



**San Mateo Countywide
Water Pollution Prevention Program
Municipal Government Maintenance
Public Works Supervisors**

→ NOTE – LOCATION

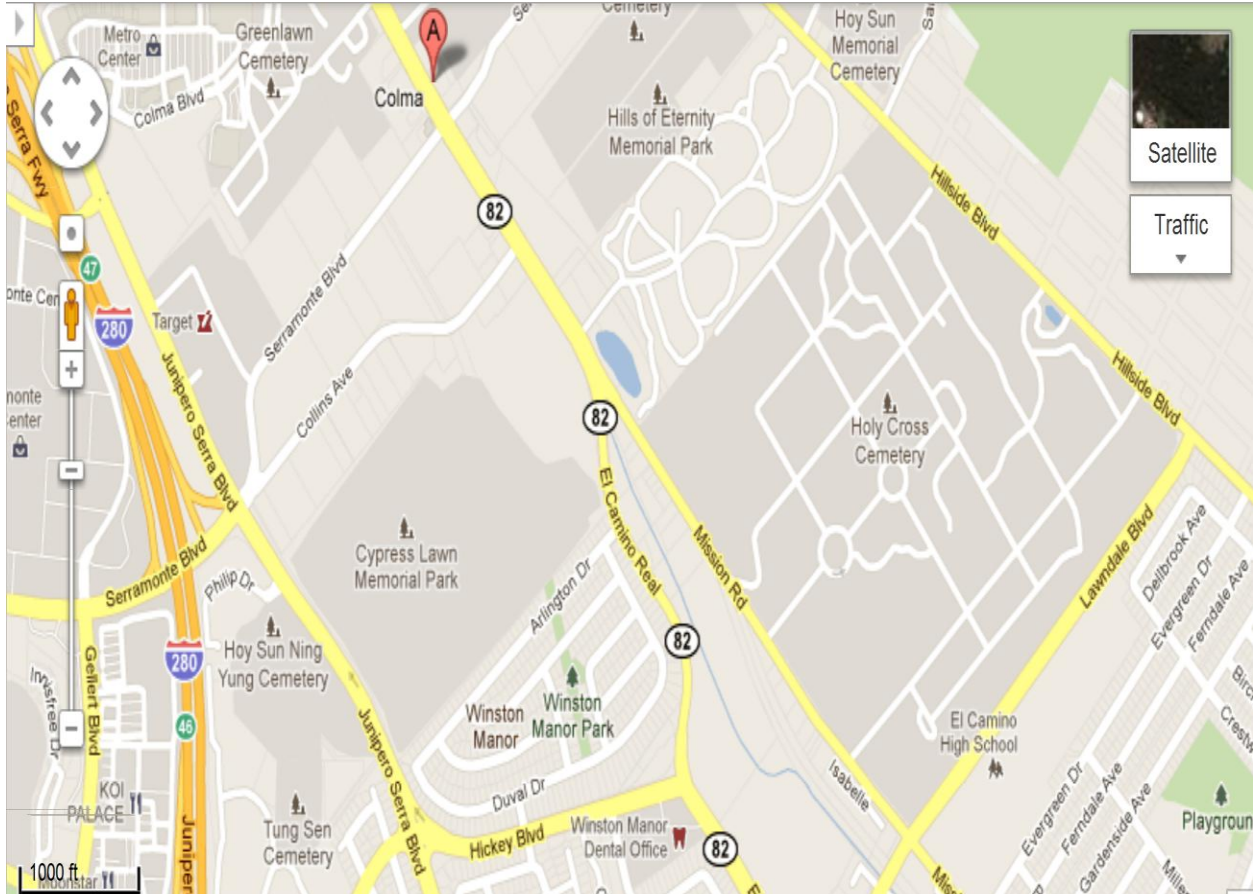
Colma Police Department Building
1199 El Camino Real, Colma
Wednesday, January 25, 2012
Noon to 1:00 pm

AGENDA

1. **Introductions and Announcements** – Louis Gotelli, City of Colma
2. **Review and Agree on Meeting Summary from October Meeting** – Kristin Kerr/Everyone
3. **Open Forum Discussion of Any Maintenance Problems Being Found and Obtain Input on Maintenance and Stormwater Issues** - Louis Gotelli/Everyone
Objective: Use opportunity to discuss with other maintenance staff any maintenance or stormwater issues being encountered.
4. **Update on Technical Advisory Committee's Meeting** – Kristin Kerr for Matt Fabry/Everyone
Objective: Obtain update from December 13 TAC meeting.
5. **Update on BASMAA Municipal Operations Subcommittee** – Kristin Kerr
Objective: Provide information from January 19 BASMAA meeting.
6. **Rural Roads Maintenance Workshops** – Kristin Kerr
Objective: Discuss if interested in and how many people would attend a rural roads maintenance workshop presented by Tyler Ledwith, Humboldt County.
7. **.Discuss Distribution of Subcommittee Agenda Packet** – Louis Gotelli
Objective: Decide if people still need to be receiving a mailed agenda packet or whether email alone will be sufficient.
8. **Other Business**
9. **Agree Next Meeting Will Be March 28, 2012 and August 22, 2012**

TOWN OF COLMA – POLICE DEPARTMENT

1199 EL CAMINO REAL, COLMA



Directions from 280 (South):

- Take I-280 North toward Daly City/San Francisco
- Take Hickey Blvd exit
- Right turn on Hickey Boulevard.
- Left on El Camino Real
- Destination will be on your right after Serramonte Blvd signal light.

Directions from 101 (South):

- Take 101-N
- Take I-380W toward I-280 junction
- Take exit 5A to merge onto I-280 North toward Daly City/San Francisco
- Follow directions above (Directions from 280 South)

Note: Additional Parking across the street (1198 El Camino Real – Town Hall) or along El Camino Real in front of Police Department

DRAFT SUMMARY

Municipal Maintenance Subcommittee Meeting – Atherton’s Holbrook-Palmer Park

Meeting Date: October 26, 2011

Subcommittee Actions:

1. Agreed that Matt Fabry will try to arrange a meeting among the San Mateo County Mosquito and Vector Control District and West Coast Storm to discuss how the automatic retractable screens may be fabricated with holes that will help the District apply materials to storm drain inlets.
2. Agreed that the summary of the August subcommittee meeting was acceptable.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **Coordination with San Mateo County Mosquito and Vector Control District.** James Counts, District Operations Director, offered the following information. The District will respond to your request to control yellow jackets and paper wasps that are not inside of buildings. You may call the District at (650) 344-8592. The District would like the cities to clean their storm drain inlets in March and not in September or October so mosquitoes may be controlled more easily. Mr. Counts distributed photographs of some automatic retractable trash control screens clogging during a recent rainstorm. The District would like the automatic retractable screens to be installed with about a one and one-half inch diameter hole to assist with the application of mosquito control materials. It is particularly difficult to apply mosquito control materials where the storm drain inlet does not have a grate, and about 20% of the inlets with the automatic retractable screens do not have grates. The District also bags out a lot of trash from the 32 creeks they visit and do light brushing on. The District appreciates help from the cities.
- **Maintenance Activities Information Sharing.** One city’s representative requested information on how other cities are successfully involving their maintenance staff in reporting and cleaning up illicit discharges. Suggestions included using the door hangers with BMP information about controlling commonly occurring illicit discharges. Maintenance crews carry clean up kits in their trucks to clean up oil and other spillages of known material where the responsible party is unknown, and the material will get into the storm drain system if not cleaned up. One of the larger cities that uses its maintenance staff to identify and help control/clean up illicit discharges offered to discuss its program further with staff from the inquiring city.
- **TAC Update.** Matt Fabry provided an update from the October TAC meeting. The State Water Resources Control Board adopted an approximately 35% stormwater permit fee increase in September. These fees come late in the fiscal year after the cities have set their budgets, and the fees are adopted as emergency measures. Part of the reason for the increase was to shift some general fund supported basin planning work to the fee supported permit system. The Countywide Program will draft letters for local legislators to consider given the over collection of \$28 million in stormwater fees that have been used in the past to fund other permit programs’ shortfalls. The stormwater fees that the cities are paying will total about \$200,000 this fiscal year. The level of services from the Water Board is not commensurate with the amount of fees paid.

The TAC also brainstormed ideas for restructuring the TAC to create a management oversight layer between the TAC and C/CAG’s elected officials. Another suggestion would be to return to

having the Trash Work Group and Maintenance Subcommittee meetings one

after the other if there is sufficient overlap in the people that attend both meetings.

- **Funding Options Work Group.** This work group is interested in proceeding with some polling to determine the level of support for a mail in ballot measure to increase the Countywide Program's stormwater fee. Contra Costa County is planning on having a mail in ballot to property owners next spring to increase its stormwater fee from between \$12 to \$19 per year depending on the geographic area. The Countywide Program's current stormwater fee is about \$6 per year.
- **Annual Reporting.** Staff offered no comments on the annual reporting process other than what was discussed at the August Municipal Maintenance Subcommittee meeting. It is the Countywide Program's understanding that the Water Board staff is currently conducting completeness reviews of the annual report submittals, and areas the Water Board staff emphasized last year will also be revisited this year.
- **Selection of Subcommittee Chair for 2012.** Information about the work required to be chair was described. Cities were requested to consider being chair and to discuss this interest with their city's management. It would be desirable to have a chair from a city that had not served as chair of the Municipal Maintenance Subcommittee in the past or whose city has never served as a chair of any of the subcommittees and work groups.

Subcommittee Work That Affects Other Subcommittees: None.

Next Steps: Arrange meeting between West Coast Storm and District.

Next Meeting Date: The next meeting will be held on January 25, 2012 at a location to be determined.

SAN MATEO COUNTYWIDE
WATER POLLUTION PREVENTION PROGRAM
Meeting Luncheon 01/25/2012

Sandwich Choices	Mark with "X"
Grilled chicken	
Smoked turkey	
Roasted turkey	
Blk Forest ham	
Roast beef	
Salame	
Tuna Salad	
Chicken Salad	

Beverage Choice	Mark with "X"
Coke	
Diet Coke	
Sprite	
Pepsi	
Dr. Pepper	
Bottled Water	

Check off desired items	Mark with "X"
Lettuce	
Tomatoes	
Pickles	
Onions	
Pepperchini	
Mayo	
Bacon	
Mustard	
Avocado	

Chips Choice	Mark with "X"
Jalapeno	
BBQ	
Salt/Vinegar	
Plain	
Corn	
Cheetos	

Bread Choice	Mark with "X"
Rolls	
Artisan pesto	
Artisan cheese	
Artisan split crust plain	
Rustic Italian	
Foccacia	
Sliced breads	
Sour dough	
Wheat	
White	

Cheese Choice	Mark with "X"
Swiss	
Havarti	
Cheddar	
American	
Provolone	

PRINT YOUR NAME _____

CITY/TOWN/AGENCY _____

Town of Colma - PW Department
1188 El Camino Real
Wednesday, January 25, 2012

Please FAX to **650-757-8890**
on or before Thursday, January 19, 2012
at NOON
Luncheon is \$10 per person.
Cash only please!!!