
Trash Work Group Meeting
June 23, 2010 – 10:00 to 11:30 am
Belmont Sports Complex
 550 Island Parkway – Belmont

AGENDA

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| 1. | Introductions, Announcements & Approve April Meeting Summary
<i>Outcome: Agree on agenda and meeting summary and hear any announcements.</i> | 10 min. | <i>Kiley Kinnon, City of Burlingame, Chair</i> |
| 2. | Reminder About Trash Hot Spot Identification, Initial Assessment, Photo Documentation, and Clean Up
<i>OUTCOME: Obtain update on these requirements, their due dates, and reminder about materials available to help the Countywide Program's member agencies</i> | 10 min. | <i>Fred Jarvis/
Everyone</i> |
| 3. | Burlingame Full Trash Capture Installation Project
<i>OUTCOME: Obtain information about the installation of 15 small trash capture devices in Burlingame, site selection, maintenance costs, size of area being treated, and other issues.</i> | 20 min. | <i>Vince Falzon, City of Burlingame/
West Coast Storm Inc. representative</i> |
| 4. | Update on San Francisco Estuary Partnership's Trash Demonstration Project
<i>OUTCOME: Obtain current information about the project including:</i>
⇒ <i>Share results of May 4 vendor fair;</i>
⇒ <i>Completion of fact sheets for trash control devices;</i>
⇒ <i>Status of ABAG contracting with participating cities; &</i>
⇒ <i>Share information about cities plans.</i> | 20 min. | <i>Fred/
Everyone</i> |
| 5. | BASMAA's Approach to Estimating Trash Loading
<i>OUTCOME: Obtain update on BASMAA's plan for estimating trash loading and agree on how to proceed.</i> | 10 min. | <i>Fred/
Everyone</i> |
| 6. | C/CAG's Plans to Seek Voter Approval of a Vehicle License Fee and Its Potential Benefit to Agencies' Trash Control Efforts
<i>OUTCOME: Obtain information.</i> | 10 min. | <i>Matt Fabry</i> |
| 7. | Agree on Next Meeting Date of August 23 and Topics
<i>OUTCOME: Agree on next meeting date and topics.</i> | 10 min. | <i>Everyone</i> |

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Meeting Date: April 28, 2010

Subcommittee Action:

1. Agreed that Kiley Kinnon, stormwater inspector for the City of Burlingame, will be the work group's chair.
2. Agreed to use the Santa Clara Valley Urban Runoff Pollution Prevention Program's (SCVURPPP) Trash Hot Spot Reporting Format for the hot spot reporting that each municipality must complete by July 1, 2010.
3. Agreed to adapt the SCVURPPP's Trash Hot Spot Cleanup Data Collection Form and its Photograph Documentation Protocol for Creek and Shoreline Trash Hot Spots for use by agencies in San Mateo County.
4. Agreed that the Trash Work Group is sufficiently important that it should have its own place on the Countywide Program's members only portion of the website.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **Trash Hot Spot Identification.** The municipal regional stormwater permit (MRP) requires that each agency submit its selected hot spot(s) to the Water Board by July 1, 2010. The Water Board staff wants agencies to submit a description of its hot spot(s) and the justification for the sites being selected. One town representative reported that all of their creeks are privately owned so they will need to obtain approval from the property owners for any hot spot that they select.
- **Trash Hot Spot Assessment, Clean Up, and Photodocumentation.** The Water Board staff is requiring that the actual hot spot assessment, clean up, and the photodocumentation of the hot spot must be completed by fall. Concerns were expressed about the level of detailed trash information implied by SCVURPPP's hot spot cleanup form. The MRP requires that for each hot spot the total volume of trash removed be quantified and that the dominant types of trash and their sources, to the extent possible, be identified. EOA will modify the form to more closely match the MRP.
- **Colma Creek Watershed Trash Meeting.** Julie Casagrande reported that representatives from Colma, Daly City, South San Francisco, the San Mateo County Flood Control and Water Conservation District, and Matt Fabry met to discuss hot spot selection. There is room for selecting multiple hot spots in South San Francisco near South Airport to Utah near Costco. San Mateo County and South San Francisco staffs currently work with volunteers to clean up Colma Creek. Daly City staff plans to request an exception from the hot spot selection requirement because it has no open channels. Colma prefers to select its hot spot along a portion of a concrete lined channel in Colma. Daly City and Colma staff will contact the Water Board staff.
- **Burlingame Trash Device Installation.** A vendor, West Coast Storm Inc., has installed 15 small trash treatment devices without charge to the city near Burlingame Avenue and Broadway. The devices look great and collect cigarette butts and a lot of leaves. Some of the devices are screens located inside the catch basin and others are screens at the curb inlet to the catch basin. The costs for these types of devices are believed to be around \$3 to 5K/each. West Coast Storm Inc. has a contract to install 90,000 devices in Los Angeles. It was requested that Burlingame determine the size of the area the devices collect trash from so an estimate of the costs to meet the MRP's requirements could be made.

- **Vehicle Fee License Fee Needs for Trash Control Projects.** The Countywide Program receives about \$600,000 per year from the vehicle license fees. This amount is separate from the \$600,000 per year of vehicle license fees already returned to the cities to assist with the costs of maintenance. In the past the Countywide Program's portion of the fees was used for installing green streets and parking lots. About \$750,000 of the Countywide Program portion of the vehicle license fees will be used to comply with the MRP, and some of the remaining amount could be used to assist municipalities meet their trash control requirements. Matt requested feedback from the municipalities about the use of the vehicle license fees for trash control. Mike Peterson recommended that the fees be used to install a large trash control device in the Colma Creek watershed as a demonstration project. Another suggestion was to use the vehicle license fees for community education about trash. Another suggestion was to distribute the vehicle license fees to each city for trash control. It was also proposed that some of the fees be distributed to each city and some go to large trash capture device demonstration project, whose location would be determined through a competitive process.
- **Coordination with Caltrans.** John Michels reported that Caltrans is happy to meet, discuss, and help with trash where it can. Caltrans is operating under a 2003 stormwater permit that does not place a priority on controlling trash in the Bay Area – Caltrans does not have an obligation to control trash under its existing stormwater permit. Caltrans' capital funds for controlling trash are used in Los Angeles to comply with the trash total maximum daily load. Caltrans spent \$60 million picking up trash along highways last year.

Subcommittee Work That Affects Other Subcommittees: Determining the cities costs for trash control would inform other Countywide Program initiatives.

Next Steps: EOA will modify forms as discussed and distribute to municipalities.

Next Meeting Date: The next meeting will be held on June 23, 2010 in Belmont

Trash Work Group Meeting Attendance – FY 2009/10

Name	Agency	PHONE	E-Mail	March	April	June	Aug.
Steve Tyler	City of Atherton		styler@ci.atherton.ca.us	√			
Troy Henderson	City of Atherton		thenderson@ci.atherton.ca.us				
Randy Fernando	City of Belmont		rferrando@belmont.gov				
Tim Murray	City of Belmont	(650) 222-6460	tmurray@belmont.gov	√	√		
Matt Fabry	City of Brisbane	(415) 508-2134	mfabry@ci.brisbane.ca.us	√	√		
Walt Peters	City of Brisbane	(415) 508-2130	wpeters@ci.brisbane.ca.us	√	√		
Vincent Falzon	City of Burlingame	(650) 558-7679	vfalzon@burlingame.org	√	√		
Peter Gaines	City of Burlingame	(650) 558-7672	pgaines@burlingame.org	√			
John Baack	City of Burlingame		JBaack@burlingame.org				
Kiley Kinnon	City of Burlingame	(650) 342-3727	kiley.kinnon@veoliawaterna.com	√	√		
Louis Gotelli	City of Colma	(650) 333-0295	louis.gotelli@colma.ca.gov	√	√		
Phil Scramaglia	City of Colma		phil@csgengr.com				
Michael Peterson	City of Daly City	(650) 991-5752	mpeterson@dalycity.org	√	√		
John Peterson	City of Daly City	(650) 991-8097	jpeterson@dalycity.org				
Anthony Docto	City of East Palo Alto		adocto@cityofepa.org				
Jay Farr	City of East Palo		jfarr@cityofepa.org				
Norm Dorais	City of Foster City	(650) 286-3279	ndorais@fostercity.org	√			
Charlie Voos	City of Half Moon Bay		cvoos@hmbcity.com				
Mo Sharma	City of Half Moon Bay		mosharma@hmbcity.com				
Gary Francis	Town of Hillsborough		gfrancis@hillsborough.net		√		
Dave Bishop	Town of Hillsborough		dbishop@hillsborough.net				
Lisa Ekers	City of Menlo Park		laekers@menlopark.org				
Regina Wheeler	City of Menlo Park		rmwheeler@menlopark.org				
Joe Pimentel	City of Menlo Park		jppimentel@menlopark.org		√		
Craig Centis	City of Millbrae	(650) 259-2369	ccentis@ci.millbrae.ca.us	√	√		
Mike Riddell	City of Millbrae		mriddell@ci.millbrae.ca.us				
Raymund Donguines	City of Pacifica	738-3767	donguinesr@ci.pacifica.ca.us				
Elizabeth Claycomb	City of Pacifica		Claycombe@ci.pacifica.ca.us				
James McNally	City of Pacifica		mcnallyj@ci.pacifica.ca.us				
Eric Steele	City of Pacifica	(650) 738-3775	Steelee@ci.pacifica.ca.us	√	√		
Dustin Cohn	City of Pacifica		dustincohn@hotmail.com	√	√		
Howard Young	Town of Portola Valley		hyoung@portolavalley.net				
Leslie Lambert	Town of Portola Valley		llambert@portolavalley.net				
	City of Redwood City		@redwoodcity.org				
	City of Redwood City		@redwoodcity.org				
Gino Quinn	City of San Bruno	(650) 616-7160	gquinn@sanbruno.ca.gov	√	√		
Robert Howard	City of San Bruno	(650) 616-7160	rhoward@sanbruno.ca.gov	√	√		
Paul Baker	City of San Carlos	(650) 802-4140	pbaker@cityofsancarlos.org	√	√		
Robert Weil	City of San Carlos		RWeil@cityofsancarlos.org				
Vern Bessey	City of San Mateo	(650) 522-7342	vbessey@cityofsanmateo.org	√			
	City of San Mateo	(650) 522-7343	@cityofsanmateo.org				
Rob Lecel	City of So. San Francisco	(650) 829-3882	rob.lecel@ssf.net	√	√		

Name	Agency	PHONE	E-Mail	March	April	June	Aug.
Cassie Prudhel	City of So. San	(650) 829-3840	cassie.prudhel@ssf.net	√	√		
Gratien Etchebehere	Town of Woodside	(650) 851-6790	getchebehere@woodsidesideton.org	√	√		
Kim Eunejune	Town of Woodside		ekim@woodsidesideton.org				
Stephen Fischer	County of San Mateo - DPW	(650) 599-7281	SFischer@co.sanmateo.ca.us	√	√		
Julie Casagrande	County of San Mateo - DPW	(650) 599-1457	jasagrande@co.sanmateo.ca.us	√	√		
Diana Shu	County of San Mateo		dshu@co.sanmateo.ca.us				
John Michels	Caltrans	(510) 622-5996	john_michels@dot.ca.gov		√		
Fred Jarvis	EOA, Inc.	(510) 832-2852	Fejarvis@eoainc.com	√	√		
No. Attending				23	22		