



**New Development Subcommittee
Agenda
August 12, 2014 – 1:30 to 3:30 pm
Redwood Shores Library, Meeting Room A
399 Marine Parkway, Redwood City**

- 1. Introductions, Announcements & Changes to the Agenda – Andrea Mardesich (5 min)**
Objective: Introduce attendees, make announcements, and agree on agenda.
- 2. Approval of Meeting Summary – Andrea Mardesich, All (3 min)**
Objective: Review and approve previous meeting summary.
- 3. Low Impact Development (LID):**
 - a. Update on Revisions to the C.3 Technical Guidance – Jill Bicknell (25 min)**
Objective: Approve the revisions to the C.3 Technical Guidance.
 - b. Revisions to the C.3-C.6 Regulated Projects Checklist – Peter Schultze-Allen (25 min)**
Objective: Approve the revisions to the Checklist.
 - c. Annual C.3 Training – Peter Schultze-Allen, All (15 min)**
Objective: Discuss the results of the June 11, 2014 workshop.
- 4. Website and BMP Outreach Materials – Peter Schultze-Allen (10 min)**
Objective: Review list of outreach material currently on the Flows to Bay website.
- 5. BASMAA Development Committee Update – Jill Bicknell (25 min)**
Objective: Hear how the Bay Area Stormwater Management Agencies Association's Development Committee is proceeding on regional MRP tasks:
 - *Issues related to C.3 requirements in the next permit*
 - *Green Infrastructure Work Group update*
- 6. C.3 Project Roundtable Discussion – Jill Bicknell (10 min)**
Objective: Open discussion of any projects of interest.
- 7. Next Meeting – Andrea Mardesich, All (2 min)**
Objective: Schedule next meeting.

DRAFT New Development Subcommittee Meeting Summary

Meeting Date: May 13, 2014

Present: Ken Johnson, Brisbane; Stephen Daldrup, Burlingame; Turhan Sonmez and Muneer Ahmed, Colma; Jill Bicknell and Peter Schultze-Allen, EOA; Christina Horrisberger, Foster City; Muneer Ahmed, Half Moon Bay; Kevin Fehr, Hillsborough; Shaun Mao, Menlo Park; Kathryn Farbstein, Pacifica; Cheyanne Brown, Portola Valley; Harris Siddiqui, Redwood City; Matt Neuebaumer, San Bruno; Ken Pacini and Debra Bickel, City of San Mateo; Steve Rosen, County of San Mateo; Rob Lecel, South San Francisco.

Subcommittee Actions:

1. Approved summary of the February 11, 2014 Subcommittee meeting.

Requested Stormwater Committee Action or Feedback/Guidance (if any): None

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None

Other Information/Announcements:

1. **Announcements.** Steve Daldrup called the meeting to order as the Chair, filling in for Andrea Mardesich.
2. **C.3 Technical Guidance Update.** Heard about the status of revisions to the document (Version 4.0). Updates are in progress.
3. **C.3 Regulated Projects Checklist.** Heard about the status of revisions to the document. Updates are in progress.
4. **C.3 Annual Workshop Agenda.** Discussed draft agenda and agreed to include discussion of Special Projects and a quick review of C.3.h (stormwater treatment facility O&M inspections and tracking) in the presentations.
5. **Stormwater Construction BMP Workshop.** Received an update about the results of the workshop in April with the attendance sheet and the summary of evaluations.
6. **Construction BMP Outreach Materials.** Heard about the status of the review and update of brochures and documents posted on the Countywide Program website. The Subcommittee discussed the various BMP brochures and their usefulness and agreed with the recommended priority for updates. The Subcommittee then discussed four brochures that had been updated and provided corrections for contact information for the brochures.
7. **Enforcement Response Plan Template.** Reviewed proposed revisions to the ERP template related to definition of violation. There were no comments. The revised template will be emailed to the group for additional review.
8. **BASMAA Development Committee Update.** Received an update on the C.3 issues discussed at the March and April Committee meetings for MRP 2.0, including the planned LID White Paper. As part of the discussion of White Paper topics, Subcommittee members offered ideas to make inspections during construction more efficient. The Green Streets Work Group has been meeting and discussing options for Green Street implementation in the next MRP. Meeting summaries will be emailed to the group. The next Work Group meeting is scheduled for June 2nd. A Green Streets project on Burlingame Ave was discussed.
9. **Roundtable Discussion.** Peter commented that the Biotreatment Soil Mix documents have been distributed and posted on the Countywide Program website. Several new vendors have been identified and may be added to the vendor list in July. It was asked that the Soil Mix information be added to the C.3 Checklist.

Work That Affects Other Subcommittees: None.

Next Steps for Subcommittee members: None

Next Steps for Program Consultant EOA, Inc.:

- Complete updates to the C.3 Technical Guidance.
- Complete updates to the C.3 Checklist.
- Prepare for Annual C.3 Workshop.
- Finalize updates to Construction BMP Brochures and post on website. Complete draft updates of additional BMP brochures and email to the Subcommittee for review.
- Email the revised ERP Template to the Subcommittee for review.
- Email Green Streets Work Group Meeting Summaries to the Subcommittee for information.

Next Meeting: August 12, 2014

New Development Subcommittee FY 2013/14 Meeting Attendance

Representing	Name	Phone Number	Meetings Attended			
			Sept	Nov	Feb	May
Atherton	David Huynh	650/752-0555				
	Andrea Mardesich	650/752-0544	X	X		
Belmont	Gilbert Yau	650/595-7467	X	X		
	Dalia Manaois	650/595-7468			X	
Brisbane	Ken Johnson	415/508-2120	X	X	X	X
Burlingame	Eva Justimbaste	650/342-3727				
	Stephen Daldrup	650/342-3727	X	X	X	X
Colma	Michael Laughlin	650/757-8896				
	Turhan Sonmez			X	X	X
	Muneer Ahmed	650/757-8894	X			X
	Brad Donahue					
Daly City	Jeanne Naughton	650/991-8035	X		X	
	Mike Van Lonkhuysen				X	
East Palo Alto	Michelle Daher	650/853-3197	X	X	X	
	Bret Swain	650/853-3159				
EOA/SMCWPPP	Jill Bicknell	408/720-8811 x 1	X	X	X	X
	Peter Schultze-Allen	510/832-2852 x128		X	X	X
Foster City	Kohar Kojayan	650-286-3237		X		
	Norm Dorais			X		
	Christina Horrisberger	650-286-3242				X
Half Moon Bay	Mark Lander	925/785-4518				
	Muneer Ahmed	650/757-8894				X
Hillsborough	Catherine Chan	650/579-3353		X	X	
	Kevin Fehr	650-375-7444				X
Menlo Park	Shaun Mao	650/330-6740	X	X	X	X
	Roger Storz	650-330-6740			X	
Millbrae	Khee Lim	650/259-2347				
	Tanya Benedik	650/259-2339				
	Doug Rider					
Pacifica	Kathryn Farbstein	650/738-7361				X
	C.H./Ray Donguines	650/738-7444	X		X	
Portola Valley	CheyAnne Brown	650/851-1700		X	X	X
Redwood City	Saber Sarwary					
	Harris Siddiqui	650-780-7362		X	X	X
	Patti Schrottenboer	650/780-7368				
San Bruno	Laura Russell	650/616-7038				
	Matt Neuebaumer	650-616-7042		X	X	X
San Carlos	Gavin Moynahan	650/802-4267	X	X		
San Mateo	Ken Pacini	650/522-7333	X	X	X	X
	Debra Bickel					X
County of San Mateo	Camille Leung	650/363-1826	X	X	X	
	Steve Rosen					X
	Diana Shu	650/599-1414				
Countywide Program	Matt Fabry	650/599-1419				
South S.F.	Andrew Wemmer	650/829-3883		X	X	
	Rob Lecel	650/829-3882				X
Woodside	Dong Nguyen	650/851-6790				
	Doug Rider					
Water Board	Sue Ma	510/622-2386				



Evaluation Form Summary

2014 NEW DEVELOPMENT WORKSHOP

San Mateo, CA

Wednesday, June 11, 2014

1. **Basic Overview of Stormwater Post-Construction Controls** – Given by Jill Bicknell, EOA/SMCWPPP Program

Very Useful 26 Somewhat Useful 7 Not useful

Comments:

**Informative overview for first timer.
Good refresher.
Good refresher/anecdotal accounts useful.
Good overview for someone who is not very familiar.
Nice overview.
Really good overview of history up to current standards.
Went over requirements very thoroughly, spoke loudly and clearly!**

2. **Update on Current and Future Stormwater Permit Requirements** - Given by Jill Bicknell, EOA/SMCWPPP Program

Very Useful 27 Somewhat Useful 7 Not useful

Comments:

**Special projects overview good.
Update helpful, whereas future is hard to definitively grasp.
Very helpful to know what is changing.
Essential info.
A little heavy on what “might” happen.
Jill did a good job again.
Some questions put talk overtime by just 5 minutes or so.
Did a great job of wrapping things up quickly.
Interesting to hear of a possible requirement for a Green Streets plan as trade-off for roadway project exemptions.
Good to hear of examples pros & cons.**

3. **Experiences Reviewing Stormwater Control Plans and Conducting Treatment Measure Inspections** – Given by Caitlin Gilmore and Robin Lee, Schaaf & Wheeler

Very Useful 18 Somewhat Useful 15 Not useful 1

Comments:

**At this time city not looking toward 3rd party inspector.
Both very knowledgeable and well communicated.
Sounded like a sales pitch.
Too advertisey (sp). More forms on installation issues.
Great reality check.
Felt more like selling their service.
Good info, especially the inspection procedures. Don't overdo the marketing pitch.
Robin and Caitlin were good. Useful info and answered questions well.**

4. **Stormwater Review of Example Regulated Project** - Given by Jill Bicknell and Peter Schultze-Allen, EOA/SMCWPPP

Very Useful 25 Somewhat Useful 7 Not useful 1

Comments:

**Shows how difficult checklist is.
Additional time to be accounted for to actually review the plans. Enough time for only checklist it seems.
Useful to see how others evaluate.
It would have been helpful to spend more time on the checklist. Perhaps going through review of the entire sheet.
Very good!
I liked the form for special projects.
Very helpful. Went over by 15 minutes but I really benefit from going thru an actual project.**

5. **The City of San Mateo's Green Streets Plan** - Given by Ken Chin, City of San Mateo

Very Useful 14 Somewhat Useful 12 Not useful 2

Comments:

**Would have been nice to have included more "lessons learned".
Interesting ideas.
Great presentation!
Ken is a good speaker, animated, moved away from podium.**

6. **Green Streets in the City of Emeryville** - Given by Peter Schultze-Allen, EOA/SMCWPPP

Very Useful 12 Somewhat Useful 8 Not useful 2

Comments:

Maybe a little redundant from City of San Mateo presentation?

Good ideas.

7. **Integrated Green Infrastructure Planning, Funding & Implementation** - Given by Peter Schultze-Allen, EOA/SMCWPPP

Very Useful 14 Somewhat Useful 10 Not useful 2

Comments:

Needed info.

6 and 7 could be combined.

Good to see how it is all related.

General Comments:

Good lunch.

Excellent session. Thank you.

Very monotonous format by teaching with the use of PowerPoint presentation, then no Power Point for the complex portions of training. More practical example would have been more appropriate.

Print out of the slides are wonderful. The healthy snacks and drinks were nice to keep me focused.

Thank you. I would like to see, if possible, a flowchart about this. Can we see these online somewhere? Allen was great.

Lunch was the bomb.

Very informative.

Good training.

Great sandwiches.

Great Sandwiches! Coffee at lunch would be nice.

Thanks for the training!

Excellent workshop!

Please submit at the end of the workshop. *Thank You for Your Comments!*

SMCWPPP Current Trends In LID Implementation New Development Workshop
June 11, 2014

<i>Last Name</i>	<i>First Name</i>	<i>Municipality/Firm</i>
Middleton	Michael	Bureau Veritas
Johnson	Ken	City of Brisbane
Voong	Victor	City of Burlingame
Gardiner	Kevin	City of Burlingame
Vanlonkhuysen	Michael	City of Daly City
Horrisberger	Christina	City of Foster City
Galli	Laura	City of Foster City
Dorais	Norm	City of Foster City
Ahmed	Muneer	City of Half Moon Bay
Hoang	Son	City of Half Moon Bay
Mao	Shaun	City of Menlo Park
Storz	Roger	City of Menlo Park
Farbstein	Kathryn	City of Pacifica
Panza	Lee	City of Pacifica
Rider	Elizabeth	City of Pacifica
O'Connell	James	City of Redwood City
Siddiqui	Harris	City of Redwood City
Le	Grace	City of Redwood City
Schrotenboer	Patti	City of Redwood City
Zahori	Sayed	City of Redwood City
Cervantes	Joseph	City of San Bruno
Atkinson	Kian	City of San Mateo
Swenson	Mark	City of San Mateo
Quan	Martin	City of San Mateo
Walker	Jocelyn	City of San Mateo
Pacini	Ken	City of San Mateo
Ung	Mario	City of San Mateo
Lam	Aaron	City of San Mateo
Vo	Jimmy	City of San Mateo
Homayoun	Ariasp	City of San Mateo
Chin	Ken	City of San Mateo
Lecel	Rob	City of South San Francisco
Fulford	Daniel	City of South San Francisco
Rozzi	Tony	City of South San Francisco
Font	Kristen	City of South San Francisco
Chan	Catherine	CSG Consultants

SMCWPPP Current Trends In LID Implementation New Development Workshop
June 11, 2014

<i>Last Name</i>	<i>First Name</i>	<i>Municipality/Firm</i>
Schultze-Allen	Peter	EOA, Inc.
Bicknell	Jill	EOA, Inc.
Leung	Camille	San Mateo County
Burlison	Summer	San Mateo County
Yee	Theresa	San Mateo County
Kalkbrenner	Rob	San Mateo County
Ng	Wency	San Mateo County
Stillman	Ann	San Mateo County
Casagrande	Julie	San Mateo County
Choi	Carter	San Mateo County
Rasmussen	Ryan	San Mateo County
Marellich	Mark	San Mateo County
Dickinson	Rebecca	San Mateo County
Gilmore	Caitlin	Schaaf & Wheeler
Lee	Robin	Schaaf & Wheeler
Mardesich	Andrea	Town of Atherton
Hakamaneshi	Rambod	Town of Colma
Seto	David	Town of Colma
Daldrup	Stephen	Veolia Water/Burlingame WWTF
Justimbaste	Eva	Veolia/Burlingame WWTF