



**San Mateo Countywide
Water Pollution Prevention Program
Municipal Government Maintenance
Public Works Supervisors**

12:00 Noon to 1:00 pm

**Gellert Clubhouse
50 Wembley Drive, Daly City
Wednesday, March 25, 2009**

AGENDA

- 1. Introductions and Announcements** – Michael Peterson
- 2. Review and Adopt Summary from January Meeting** – Michael Peterson/Fred Jarvis
- 3. Maintaining Trash Collection Catch Basin Inserts** – Kristy McCumby, City of Sunnyvale
Objective: Obtain information from Sunnyvale's experience over two winters.
- 4. Review and Comment on Revised, Draft Municipal Regional Stormwater Permit** – Fred/Everyone
Objective: Review some of the key proposed maintenance requirements of the revised, draft Municipal Regional Stormwater Permit, and obtain additional subcommittee comments to include in SMCWPPP's comment letter to Regional Water Board.
- 5. Update on TAC and CCAG Meetings Held in March** – Matt Fabry
Objective: Obtain information from these meetings not covered elsewhere.
- 6. Form Work Group to Plan the June Municipal Maintenance Workshop** – Mike/Fred
Objective: Identify volunteers willing to help plan the workshop – in previous years work group meetings have been handled using telephone conference calls.
- 7. Municipal Maintenance Draft, General Program Work Plan and Budget for FY 2009/10** – Fred
Objective: Review and comment on this document, which will be distributed at the meeting.
- 8. Share Information on Municipal Maintenance Activities** – Group Discussion
- 9. Agree Next Meeting Will Be June 2009 Maintenance Workshop**

**SAN MATEO COUNTYWIDE
WATER POLLUTION PREVENTION PROGRAM
Meeting Luncheon**

Sandwich Choices	Mark with "X"
Mortadella	
Turkey	
Ham	
Roast Beef	
Pastrami	
Salami	
Tuna Salad	
Chicken Salad	

Beverage Choice	Mark with "X"
Coke	
Diet Coke	
7-Up	
Diet 7-Up	
Root Beer	
Lipton Iced Tea	
Bottled Water	

Check off desired items	Mark with "X"
Lettuce	
Tomatoes	
Pickles	
Onions	
Pepperchini	
Mayo	
Mustard	
Pesto	

Chips Choice	Mark with "X"
Write in your choice	
Jalapeno	
BBQ	
Salt/Vinegar	
Plain	
Maui Onion	
Honey Mustard	
Sour Cream	

Bread Choice	Mark with "X"
Roll:	
Dutch Crunch	
Sweet	
Sour	
Wheat	
Sliced:	
Sour	
White	
Rye	
Wheat	

Desert Choice	Mark with "X"
Brownie	
Cookie	

Cheese Choice	Mark with "X"
Swiss	
Jack	
Cheddar	
Pepper Jack	
Provolone	

WRITE YOUR NAME

CITY/TOWN/AGENCY

**Please FAX to 650-994-7345
BEFORE 3/23/2009!!!!**

Luncheon is \$10 per person.
Cash or checks payable to the City of Daly City

**Gellert Park, Daly City
Wednesday, March 25, 2009**

DRAFT Municipal Maintenance Subcommittee Report

Gellert Clubhouse – Daly City

Meeting Date: January 28, 2009

Subcommittee Action:

1. Agreed with trash and litter control Proposition 84 work group's recommendation to request that some of the vehicle registration fee funds be used to pilot test catch basin inserts that capture trash and litter. The concept of requesting sufficient funding to fabricate and install about 100 inserts countywide was discussed.
2. Expressed appreciation to Mike Peterson and Daly City staff for agreeing to chair, staff, and host the subcommittee meetings during 2009.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None

Other Information/Announcements:

- **Update on Trash and Litter Control Work Group.** Fred Jarvis explained that the purpose of the work group was to assist the San Mateo Countywide Water Pollution Prevention Program (Program) to prepare a Proposition 84 stormwater grant application for funding trash and litter controls. The State Water Resources Control Board (SWRCB) staff's Proposition 84 Storm Water Grant Program Draft Guidelines (Guidelines) released for public comment in November would not allow grant funding for trash and litter control projects in the Bay Area because there are no approved total maximum daily loads (TMDLs). The Program submitted a draft comment letter on the Guidelines; this letter requested that grant funds be available for trash and litter control and other pollutant control projects regardless of whether TMDLs have been prepared. The SWRCB staff made a presentation to the California Stormwater Quality Association in January, and staff stated that they would not add flexibility to the types of projects that may receive grant funding. The work group met in November, and it expressed interest in applying for grant funds that would allow the countywide installation of about 100 catch basin insert trash controls. This would allow each municipality in San Mateo County to install a one to several inserts. Municipalities participating in the project would need to maintain the inserts, which would involve cleaning typically about twice per year. The subcommittee agreed that it would make sense to request that the TAC allow the use of some of the vehicle registration fee funds to pilot test catch basin inserts for trash and litter control. Pictures of an example full-capture trash device were shown. Questions posed were whether the top of the insert where there is a handle could be opened and how easily the insert could be removed for cleaning a pipeline.
- **Update on the January TAC Meeting.** Matt provided an update on the TAC meeting.
 1. **MRP.** The revised Municipal Regional Stormwater Permit is expected to be released during the first week of February for a 60-day public comment period. The revised permit will require the installation of full-capture trash devices for 30% of the commercial/retail land use acreage in each municipality by 2012. The Regional Water Board staff estimated that the cost for doing this would be \$28 million region-wide. The revised permit will also contain new requirements for summertime monitoring of the amounts of dissolved oxygen in forebays to stormwater pump stations.
 2. **Completion of Green Streets and Parking Lots Design Guidebook.** This Guidebook has been completed and is available on the www.flowstobay.org website. In addition, two copies of each Guidebook were provided to each of the municipalities. Responses to the Guidebook have been very positive.
 3. **Proposed Additions of San Mateo County Creeks and Shoreline as Impaired by Trash and Litter.** The Water Board staff is proposing additions to the federal Clean Water Act's list of

impaired waterbodies. The Water Board held a hearing on the proposed additions in January, and it plans to adopt additions at its February meeting.

Subcommittee Work That Affects Other Subcommittees: Any request for the use of the vehicle registration funds for vehicle infrastructure trash and litter control will impact the amount of funds available for other vehicle related projects.

Next Steps: Provide assistance to municipalities in reviewing and commenting on the revised MRP once it is available for comment in early February. The General Program municipal maintenance work plan and budget for FY 2009/10 needs to be prepared for subcommittee review.

Next Meeting Date: The next meeting will be held on March 25, 2009.

Municipal Stormwater Regional NPDES Permit

*Overview of Requirements in Draft
Tentative Order – Revised (Round?)*

February 23, 2009

Municipal Regional Permit

- Draft Revised TO (February 11, 2009)
 - Formal comment period – April 3
 - Hearing (potential adoption) – May 13
 - Includes Fact Sheet
 - Response to 2008 comments – promised
- Consolidates 6 Phase 1 municipal stormwater permits into one regional Bay Area permit (77 permittees)
- Developed to ensure consistent level of implementation and reporting

C.2 - Municipal Operations

- **Street Sweeping** – deleted all new requirements (still need for TMDLs)
- **Street and Road Repair** - Status Quo, CASQA Handbook
- **Sidewalk/Plaza Maintenance** –
 - deleted prohibition, tied to BASMAA mobile cleaners program
 - need to coordinate with POTWs if disposal available
- **Bridge and Structure Maintenance** - Status Quo
- **Catch Basin Cleaning/Inspection** – deleted all new requirements
- **Pump Stations** – focused on low DO, exploring trash capture and removal and flows containing pollutants
 - Need to inspect/collect DO data from ALL pump stations
 - Inspect 4x/yr – deleted, Inspect 2x/yr & Collect DO data 2x/yr during dry season
 - Establish inventory by Nov 1, 2009
 - Low DO threshold of 3 mg/L below which requires corrective action and monitoring
 - Inspect trash racks and oil booms within 24 hours after storm events - deleted
 - Inspect within 24 hours after ¼ inch rain or larger storms, clean as needed

C.2 - Municipal Operations

➤ **Rural Public Works Construction and Maintenance**

- Expand existing BMPs to cover all rural roads during construction
- Post-construction treatment measures required where new impervious surface >10,000 SF. .
- Increased maintenance requirements for rural roads near creeks.
- Required training at least twice during permit.

➤ **Corp Yard BMP Implementation**

- Develop SWPPPs (based on Caltrans Handbook) for corp yards, including vehicle maintenance facilities, parking areas, and material storage facilities.
- Annual inspection requirements.
- Retrofitting all wash areas to plumb to sanitary sewer after consulting with POTW.
- Annual reporting on implementation of SWPPPs, inspection results and follow-up action(s).