



NOTICE OF MEETING

NPDES TECHNICAL ADVISORY COMMITTEE

February 8, 2010

TUESDAY, FEBRUARY 16, 2010

MEETING IS CANCELLED

Web Site: www.flowstobay.org

FUTURE MEETINGS:

MAR 16 @ Daly City
APRIL 20 @ _____
MAY 18 @ _____

Post by 5:00 P.M., Wednesday, February 10, 2010

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Matthew Fabry at (415) 508-2134, five working days prior to the meeting date.

Public records that relate to any item on the agenda for a regular NPDES Technical Advisory Committee (TAC) meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the TAC. The TAC has designated Brisbane's City Hall, located at 50 Park Place, Brisbane, for purpose of making those public records available for inspection. The documents are also available on the C/CAG Internet Web site, at the link for agendas for upcoming meetings. The website is located at: <http://www.ccag.ca.gov>.

**NPDES Stormwater
Technical Advisory Committee (TAC)**

DRAFT REPORT OF MEETING

**TUESDAY, JANUARY 19, 2010
10:00 A. M.
CITY OF BELMONT**

1. INTRODUCTION, ANNOUNCEMENTS, ADOPTION OF MINUTES, AND REVISION TO AGENDA
Self-introductions were made and the November meeting minutes were adopted as written. A flyer was distributed regarding the February 25, 2010 Integrated Pest Management and Parks Maintenance Workshop in Brisbane.
2. PRESENTATIONS
 - a. Review Recommendations of MRP Implementation Work Group – Matt Fabry noted that most of the work group’s members are comprised of staff that worked on the municipal regional stormwater permit (MRP). He reviewed the work group’s recommendations.

Because of the magnitude of the policy and budget issues involved with meeting the monitoring and pollutants of concern requirements, the work group recommends that for the time being it take the lead in providing direction on these issues rather than the Watershed and Monitoring Subcommittee.

The work group also recommends that the Municipal Maintenance Subcommittee take the lead on trash issues by having trash focused meetings with management level staff involved. The trash-focused meetings could occur either before or after the regular Municipal Maintenance Subcommittee meetings or on separate dates. The Countywide Program needs to create a list of who the lead person is from each member agency for complying with the MRP’s trash requirements. In addition, the work group recommends that agencies use all of the trash grant funds available through the San Francisco Estuary Partnership (SFEP), and this may require coordinated trash control on a watershed basis in some watersheds, such as Colma and San Francisquito Creeks.

The TAC also discussed the work group’s recommendation that C/CAG consider increasing the time basis for the program coordinator position from 25% to full-time in an effort to address new program management needs and more cost-effectively address MRP requirements. There is uncertainty about where the funds to pay for this would come from. One source of funding could be to shift tasks from technical consultants to the program coordinator. Rich Napier pointed out that the magnitude of the MRP activities have become larger and merit a full-time coordinator position. Robert Weil added that the Countywide Program pays a premium to use consultants versus hiring its own staff, and it is essential that the Countywide Program economize on its costs.

One of the important issues raised by the MRP is how to deal with the need for an estimated additional \$5 million in Countywide Program expenses through June 2014. Most of the additional costs are for monitoring and implementing the mercury and PCBs total maximum daily load tasks. The Countywide Program has an approximately \$1.25 million fund balance and approximately \$112,000 in a BASMAA account. US EPA’s Bay Area Water Quality Improvement Program grant to BASMAA may result in about \$750,000 for meeting the MRP’s mercury and PCBs requirements in San Mateo County. Another source of funding is the vehicle license fees that will be collected until January 1, 2013 as allowed by SB348. These fees have restrictions on their use. Rich added that the primary purpose of the vehicle license fees was to help implement stormwater requirements and not congestion management. Support was expressed for doing cost containment first and then maximizing the use of the vehicle license fees in order to avoid the need to seek voter approval at this unfavorable time.

- b. Action Items
 - i. Decide Whether to Recommend C/CAG Amend EOA’s Existing Contract to Provide Timely Additional Assistance with High Priority Tasks
The TAC agreed to recommend that C/CAG amend EOA’s contract to provide up to an additional \$109,500 in services related to implementing new work for complying with the MRP’s requirements for

trash control and low impact development. Matt will check on the basis of the estimate of \$29,000 to develop the report on the feasibility and infeasibility of stormwater harvesting and reuse, infiltration, or evapotranspiration. The contract amendment's trash related tasks should be funded as much as possible from the vehicle license fee funds.

ii. Agree that Municipal Maintenance Subcommittee Should Oversee Trash Control Tasks by Having Additional Trash-Focused Meetings That Are Attended by Management Level Staff

The TAC agreed that the Municipal Maintenance Subcommittee should take the lead in assisting with the implementation of the MRP's trash requirements. The new Maintenance Subcommittee Chair should be contacted to determine whether he is interested in this additional work, which was not described when he agreed to serve as the new chairperson.

c. Update on BASMAA's Coordination Efforts To Develop New Deliverable Reporting Forms for December through June 2010 – BASMAA Board members met last week to discuss this issue and how to comply with the MRP requirement to prepare an annual report format for Water Board staff review by April 1, 2010. BASMAA is interested in making the annual reporting leaner and more meaningful. A simple reporting format should be completed by this due date. There is not a consensus among BASMAA members about how to handle the reporting this fiscal year. It was pointed out that what is due for the annual report this fiscal year is a pretty simple two page list of items.

d. Update on the Status of San Francisco Estuary Partnership's Trash Grants – Information about the San Francisco Estuary Project's (SFEP) Bay Area-wide Trash Capture Demonstration Project is now available on the SFEP's website <http://www.sfestuary.org/projects/detail2.php?projectID=42>. Work is focused on identifying vendors who ABAG will contract with to install small trash capture devices and vendors for large trash capture devices. It is anticipated that the contracts with the selected vendors will be executed in mid-March. The selected vendors will hold a fair some time after March to educate municipal staff about their products. Installation of the trash capture devices will be initiated this summer. Distributed at the TAC meeting was a copy of SFEP's estimates of the amount of funds that each municipality may be eligible to spend on the installation of trash capture devices.

e. Review of San Diego's Unfunded Mandates Test Claim – The Commission on State Mandates' staff has prepared a draft staff report that concludes that a number of requirements in the San Diego stormwater permit are unfunded state mandates that the municipalities do not have fee authority to fund. The staff has also identified certain permit provisions, such as those requiring low impact development and hydromodification control, as not being subject to state funding because the local agencies have fee authority to fund these unfunded mandates. Public comments on this staff report are due by the end of January, and the Commission is expected to make its decision in March.

3. SUBCOMMITTEE REPORTS

a. Public Information/Participation – This subcommittee met last week to discuss the MRP requirements. In addition, it was agreed to fund five community grants for a total cost of \$15K.

b. Commercial/Industrial and Illicit Discharge – The subcommittee met in December to discuss the draft enforcement response plan template and the draft business inspection plan that San Mateo County is developing for the municipalities that it conducts inspections for. A summary of the meeting was included in the agenda packet.

c. New Development – A summary of the December meeting was included in the agenda packet. A number of updates to various forms and the NPDES checklist were discussed.

d. Municipal Maintenance – This subcommittee has not met recently.

e. Parks Maintenance and Integrated Pest Management Work Group – This subcommittee has not met recently, and its next event will be the IPM and Parks Maintenance training workshop in February.

f. Watershed Assessment and Monitoring – This subcommittee will not be meeting until the implementation of the monitoring and mercury/PCBs tasks become more routine.

4. PUBLIC COMMENTS - None.

5. NEXT MEETING

The February TAC meeting will be held on February 16 at San Mateo County Environmental Health's offices in San Mateo. The City of Daly City will look into hosting the March TAC meeting. Rich recommended that the next TAC meeting include a speaker knowledgeable about stormwater funding.

6. ADJOURNED

NPDES TAC and Subcommittee Meeting Locations:

- New Development – 1:30 to 3:30 pm, first Tuesday of every other month: next meeting will be **April 6 @ Serramonte Library in Daly City.**
- Public Information/Participation – 10:00 am – noon, second Tuesday of every other month: next meeting will be **March 9 @ San Mateo County Environmental Health, 2000 Alameda de las Pulgas, San Mateo, Atrium Room.**
- Technical Advisory Committee – 10:00 am to noon, third Tuesday of each month, location varies.
- Municipal Maintenance – Noon to 1:00 pm (\$10:00 lunch), fourth Wednesday quarterly: next meeting will be on **March 24 @ the Belmont Sports Complex, 550 Island Parkway, Belmont. This is a new location.**
- Parks Maintenance and Integrated Pest Management Work Group – 1:30 to 3:00 pm, fourth Tuesday approximately quarterly at San Mateo City Hall, 330 West 20th Avenue. Next meeting will be the annual training workshop on **February 25, 11:00 am to 3:00 pm @ Mission Blue Center, Brisbane.**
- Commercial/Industrial/Illicit Discharge Control – 1:00 to 2:30 pm, usually third Thursday of every other month: next meeting will be on **third Thursday, February 18 @ Millbrae Community Center Conference Room, 477 Lincoln Circle.**
- Watershed and Monitoring – 10:00 am to noon, second Thursday of month, approximately every quarter: **future meetings are being postponed until the BASMAA Monitoring Committee (meets first Wednesday each month) and Countywide Program's MRP Work Group address policy level issues** for planning compliance with the monitoring and PCBs/mercury MRP requirements.

Yellow highlight denotes recent change.

DRAFT Municipal Maintenance Subcommittee Report

Belmont Sports Complex – Belmont

Meeting Date: January 27, 2010

Subcommittee Action:

1. Agreed that the summary of the October subcommittee meeting was acceptable.
2. Agreed to complete the characterization of stormwater pump station information due by March 1 and submit comments by February 24 on the draft template Site-specific SWPPP for Corporation Yard/ Maintenance Facility.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **Municipal Regional Stormwater Permit and BASMAA's Municipal Operations and Trash Committees.** Matt Fabry reported that the Countywide Program is working on determining which permit tasks can be done more effectively at the regional, countywide, or local level. The Bay Area Stormwater Management Agencies Association (BASMAA) has created a new committee to help with the regional implementation of the MRP's trash requirements and there is another new BASMAA committee that focuses on maintenance requirements. These two subcommittees meet on the same day. This is the same thing that the Countywide Program would like to do – add a trash work group to the Municipal Maintenance Subcommittee. The trash work group could meet either just before or after the Municipal Maintenance Subcommittee or it could meet on a different date. Some staff members, who do not normally attend the Municipal Maintenance Subcommittee meetings, should attend the trash work group's meetings. BASMAA currently has a surface cleaning program that includes on line training and certification of surface cleaners. BASMAA will also help to develop guidance on how to select trash hotspots and make trash loading estimates as required by the MRP.
- **Overview of MRP's Municipal Maintenance Requirements.** A copy of the MRP's municipal operations requirements was distributed and discussed at the meeting. Many of the requirements are familiar ones that municipalities have already been implementing. It was recommended that each agency keep a binder with information that describes how it is meeting the various requirements.
- **Status of San Francisco Estuary Partnership's Project to Help Cities Install Trash Devices.** The San Francisco Estuary Partnership (SFEP) is working through ABAG to contract with vendors to install small and large trash capture devices. Each municipality that chooses to participate will have a certain amount of funds allocated to it for use by these vendors to install trash capture devices. Municipalities that choose to participate will have to sign a contract with ABAG and agree to maintain the devices for their useful life of 20 years. Participating municipalities will also have to identify where they would like the devices installed and which type of device to use. A vendor fair for municipalities to ask questions of trash capture device vendors will be held this spring.
- **Draft Template for Stormwater Pollution Prevention Plan for Corporation Yards.** A copy of a draft template for the plan was distributed and described. Comments on the draft were requested by February 24.

Subcommittee Work That Affects Other Subcommittees: None.



Next Steps: Initiate the trash work group offshoot of the Municipal Maintenance Subcommittee.

Next Meeting Date: The next meeting will be held on March 24, 2010 in Belmont