



# NOTICE OF MEETING

## NPDES TECHNICAL ADVISORY COMMITTEE

November 9, 2011

TUESDAY, NOVEMBER 15, 2011

# MEETING IS CANCELED

Web Site: [www.flowstobay.org](http://www.flowstobay.org)

**FUTURE MEETINGS:**

DEC (TBD) @	_____	TBD
JAN. 17 @	_____	TBD
NOV. 15 @	_____	TBD

Post by 5:00 P.M., Wednesday, November 9, 2011

**NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Matthew Fabry at (650) 599-1419, five working days prior to the meeting date.**

Public records that relate to any item on the agenda for a regular NPDES Technical Advisory Committee (TAC) meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the TAC. The TAC has designated C/CAG's offices, located at 555 County Center, 5<sup>th</sup> Floor, Redwood City, for purpose of making those public records available for inspection. The documents are also available on the C/CAG Internet Web site, at the link for agendas for upcoming meetings. The website is located at: <http://www.ccag.ca.gov>. Documents are also posted on the Countywide Program's website at [www.flowstobay.org/ma\\_tac.php](http://www.flowstobay.org/ma_tac.php).

**NPDES TAC and Subcommittee Meeting Locations:**

- New Development – 1:30 to 3:30 pm, first Tuesday of every other month: next meeting will be December 6 at Redwood Shores Library at 399 Marine Pkwy. in Redwood City.
- Public Information/Participation – 10:00 am – noon, second Tuesday of every other month: next meeting will be on Jan. 10 @ Millbrae Community Center (Chetcuti Room) 450 Poplar Avenue, Millbrae.
- Technical Advisory Committee – 10:00 am to noon, third Tuesday of most months, location varies.
- Municipal Maintenance – Noon to 1:00 pm (\$10:00 lunch), fourth Wednesday quarterly: next meeting will be on January 25 @ at location TBD.
- Parks Maintenance and Integrated Pest Management Work Group – 1:30 to 3:00 pm, fourth Tuesday approximately quarterly at San Mateo City Hall, 330 West 20<sup>th</sup> Avenue. Next meeting will be on TBD.
- Trash Work Group – 10:00 to noon, usually fourth Wednesday each quarter at the Belmont Sports Complex, 550 Island Parkway, Belmont. Next meeting will be on Dec. 6 at 10:00 am.
- Commercial/Industrial/Illicit Discharge Control – 1:00 to 2:30 pm, usually third Wednesday of every quarter: next meeting will be on Dec. 14 @ San Mateo County Environmental Health's Conference Room, 2000 Alameda de las Pulgas, San Mateo.
- Watershed and Monitoring – 10:00 am to noon, second Thursday of month, approximately every quarter: Next meeting date will be December 8 @ San Mateo County Environmental Health's Conference Room, 2000 Alameda de las Pulgas, San Mateo.

Yellow highlight denotes recent change.

**NPDES Stormwater  
Technical Advisory Committee (TAC)  
DRAFT REPORT OF MEETING**

**TUESDAY, OCTOBER 18, 2011  
10:00 AM to Noon  
CITY OF BELMONT**

**1. INTRODUCTIONS, ANNOUNCEMENTS, ADOPTION OF MINUTES, & AGENDA REVISIONS**

Self-introductions were made, and the September TAC meeting minutes were adopted as written.

Matt Fabry reported that he is working with SamTrans on El Camino Real street improvement/greening projects located in Daly City and South San Francisco. In November there will also be an opportunity to apply for an Urban Greening grant for an arterial street. The Integrated Regional Water Management Plan (IRWMP) prepared years ago is becoming more active, and a peninsula subgroup has been formed comprised of representatives from San Francisco and San Mateo Counties. There will be an opportunity to add projects to the IRWMP and to update existing projects. Let Matt know if you have ideas for IRWMP projects and whether you are interested in attending IRWMP subgroup meetings.

The State Water Board's Proposition 84 bond funds will have some specific grant funds for stormwater. Proposals will be accepted from mid-November to January. The types of projects that will be considered for grant funding include LID and TMDL implementation.

Matt has been nominated to serve on the CASQA Board of Directors. It would be helpful to have northern California representatives on CASQA and the Santa Clara Valley Urban Runoff Pollution Prevention Program's representative was termed out on the Board.

The City of Millbrae received the Water Board's Teng-chung Wu Pollution Prevention Award for the city's outstanding outreach efforts that are leveraged by working with the Millbrae School District, community groups, and countless volunteers.

**2. PRESENTATIONS:**

- A. Feedback on Annual Reporting.** Municipal staff reported having a better understanding about how to complete the annual report forms based on the experience gained completing last year's annual report. This year's annual report should have more complete information than the previous year's. Some staff reported that it continues to be challenging to coordinate all of their municipal departments reporting of their stormwater activities. The support materials for completing the annual reports were thorough and helpful. It is anticipated that the Water Board staff will conduct completeness reviews of the annual reports and more in depth reviews of some of the annual reports similar to last year.
- B. State Water Board's Approval of Annual Stormwater Permit Fee Increases.** In September the State Water Board increased the municipal stormwater permit fees for this fiscal year by 34.9%. The existing 21% surcharge on the permit fee remains unchanged to fund the surface water ambient monitoring program (SWAMP), but the actual surcharge amount will go up as a result of the increase in the base fee. The State Water Board provided no explanation for why an increase in SWAMP funding was needed. The increases were adopted as emergency regulations. Part of the fee increase was necessary to handle the costs of basin planning, which previously had been funded by the state's general fund. The State Water Board directed its staff to look into where the funds being collected are being spent. Matt distributed a spreadsheet with the new and previous year's fees for each city. Interest was expressed in working with the League of Cities and the legislature to improve and make the permit fee setting process more transparent and related to services provided.
- C. CASQA Conference and Other Presentations.** One of the awards presented at the CASQA conference earlier this month was for the City of Santa Barbara's use of dogs to find illicit sewage discharges that were contaminating beaches. The dogs were able to find a lot of sewage discharges.

Dale Bowyer gave a presentation on special projects and establishing an alternative compliance program. Alternative compliance would allow an agency to collect an in lieu fee for off site stormwater treatment. The

amount of offsite treatment needs to be equivalent to the new development project site. Given that streets and parking lot runoff is typically dirtier than roof runoff, an equivalent green street offsite treatment project may be smaller than the new development project site.

- D. Ideas for Restructuring.** It is important to consider ways to restructure the Countywide Program in order to help member agencies to improve compliance with the municipal regional stormwater permit and to have higher level city staff involved with major decisions. Rich Napier would like the public works directors more involved in the Countywide Program. Another issue is to modify the existing structure to improve the distribution of information to all of a city's departments involved in complying with the MRP.

One concept expressed would be to use C/CAG's congestion management TAC as an intermediate body between the stormwater TAC and the C/CAG Board to address issues needing higher level city staff input. Downsides to this approach are that the congestion management TAC is very busy with congestion management issues, and its members are generally not knowledgeable about the stormwater program details. Another concept would be to have the stormwater TAC have a budget/executive committee, similar to the Santa Clara Valley stormwater program, which vets important issues before they are brought back to the stormwater TAC for a vote. One way this could be accomplished would be to use the current Funding Options Work Group as a higher level staff intermediary between the stormwater TAC and C/CAG Board.

Another task will be to describe the type of person needed to represent each agency at the stormwater TAC meetings. The stormwater TAC members need a description of their job and the expectations so that the right people are representing their agencies at the stormwater TAC meetings.

Another issue is how to deal with the number of meetings. One suggestion would be to make all of the subcommittees and work groups ad hoc with specific tasks that will be completed within a specified time period. Another suggestion would be to have all of the subcommittees and work groups meet one after the other on one day each month.

It was agreed that ideas will be discussed with Rich Napier and brought back to the stormwater TAC for further consideration.

- E. Update on Tentative Order for MRP's C.3 Amendment.** The Countywide Program submitted a comment letter on the Tentative Order that would amend the MRP's Provision C.3 to describe what special projects would be eligible for low impact development reduction credits in order to encourage the construction of projects that promote smart growth, reduce congestion, and support dense urban development. The MRP amendment would also adopt green roof and soil treatment specifications. Cities affected by the proposed MRP amendment should testify at the November 9 Water Board hearing.
- F. Update on Funding Options Work Group Meeting.** Contra Costa County is working on sending a mail in ballot to property owners next spring to increase its stormwater funding. The Countywide Program will need to survey residents to determine whether a similar stormwater fee increase would be supported in San Mateo County.
- G. BASMAA.** BASMAA approved its regional outreach contractor and the pilot project contractors under the Clean Watersheds for Clean Bay grant-funded project. BASMAA also held a strategic planning meeting to begin to identify priorities for its Executive Director. BASMAA is interested in planning for the MRP's reissuance in two and one-half years.

#### **4. SUCOMMITTEE REPORTS**

- A. Public Information/Participation** – The subcommittee's minutes were included in the agenda packet. The county is looking at having a plastic bag ban that other jurisdictions are encouraged to join. County Environmental Health is willing to monitor retail food facilities' compliance with a polystyrene ban, if local cities adopt these bans. Coastal Clean-up Day this year resulted in the removal of less trash than last year.
- B. Commercial/Industrial and Illicit Discharge** – The subcommittee's minutes were included in the agenda packet.
- C. New Development** – The subcommittee had a good low impact development training workshop. Some of the forms were still in the process of being completed.
- D. Municipal Maintenance Subcommittee** – The subcommittee will be meeting next on October 26.

- a. **Trash Work Group** – The trash work group met to discuss each agency’s development of its Short-Term Trash Loading Reduction Plan.
  - b. **Parks Maintenance and IPM Work Group** – The work group is collaborating with the San Francisco Estuary Partnership to hold Structural IPM training for facility managers and IPM coordinators in Foster City on November 9.
- E. Watershed Assessment and Monitoring** – The subcommittee has not met since the last TAC meeting. Letters were sent out to property owners about obtaining access to creek monitoring sites that were selected using a randomized grid.
4. **PUBLIC COMMENTS** - None.
  5. **NEXT MEETING**  
The next TAC meeting will be held on November 15 at a location to be determined.
  6. **ADJOURNED**