
Trash Work Group Meeting
June 22, 2011 – 10:00 to 11:30 am
Belmont Sports Complex
 550 Island Parkway – Belmont

AGENDA

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| 1. | Introductions, Announcements & Approve March Meeting Summary and Agenda
<i>Outcome: Agree on agenda and meeting summary and hear any announcements.</i> | 10 min. | <i>Kiley Kinnon, City of Burlingame, Chair</i> |
| 2. | Information about State Water Board and Regional Water Board's Efforts to Control Pre-Production Plastic Pollution
<i>OUTCOME: Obtain update on efforts and recent enforcement efforts directed at businesses in San Leandro..</i> | 15 min. | <i>Fred Jarvis/
Everyone</i> |
| 3. | Mosquito Abatement District's Request to Drill Holes in Retractable Trash Screens for Pesticide Applications
<i>OUTCOME: Obtain information and agree on how to proceed.</i> | 10 min. | <i>Matt Fabry/
Everyone</i> |
| 4. | BASMAA's Progress Report Trash Baseline Loads and Loads Reduction Tracking
<i>OUTCOME: Obtain update on BASMAA project.</i> | 20 min. | <i>Fred/
Everyone</i> |
| 5. | Status of Assistance to Municipalities in Developing Short-Term Trash Loading Reduction Plans
<i>OUTCOME: Review MRP requirements and agree on assistance Countywide Program should provide to its member agencies.</i> | 10 min. | <i>Fred
Everyone</i> |
| 6. | Status of Agencies' Installing Trash Full-Capture Devices As Part of ABAG's Demonstration Project
<i>OUTCOME: Review progress of each agency participating in the project to install and maintain capture trash devices.</i> | 15 min. | <i>Kiley/Everyone</i> |
| 7. | Agree on Next Meeting Date of September 28 or 29?
<i>OUTCOME: Agree on next meeting date and topics.</i> | 10 min. | <i>Everyone</i> |

Draft Trash Work Group Meeting Summary– Belmont Sports Complex

Meeting Date: March 23, 2011

Subcommittee Action:

1. Agreed that the December meeting summary was acceptable.
2. Agreed to have the Countywide Program assist the member agencies to prepare their Short-Term Trash Load Reduction Plans that are due to the Water Board by February 1, 2012.
3. Agreed that the work group members would discuss with each agency's management staff whether they would like assistance with plastic bag and polystyrene reduction ordinances and CEQA compliance and to notify Matt of the results of this inquiry.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **BASMAA's Marketing Campaign to Address Littering.** Ana Clayton provided information on BASMAA's new advertising campaign that will use community based social marketing to encourage less littering by youth. It is important to get youth invested in the benefits of less littering. The campaign developed by SGA will include having a Facebook page, a blog, an newsletter, and branding, such as by developing a book bag for students. The first kick off year of the campaign will be the most expensive, and BASMAA is looking at ways to phase in and reduce the campaign's costs. Some aspects of the campaign may need to be implemented at the local level to reduce BASMAA's costs.
- **Plastics Pollution Prevention Summit and Interest in Doing Plastic Reduction Ordinances and CEQA Compliance Countywide.** Matt reported that last month he attended this summit in Cupertino. There were excellent presentations on plastic bag and polystyrene reduction ordinances. Shelly Reider from Millbrae talked about the polystyrene reduction measures adopted in her city. Municipalities should get some type of trash load reduction credit for enacting plastic and polystyrene reduction measures. The City of San Jose completed a comprehensive EIR on its plastic bag reduction ordinance. StopWaste.org is assisting with ordinances and CEQA review in Alameda County. Matt asked whether cities are interested in having the Countywide Program to help prepare model ordinances and do CEQA review countywide. San Mateo County and South San Francisco have already enacted polystyrene reduction ordinances. Representatives from a couple of cities expressed support for getting assistance from the Countywide Program.
- **BASMAA's Progress Report Trash Baseline Loads and Loads Reduction Tracking.** The MRP's requirements and the information included in BASMAA's February 1 progress report were reviewed. The Countywide Program paid for the installation of 12 connector pipe screen (CPS) devices located in the City of San Mateo and will be paying for the maintenance of these devices and one San Mateo County device as part of a study to determine the amounts of trash loading from different land uses. BASMAA is trying to monitor the trash loading from specific land uses at 150 to 175 sites, and the Countywide Program will be looking for about 10 additional sites to include in BASMAA's trash loading study. The additional sites will need to be located in specific under represented land uses and have CPS already installed or installed soon using grant funds from ABAG's trash demonstration project.

BASMAA is interested in creating a formulaic method of showing compliance with the 40% trash load reduction, and Water Board staff is interested in having the amounts of trash reduced shown by actual measurements of trash collected. Another area of future discussion will be which land uses, such as residential land uses, merit exclusion from the MRP's trash load reduction requirements.

- **Record Keeping for Trash Activities.** Los Angeles County and some of its cities filed an unfunded mandate test claim in 2003 and received a favorable decision from the Commission on State Mandates in 2009. The Commission is currently working on the parameters and guidelines that contain specific information about who is eligible for reimbursement, the dates covered for reimbursement, and the specific reimbursable activities. It is essential for cities to keep adequate records now of their expenditures on its MRP-required trash control compliance activities because it may be a number of years before the test claims and parameters and guidelines are decided. A spreadsheet to summarize expenditures and a draft of the parameters and guidelines for Los Angeles County was distributed to the work group last month. It would be very helpful for cities to have a time and equipment use tracking system to document expenditures to implement the MRP's trash requirements.
- **Assistance with Short-Term Trash Loading Reduction Plans.** There was strong support expressed for obtaining Countywide Program assistance developing each agency's Short-Term Trash Loading Reduction Plan as required by the MRP's Provision C.10.a.i.
- **Status of Agencies' Installing Trash Full-Capture Devices.** The progress of various agencies in installing the full-trash capture devices under ABAG's demonstration grant was discussed. Colma staff has installed 11 West Coast Storm CPSs and curb inlet screens. San Mateo County will be installing about 30 additional West Coast Storm CPSs. San Carlos has not yet selected a vendor, but is anticipating having about 30 CPSs installed in the downtown area. Belmont will have an additional 20 West Coast Storm CPSs installed. West Coast Storm staff measured 50 inlets as part of selecting the 20 for installation.

Subcommittee Work That Affects Other Subcommittees: Working on solving trash problems involves multiple subcommittees.

Next Steps: Continue to identify locations of CPSs located in appropriate land uses for inclusion in the trash baseline loading study.

Next Meeting Date: The next meeting will be held on June 22, 2011 in Belmont. Interest was expressed in discussing the Short-Term Trash Load Reduction Plan at the next meeting.

Trash Work Group Meeting Attendance – FY 2010/11

Name	Agency	PHONE	E-Mail	Sept.	Dec	Mar 23	June 22
Steve Tyler	City of Atherton		styler@ci.atherton.ca.us				
Troy Henderson	City of Atherton		thenderson@ci.atherton.ca.us				
Randy Fernando	City of Belmont		rferrando@belmont.gov				
Tim Murray	City of Belmont	(650) 222-6460	tmurray@belmont.gov	√	√	√	
Rosemary Field	City of Belmont		rfield@belmont.gov				
Leticia Alvarez	City of Belmont		lalvarez@belmont.gov			√	
Alberto d'Jovza	City of Belmont						
Matt Fabry	City of Brisbane	(415) 508-2134	mfabry@ci.brisbane.ca.us	√	√	√	
Dale Allen	City of Brisbane	(415) 508-2130	dallen@ci.brisbane.ca.us	√	√	√	
Vincent Falzon	City of Burlingame	(650) 558-7679	vfalzon@burlingame.org	√	√		
Peter Gaines	City of Burlingame	(650) 558-7672	pgaines@burlingame.org				
John Baack	City of Burlingame		JBaack@burlingame.org				
Kiley Kinnon	City of Burlingame	(650) 342-3727	kiley.kinnon@veoliawaterma.com	√	√	√	
Louis Gotelli	City of Colma	(650) 333-0295	louis.gotelli@colma.ca.gov	√	√	√	
Phil Scramaglia	City of Colma		phil@csgengr.com				
Michael Peterson	City of Daly City	(650) 991-5752	mpeterson@dalycity.org	√	√		
Pat Kelly	City of Daly City	(650) 991-8097	pkelly@dalycity.org				
Anthony Docto	City of East Palo Alto		adocto@cityofepa.org				
Jay Farr	City of East Palo	(650) 853-3105	jfarr@cityofepa.org	√			
Norm Dorais	City of Foster City	(650) 286-3279	ndorais@fostercity.org				
Charlie Voos	City of Half Moon Bay		cvoos@hmbcity.com				
Mo Sharma	City of Half Moon Bay		mosharma@hmbcity.com				
Gary Francis	Town of Hillsborough		gfrancis@hillsborough.net				
Dave Bishop	Town of Hillsborough		dbishop@hillsborough.net				
Regina Wheeler	City of Menlo Park		rmwheeler@menlopark.org				
Joe Pimentel	City of Menlo Park		jppimentel@menlopark.org				
Craig Centis	City of Millbrae	(650) 259-2369	ccentis@ci.millbrae.ca.us			√	
Mike Riddell	City of Millbrae		mriddell@ci.millbrae.ca.us				
Raymund Donguines	City of Pacifica	738-3767	donguinesr@ci.pacifica.ca.us				
Elizabeth Claycomb	City of Pacifica		Claycombe@ci.pacifica.ca.us				
James McNally	City of Pacifica		mcnallyj@ci.pacifica.ca.us				
Eric Steele	City of Pacifica	(650) 738-3775	Steelee@ci.pacifica.ca.us				
Dustin Cohn	City of Pacifica		dustincohn@hotmail.com				
Howard Young	Town of Portola Valley		hyoung@portolavalley.net				
Leslie Lambert	Town of Portola Valley		llambert@portolavalley.net				
Ray Bartolo	City of Redwood City		rbartolo@redwoodcity.org				
Marilyn Harang	City of Redwood City	(650) 780-7477	MHarang@redwoodcity.org		√		
Gino Quinn	City of San Bruno	(650) 616-7160	gquinn@sanbruno.ca.gov				
Robert Howard	City of San Bruno	(650) 616-7160	rhoward@sanbruno.ca.gov	√			
Paul Baker	City of San Carlos	(650) 802-4140	pbaker@cityofsancarlos.org	√	√	√	
Robert Weil	City of San Carlos		RWeil@cityofsancarlos.org				
Vern Bessey	City of San Mateo	(650) 522-7342	vbessey@cityofsanmateo.org				

Name	Agency	PHONE	E-Mail	Sept.	Dec	Mar 23	June 22
	City of San Mateo	(650) 522-7343	@cityofsanmateo.org				
Rob Lecel	City of So. San Francisco	(650) 829-3882	rob.lecel@ssf.net				
Cassie Prudhel	City of So. San	(650) 829-3840	cassie.prudhel@ssf.net	√	√	√	
Shoshana Wolff	City of So. San	(650) 829-3880	shoshana.wolff@ssf.net	√			
Gratien Etchebehere	Town of Woodside	(650) 851-6790	getchebehere@woodsidetown.org		√		
Kim Eunejune	Town of Woodside		ekim@woodsidetown.org				
Stephen Fischer	County of San Mateo - DPW	(650) 599-7281	SFischer@co.sanmateo.ca.us		√		
Julie Casagrande	County of San Mateo - DPW	(650) 599-1457	jasagrande@co.sanmateo.ca.u		√	√	
Diana Shu	County of San Mateo		dshu@co.sanmateo.ca.us				
Ana Clayton	County of San Mateo-Environmental Health	(650) 372-6214	amclayton@co.sanmateo.ca.us		√	√	
Tim Swillinger	County of San Mateo-Environmental Health	(650) 372-6245	tswillinger@co.sanmateo.ca.us		√		
John Michels	Caltrans	(510) 622-5996	john_michels@dot.ca.gov		√		
Fred Jarvis	EOA, Inc.	(510) 832-2852	Fejarvis@eoainc.com	√	√	√	
No. Attending				12	17	12	