

NOTICE OF MEETING

NPDES TECHNICAL ADVISORY COMMITTEE

December 5, 2011

TUESDAY, DECEMBER 13, 2011 – 10:00 AM to NOON
CITY OF REDWOOD CITY'S MUNICIPAL SERVICE CENTER
1400 Broadway, Redwood City –Conference Room
 (See location map on back)

Web Site: www.flowstobay.org

AGENDA

1. INTRODUCTIONS, ANNOUNCEMENTS, MINUTES APPROVAL, AGENDA REVISIONS – MATT FABRY, Countywide Program Coordinator
2. PRESENTATIONS
 - A. CREATION OF A BUDGET WORK GROUP AND OTHER FOLLOW UP FROM LAST TAC MEETING – MATT/EVERYONE
 - B. INTEGRATED REGIONAL WATER MANAGEMENT PLAN & GRANT PROGRAM – CARL MORRISON, CARL MORRISON AND ASSOCIATES
 - C. DISCUSS PLANS FOR APPLYING FOR PROPOSITION 84 GRANT – MATT/EVERYONE
 - D. PROGRESS ON PCBs AND MERCURY PILOT STUDIES – JON KONNAN, EOA, Inc. /EVERYONE
 - E. MRP's SUBMITTAL DATES AND NEW ACTIVITY INITIATION DATES FOR 2012– FRED JARVIS/EVERYONE
 - F. REVIEW TRASH DELIVERABLES DUE TO WATER BOARD BY FEBRUARY 1– FRED /EVERYONE
 - G. BASMAA UPDATE - MATT
3. SUBCOMMITTEE REPORTS
 - A. PUBLIC INFORMATION/PARTICIPATION – SHELLY REIDER, City of Millbrae
 - B. COMMERCIAL/INDUSTRIAL AND ILLICIT DISCHARGE – WARD DONNELLY, City of Daly City
 - C. NEW DEVELOPMENT – MATT FABRY
 - D. MUNICIPAL MAINTENANCE ACTIVITIES
 - i. MUNICIPAL MAINTENANCE SUBCOMMITTEE – FRED/STEVE TYLER, Town of Atherton
 - ii. TRASH WORK GROUP – SHELLI ST. CLAIR, City of San Mateo
 - iii. PARKS MAINTENANCE & IPM WORK GROUP – FRED/VALERIE MATONIS, City of Redwood City
 - E. WATERSHED ASSESSMENT AND MONITORING – DERMOT CASEY, County Environmental Health
4. PUBLIC COMMENTS
5. ANNOUNCEMENTS
6. FUTURE MEETINGS: **In place of January TAC meeting there will be a conference call on January 17 at 10:00 am to approve the trash deliverables and discuss status of Proposition 84 grant application.**

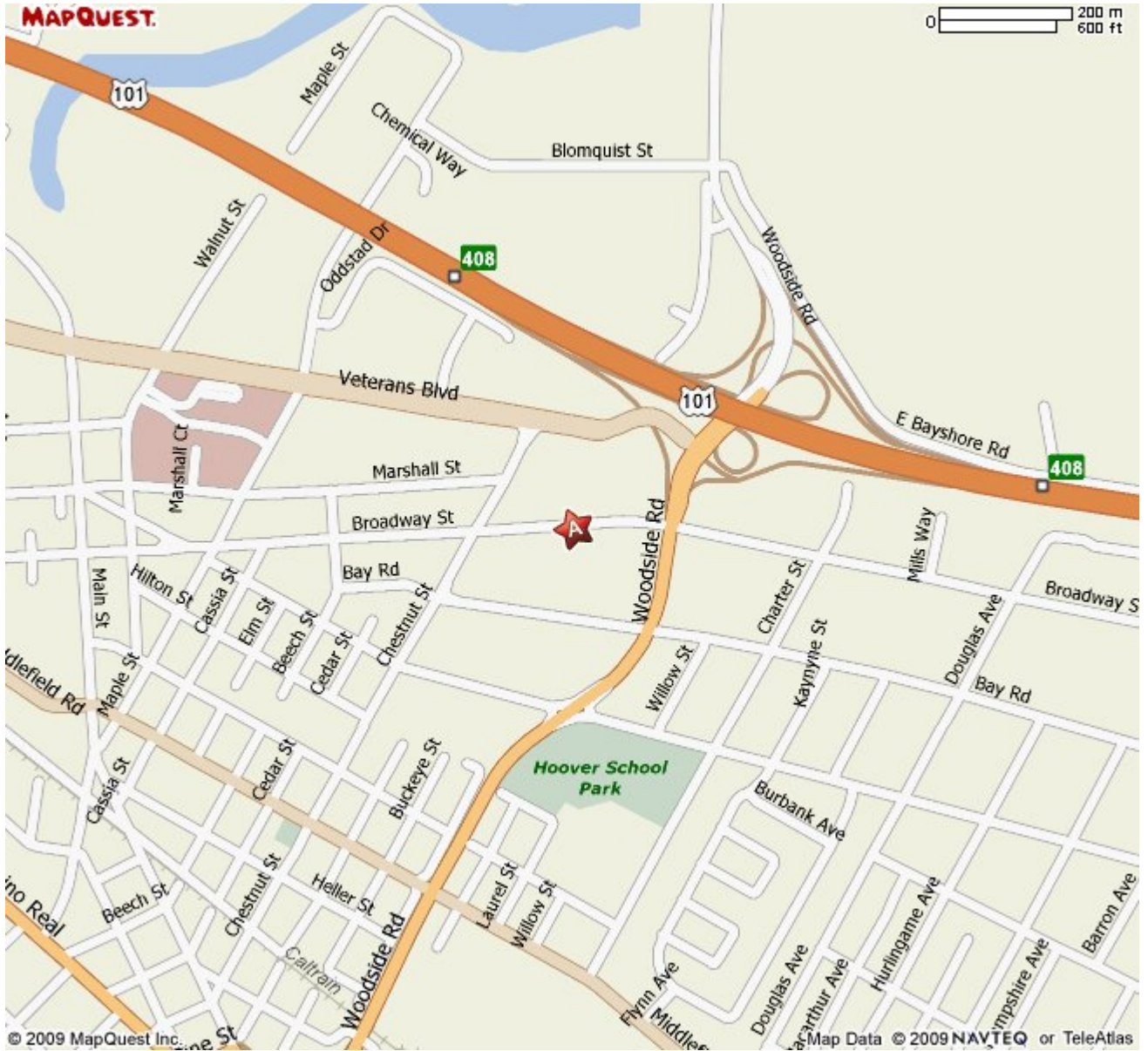
FEB 21 @ _____
 MAR 20 @ _____
 APR 17 @ _____

Post by 5:00 P.M., Wednesday, December 7, 2011

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Matthew Fabry at (415) 508-2134, five working days prior to the meeting date.

Public records that relate to any item on the agenda for a regular NPDES Technical Advisory Committee (TAC) meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the TAC. The TAC has designated C/CAG's office at 555 County Center, 5th Floor, Redwood City, for purpose of making those public records available for inspection. The documents are also available on the Countywide Program's website at www.flowstobay.org, and C/CAG's website, at the link for agendas for upcoming meetings. The website is located at: <http://www.ccag.ca.gov>.

Redwood City
Municipal Service Center - Conference Room
1400 Broadway, Redwood City



NPDES TAC and Subcommittee Meeting Locations:

- New Development – 1:30 to 3:30 pm, first Tuesday of every other month. Next New Development Subcommittee meeting will be December 6 at Redwood Shores Library at 399 Marine Pkwy. in Redwood City.
- Public Information/Participation – 10:00 am – noon, second Tuesday of every other month: next meeting will be on January 10 @ 477 Lincoln Circle, Millbrae.
- Technical Advisory Committee – 10:00 am to noon, third Tuesday of most months, location varies.
- Municipal Maintenance – Noon to 1:00 pm (\$10:00 lunch), fourth Wednesday quarterly: next meeting will be on January 25 @ at a location TBD.
- Parks Maintenance and Integrated Pest Management Work Group –The next work group meeting will be on January 24 at Redwood City’s Municipal Service Center, 1400 Broadway in Redwood City.
- Trash Work Group – 10:00 to noon, usually fourth Wednesday each quarter at , 550 Island Parkway, Belmont. Next meeting will be on December 6 at 10:00 am at the Belmont Lodge. – this is a different date and location than was discussed at Sept. work group meeting.
- Commercial/Industrial/Illicit Discharge Control – 1:00 to 2:30 pm, usually third Wednesday of every quarter: next meeting will be on December 14 @ San Mateo County Environmental Health’s Conference Room, 2000 Alameda de las Pulgas, San Mateo.
- Watershed and Monitoring – 10:00 am to noon, second Thursday of month, approximately every quarter: Next meeting date will tentatively be January 12 at County Environmental Health’s Conference Room, 2000 Alameda de las Pulgas, San Mateo.

Yellow highlight denotes recent change.

**NPDES Stormwater
Technical Advisory Committee (TAC)
DRAFT REPORT OF MEETING**

**TUESDAY, OCTOBER 18, 2011
10:00 AM to Noon
CITY OF BELMONT**

1. INTRODUCTIONS, ANNOUNCEMENTS, ADOPTION OF MINUTES, & AGENDA REVISIONS

Self-introductions were made, and the September TAC meeting minutes were adopted as written.

Matt Fabry reported that he is working with SamTrans on El Camino Real street improvement/greening projects located in Daly City and South San Francisco. In November there will also be an opportunity to apply for an Urban Greening grant for an arterial street. The Integrated Regional Water Management Plan (IRWMP) prepared years ago is becoming more active, and a peninsula subgroup has been formed comprised of representatives from San Francisco and San Mateo Counties. There will be an opportunity to add projects to the IRWMP and to update existing projects. Let Matt know if you have ideas for IRWMP projects and whether you are interested in attending IRWMP subgroup meetings.

The State Water Board's Proposition 84 bond funds will have some specific grant funds for stormwater. Proposals will be accepted from mid-November to January. The types of projects that will be considered for grant funding include LID and TMDL implementation.

Matt has been nominated to serve on the CASQA Board of Directors. It would be helpful to have northern California representatives on CASQA and the Santa Clara Valley Urban Runoff Pollution Prevention Program's representative was termed out on the Board.

The City of Millbrae received the Water Board's Teng-chung Wu Pollution Prevention Award for the city's outstanding outreach efforts that are leveraged by working with the Millbrae School District, community groups, and countless volunteers.

2. PRESENTATIONS:

- A. Feedback on Annual Reporting.** Municipal staff reported having a better understanding about how to complete the annual report forms based on the experience gained completing last year's annual report. This year's annual report should have more complete information than the previous year's. Some staff reported that it continues to be challenging to coordinate all of their municipal departments reporting of their stormwater activities. The support materials for completing the annual reports were thorough and helpful. It is anticipated that the Water Board staff will conduct completeness reviews of the annual reports and more in depth reviews of some of the annual reports similar to last year.
- B. State Water Board's Approval of Annual Stormwater Permit Fee Increases.** In September the State Water Board increased the municipal stormwater permit fees for this fiscal year by 34.9%. The existing 21% surcharge on the permit fee remains unchanged to fund the surface water ambient monitoring program (SWAMP), but the actual surcharge amount will go up as a result of the increase in the base fee. The State Water Board provided no explanation for why an increase in SWAMP funding was needed. The increases were adopted as emergency regulations. Part of the fee increase was necessary to handle the costs of basin planning, which previously had been funded by the state's general fund. The State Water Board directed its staff to look into where the funds being collected are being spent. Matt distributed a spreadsheet with the new and previous year's fees for each city. Interest was expressed in working with the League of Cities and the legislature to improve and make the permit fee setting process more transparent and related to services provided.
- C. CASQA Conference and Other Presentations.** One of the awards presented at the CASQA conference earlier this month was for the City of Santa Barbara's use of dogs to find illicit sewage discharges that were contaminating beaches. The dogs were able to find a lot of sewage discharges.

Dale Bowyer gave a presentation on special projects and establishing an alternative compliance program. Alternative compliance would allow an agency to collect an in lieu fee for off site stormwater treatment. The

amount of offsite treatment needs to be equivalent to the new development project site. Given that streets and parking lot runoff is typically dirtier than roof runoff, an equivalent green street offsite treatment project may be smaller than the new development project site.

- D. Ideas for Restructuring.** It is important to consider ways to restructure the Countywide Program in order to help member agencies to improve compliance with the municipal regional stormwater permit and to have higher level city staff involved with major decisions. Rich Napier would like the public works directors more involved in the Countywide Program. Another issue is to modify the existing structure to improve the distribution of information to all of a city's departments involved in complying with the MRP.

One concept expressed would be to use C/CAG's congestion management TAC as an intermediate body between the stormwater TAC and the C/CAG Board to address issues needing higher level city staff input. Downsides to this approach are that the congestion management TAC is very busy with congestion management issues, and its members are generally not knowledgeable about the stormwater program details. Another concept would be to have the stormwater TAC have a budget/executive committee, similar to the Santa Clara Valley stormwater program, which vets important issues before they are brought back to the stormwater TAC for a vote. One way this could be accomplished would be to use the current Funding Options Work Group as a higher level staff intermediary between the stormwater TAC and C/CAG Board.

Another task will be to describe the type of person needed to represent each agency at the stormwater TAC meetings. The stormwater TAC members need a description of their job and the expectations so that the right people are representing their agencies at the stormwater TAC meetings.

Another issue is how to deal with the number of meetings. One suggestion would be to make all of the subcommittees and work groups ad hoc with specific tasks that will be completed within a specified time period. Another suggestion would be to have all of the subcommittees and work groups meet one after the other on one day each month.

It was agreed that ideas will be discussed with Rich Napier and brought back to the stormwater TAC for further consideration.

- E. Update on Tentative Order for MRP's C.3 Amendment.** The Countywide Program submitted a comment letter on the Tentative Order that would amend the MRP's Provision C.3 to describe what special projects would be eligible for low impact development reduction credits in order to encourage the construction of projects that promote smart growth, reduce congestion, and support dense urban development. The MRP amendment would also adopt green roof and soil treatment specifications. Cities affected by the proposed MRP amendment should testify at the November 9 Water Board hearing.
- F. Update on Funding Options Work Group Meeting.** Contra Costa County is working on sending a mail in ballot to property owners next spring to increase its stormwater funding. The Countywide Program will need to survey residents to determine whether a similar stormwater fee increase would be supported in San Mateo County.
- G. BASMAA.** BASMAA approved its regional outreach contractor and the pilot project contractors under the Clean Watersheds for Clean Bay grant-funded project. BASMAA also held a strategic planning meeting to begin to identify priorities for its Executive Director. BASMAA is interested in planning for the MRP's reissuance in two and one-half years.

4. SUCOMMITTEE REPORTS

- A. Public Information/Participation** – The subcommittee's minutes were included in the agenda packet. The county is looking at having a plastic bag ban that other jurisdictions are encouraged to join. County Environmental Health is willing to monitor retail food facilities' compliance with a polystyrene ban, if local cities adopt these bans. Coastal Clean-up Day this year resulted in the removal of less trash than last year.
- B. Commercial/Industrial and Illicit Discharge** – The subcommittee's minutes were included in the agenda packet.
- C. New Development** – The subcommittee had a good low impact development training workshop. Some of the forms were still in the process of being completed.
- D. Municipal Maintenance Subcommittee** – The subcommittee will be meeting next on October 26.

- a. **Trash Work Group** – The trash work group met to discuss each agency’s development of its Short-Term Trash Loading Reduction Plan.
 - b. **Parks Maintenance and IPM Work Group** – The work group is collaborating with the San Francisco Estuary Partnership to hold Structural IPM training for facility managers and IPM coordinators in Foster City on November 9.
- E. Watershed Assessment and Monitoring** – The subcommittee has not met since the last TAC meeting. Letters were sent out to property owners about obtaining access to creek monitoring sites that were selected using a randomized grid.
4. **PUBLIC COMMENTS** - None.
 5. **NEXT MEETING**
The next TAC meeting will be held on November 15 at a location to be determined.
 6. **ADJOURNED**

DRAFT

Public Information and Participation Subcommittee Meeting Summary
City of Millbrae-Chetcuti Room

Meeting Date: November 8, 2011

Subcommittee Action: Approval of minutes for September 20 meeting.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): Guidance on how highway cleanups can be applied to trash load reductions for cities.

Other information/Announcements:

Regional Advertising Campaigns

- **Media Relations:** The BASMAA media relations consultant has proposed the following pitches for the remainder of the year: a rainy season PSA and press release for October/November that focuses on automotive care and leaking fluids; another pitch related to litter, timed with the baseline litter data that will be coming in from jurisdictions working on trash load reduction requirements (most likely February); a pesticide pitch (topic to be determined) in March; a pools and spas discharge pitch in April; and a car washing BMP pitch in May. There will also be an increased focus on monitoring news stories that BASMAA can respond to via Letters to Editors or interviews. O'Rorke will continue to provide template press release formats for us to modify and release locally. Environmental Health plans to increase the use of these press releases over the coming year.
- **Our Water Our World:** Environmental Health has completed re-establishing the OWOW program in all 5 Depot Stores in San Mateo County. Efforts have been made to meet new managers and employees, and new racks in all 5 stores have been attached to permanent fixtures to reduce the chance of removal. Shelf talkers have been re-applied. Environmental Health plans to visit Home Depot stores once a month, and would like to encourage PIP members with stores in their cities to visit as well to help with visual inspection of the racks, fact sheets, and flyers. The fall restocking of fact sheets and shelf talkers in all other stores has been completed. The IPM advocate working in our county is taking charge of Home Depot Colma and OSH in SSF, and will conduct a tabling event in the spring. Environmental Health will do general stormwater outreach during that event, to take place at OSH SSF. The advocate will be mentored by Annie Joseph through June of 2012.
- **Litter Campaign:** The campaign was officially launched last week, by committee members who discussed project logistics, schedule, and initial tasks. The youth focus of the campaign centers around a video contest created by youth and the effort to have the winning video go viral among youth groups. This contest was originally scheduled to start in August, but due to delays in approving the budget and implementation plan, and board acceptance of the project, the contest will be launched next August. A revised timeline will be established and available shortly. A Google Docs account will be established as a repository for all documents produced as well as a method for receiving comments from participating agencies. In the meantime, efforts are underway to establish a data base of youth-based organizations to which the contest can be targeted. All local jurisdictions are requested to provide information on any youth groups that may exist for entry into the data base, including name, address, phone, website, contact person, email, description of organization and/or core issues, and your relationship to the organization. In addition, a pre-survey is being established for use at 4 schools where effectiveness will be evaluated. School sites have not yet been chosen. Topics of the survey look at reasons and attitudes toward littering, the social norms that surround the behavior, and a willingness to take action.

- *SF Bay Protection Campaign:* The campaign Steering Committee, of which SMCWPPP is part, met for the first time since July on October 31. The committee continued to discuss the curated approach to developing the regional brand for a minimal cost. This approach uses a company such as Genius Rocket to organize the concept and present it to a vast pool of artists and designers for an initial draft at no charge. The brands are pooled, and those that pass initial interest polls become more developed by their respective artist until consensus is reached on one. The artists and designers are only paid if theirs is selected for development, and the first choice gets the most money. It is estimated that a budget of \$35k will produce a brand and a tag line, and further use and reproduction would be accomplished with additional funding from future grants. Genius Rocket is being considered for this task, and efforts are underway to gather their references and sample work. The initial \$35k to use the curated approach will be made up of \$5k from the San Francisco Estuary Partnership and \$15k from the Bay Area Clean Water Agencies. The BASMAA board of directors will hear a request for the additional \$15k in funding at its December 2 meeting. Environmental Health has been attending meetings from the beginning on behalf of SMCWPPP, but is not funded to continue doing so based on the current workplan. PIP members Michelle Daher (East PA) and Diane Lynn (Belmont) have agreed to begin representing SMCWPPP on the Steering Committee and will report back to PIP and solicit input. Other PIP members are encouraged to stay informed and perhaps plan to represent the committee in future years. Environmental Health will continue to monitor campaign briefings in order to act as a backup.

Community Action Grant

- Final applications are due November 18, and none have been received. Typically, most applications come in during the last few days. Of the one organization who has inquired, there has been positive feedback on the changes to the application process, which focused on breaking the application into smaller packets with more specific instructions to make it more user accessible. Committee discussion took place regarding ways to increase outreach efforts regarding the grant itself and the application deadline. Ideas discussed include using the post card as an advertisement in local papers, getting local radio and television stations to do a PSA, provide a longer lead time, provide PIP with the press release prior to launch so it can be put on local websites, and coming up with a more comprehensive outreach plan that may involve shifting funds to the task of increase awareness of the grant. PIP members are requested to email their contact lists for the grant to EH so the existing mailing list can be updated.

Science Fair Judging

- San Mateo County Office of Education has released an invitation to judge the 2012 Math, Science, and Technology Fair. The judging of project displays will take place on Tuesday, January 31 from 5:30 to 9:30, followed by an interview of finalists on Thursday, February 2 from 5:30 to 9:30, and an awards presentation on Friday, February 3 from 7:00-9:30. All events are at the Hiller Aviation Museum in San Carlos. G. Etchebehere, Carole Foster, and Mike McElligot expressed an interest in judging. Judges will need to get the following information from their finalist: name, age, grade, school, project title, and project synopsis. This information will be used to make an award on behalf of SMCWPPP. Rich Del Ben of Redwood City has historically judged several years in a row, and will be contacted to determine if is interested again this year. Judges should RSVP to this link: <http://www.surveymonkey.com/s/X8NCPJ8> or by contacting Janet Shi at <mailto:jshi@smcoe.k12.ca.us> by Friday, January 6, 2012.

Stormwater Outreach Efforts and Materials

- *Outreach events:* Since the September 20 PIP meeting, Environmental Health has staffed the following events: one day of the Pacifica Fog Festival on September 24, the Daly City Passport to Health Fair on October 1, and the Half Moon Bay Farmer's Market on October 29. There are no

planned outreach events before the next PIP meeting on January 10. If there are any cities requiring spring outreach support, please inform Environmental Health.

- Outreach Materials: Environmental Health is looking to develop new outreach materials that promote the website. Minor changes would be made to the existing program logo only on these materials to give the web address greater visibility: a business card, refrigerator magnet, a banner, re-usable grocery/produce bags, and nametags. The consensus was to move forward on the business card, nametag, magnet, and banner, and to conduct further research on the cost of re-usable bags that contain recycled content and consist of mesh and solid construction. Environmental Health will also research whether Patagonia could donate vests with the logo on it.

In previous years, the Pollution Prevention Calendar was issued using funds from the County Used Oil program, but this will be discontinued as the program is looking to focus on a new guide based on a previously generated poster. Other programs, including stormwater, will contribute small amounts to create the Too Toxic to Trash Guide that will be a comprehensive guide to pollution prevention for San Mateo County. It will be updated every year or two, and will be in English/Spanish and English/Chinese. It will be designed to encompass many of the single flyers now being used, reducing paper and creating a better outreach tool because it will not be date sensitive as a calendar is. An RFP has gone out and will be due 11/17. Contractor selection will take place at the end of November, with the contract to start in January and work to be completed in March.

Plastic Bag Ban

- San Mateo County Supervisors Groom and Tissier sent a letter out to all city mayors in San Mateo County on October 3rd inviting them to participate in a county-wide working group to formulate an ordinance prohibiting the issuance of single-use plastic bags. The working group will focus primarily on four elements of the ordinance: the type of bags to be prohibited, whether to require a fee for paper bags, which establishments to include or exclude, and how the ordinance should be enforced. There will also be discussions on how to fund a necessary Environmental Impact Report. The committee discussed which cities have opted to be on the working group (San Carlos, Foster City, San Mateo, South San Francisco, and Millbrae). Other PIP members were unaware of the letter. Millbrae, East Palo Alto, Belmont and South San Francisco are also considering their own bans regardless of the outcome of the County's efforts, although election results may impact the direction on the matter. It was suggested that the Supervisor's office be contacted regarding which cities have responded to the letter and when the working group will meet. Environmental Health can do this, and will also forward Eric Pawlowski's (of Supervisor Groom's office) contact information on to PIP members who would like it.

School Contracts

- Both school outreach contracts (Banana Slug String Band and Rock Steady Science) are set to expire on June 30, 2012. Environmental Health can put out a request for quotes for school outreach for contracts that last up to 3 years. The Used Oil program can contribute funds to supplement SMCWPPP funds to cover more schools during the contract terms. The Used Oil program can contribute \$5k to the elementary program, and \$10k to the high school program. For the high school program, USO can also cover all contract management and administrative costs. The general consensus was that the elementary contract is working well and that an RFP should go out to renew it, and possibly explore teaming up with other programs (such as BAWSCA) to reach a wider student audience. There was discussion that perhaps the high school contract is not reaching enough students, and consensus was that Environmental Health should explore other avenues that might satisfy more than one permit requirement at a time (i.e. high school fundraising partnerships with car washes, involvement of high school students in the BASMAA litter campaign, etc.) and report back in January for a final decision regarding the contract.

IPM and PCOs

- For the past two years, SMCWPPP has sponsored the Green Gardner program, which trained landscapers in IPM strategies. A small amount of hours was set aside to participate on the advisory committee of this program, which was implemented by the City of Redwood City and Acterra. This satisfied MRP requirement C.9.h, Outreach to Pest Control Operators. In January, the City of Redwood City terminated the program. The EH workplan has approximately 20 hours of staffing and \$5000 to spend on the sponsorship of another program that will train Pest Control Operators in IPM. Environmental Health has been researching opportunities to sponsor a training program in San Mateo County. The results of this research include:
 1. Discussion with the Bay Friendly Coalition to do some IPM training for landscape professionals. We are currently exploring what other countywide programs are doing and if there might be a possibility to pool resources to doing a more comprehensive workshop. At a minimum Bay Friendly is going to get back to us on the cost of a ½ day workshop.
 2. An organization called the Bio-Integral Resource Center (BIRC) located in Berkeley is dedicated to pesticide reduction, and directs operators to the Eco-Wise online IPM training and certification program. BIRC has offered to give us a master flyer promoting the training. EH has also obtained a list from the San Mateo County Agricultural Commissioner of all Pest Control Operators with businesses based in San Mateo County. The idea would be to get the flyer from BIRC, translate it into Spanish, and use the \$5k funds that were earmarked for sponsorship to create mass English and Spanish versions of the promotional flyer and mail it to the operators on the list. Follow-up phone calls may be able to be done, with a request to report to us when their employees take the training. There was committee discussion that this appeared to be a good option, but more information was requested, particularly related to whether the trainings certify individuals or companies and whether there is a Spanish language version of the training itself. L. Claycomb suggested that a comparison of the County Ag Commissioner PCO list with that of lists kept by individual cities to make sure all companies were being reached, since new applications come in all the time at the city level.
 3. Jan O'Hara at the Water Board is investigating some future training opportunities through PAPA, the Pesticide Applicators Professional Association. They're looking at setting up dates for 2012 at this point. EH will look into whether IPM could be part of the training.

Watershed Groups

- In the Environmental Health workplan, section C.7.f calls for partnering with stewardship groups to conduct spring cleanup events. There are 40 staff hours available in this category, and \$2000 for materials. Environmental Health would do promotion and marketing for such an event, and advise the group on event coordination. EH would NOT coordinate the event. Materials funds would be spent on postcards and posters, and EH would do press releases, website promotion, and Twitter. A discussion regarding what type of events to target revolved around a particular site such as Colma Creek versus a countywide event such as a highway cleanup, to be held on a particular date, such as Earth Day or National River Cleanup Day. There was some discussion as to whether a highway cleanup could be applied to trash load reductions for cities.

Announcements:

- The PIP meeting location will be moved for the remainder of the year, due to scheduling conflicts with the use of the current location. The new location will be 477 Lincoln Circle in Millbrae, which is a few blocks from the current location. A map will be included in the next agenda packet.
- The “San Mateo County Sustainable Green Streets and Parking Lots Design Guidebook” received a national American Society of Landscape Architects (ASLA) Honor Award for being an innovative and comprehensive guide on green street design. The guidebook has also been praised by the Environmental Protection Agency as having national significance. Matthew Fabry accepted the award on Nov. 2nd at the ASLA Annual Meeting and Expo in San Diego.

- Eva Justimbaste will temporarily represent Burlingame to PIP in place of Kiley Kinnon, who has left his position.

Subcommittee Work That Affects Other Subcommittees: If a highway cleanup is pursued, coordinate with the Trash Work Group, and perhaps the TAC.

Next Steps:

- Environmental Health and L. Claycomb will develop an outreach plan for the Community Action Grant for 2013.
- PIP science fair judges will RSVP to the contacts listed above.
- Environmental Health will develop new outreach materials as outlined above.
- Environmental Health will research the following: reusable bag price points, school outreach options, PCO outreach options, and Watershed Stewardship Collaboration opportunities.

Next Meeting Date: January 10, 2012, from 10-12 at 477 Lincoln Circle, Millbrae