agreed to make a couple of small modifications to the existing Stormwater Pump Station Dry Season DO Monitoring & Inspection Form so it can also be used to document the wet season pump station inspections.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **Update on September TAC Meeting.** Matt noted that the main item purpose for the September TAC meeting was to approve the submittal of the Countywide Program portion and the BASMAA portion of the annual report. All of the agencies annual report submittals are now posted on the Water Board's website. At the TAC meeting Measure M on the ballot was explained. This measure would allow a \$10 per year vehicle license fee for the purposes of congestion management and stormwater. Also, the TAC discussed an article in the Estuary News about the pollutant removal capabilities of the Daly City rain garden that is located in front of the Serramonte Library near the Gellert Clubhouse. The San Francisco Estuary Institute (SFEI) conducted stormwater monitoring prior to and following the installation of the rain garden and determined the amounts of pollutants being removed from stormwater. SFEI would like to do more monitoring, but none is scheduled for this winter.
- **Corporation Yard Inspections.** The municipal regional stormwater permit (MRP) requires that at a minimum, an inspection of the corporation yard shall occur before the start of the rainy season and the results of the inspections and any follow up activities shall be included in the annual report. An inspection form to help people document their inspections was distributed earlier this month. People can use other forms and methods of documenting their inspections and MRP compliance.
- **Upcoming Storm Drain Pump Station Wet Season Inspection Requirements.** Twelve agencies operate a total of 61 stormwater pump stations. The MRP's stormwater pump station requirements were reviewed. DO testing is only required twice per year during the dry season. The existing DO monitoring form will be modified slightly for use in meeting the wet season inspection requirements. One of the modifications would be to add a space to meet the MRP's requirement for quantity estimates of trash found during pump station inspections.
- **MRP's Requirements for Water Utility.** Eleven municipalities are water purveyors and, as such, are required by the MRP to comply with specific monitoring and reporting requirements for planned and unplanned discharges of potable water. Information about these requirements was discussed at the Commercial, Industrial, and Illicit Discharge Control Subcommittee, and it was suggested that the requirements also be discussed with Maintenance Subcommittee. Some cities may have about one thousand reportable planned discharges annually from automatic flushing units, fire department hydrant flushings, and from flushing prior to collecting samples. It was noted that California Water Service Company and other private water purveyors are holding discussions with the Water Board staff about entering into an MOU with the cities for meeting

potable water monitoring requirements similar to the MRP's. Distributed a copy of a

form developed by the City of Daly City to record the required monitoring and potable water discharge information.

- **Subcommittee Chair.** Bill Butler from Atherton volunteered to serve as chair in 2011. The next meeting will be held in Atherton. Murray was thanked for serving as chair in 2010.

Subcommittee Work That Affects Other Subcommittees: None.

Next Steps: Modify slightly the Stormwater Pump Station Dry Season DO Monitoring & Inspection Form so it can be used also as the wet season inspection form.

Next Meeting Date: The next meeting will be held on January 26, 2011 in Atherton.