



**San Mateo Countywide  
Water Pollution Prevention Program  
Municipal Government Maintenance  
Public Works Supervisors**

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**Redwood Shores Library**  
Meeting Rooms A&B, 399 Marine Parkway, Redwood City  
**Wednesday August 26, 2015**  
**12 noon to 1:00 pm**

**AGENDA**

- 1. Introductions and Announcements** – Eddie Lopez, Redwood City
- 2. Review and Agree on Meeting Summary from March Meeting** – Kristin Kerr/Everyone
- 3. Annual Reporting** – Kristin Kerr /Everyone  
*Objective: Discuss any questions or issues with completing the municipal maintenance section of the Annual Report form.*
- 4. Dry Weather Maintenance Activities** – Kristin Kerr /Everyone  
*Objective: Reminder to conduct Municipal Corporation Yard annual SWPPP inspection and collect two dry weather DO samples at pump stations before the end of September for FY15-16.*
- 5. MRP 2.0 Compliance Assistance** – Kristin Kerr /Everyone  
*Objective: Provide input on aspects of the MRP 2.0 Tentative Order for which permittees anticipate needing countywide or regional assistance (i.e., C/CAG support through consultant tasks). For example usefulness of Subcommittee meetings, need for training workshops or development of templates/guidance documents.*
- 6. Open Forum Discussion of Any Maintenance Problems Being Found and Obtain Input on Maintenance and Stormwater Issues** - Elliott Johnson/Everyone  
*Objective: Use opportunity to discuss with other maintenance staff any maintenance or stormwater issues being encountered.*
- 7. Other Business**
- 8. Agree Next Meeting Will Be October 28, 2015**

**DRAFT SUMMARY**

**Municipal Maintenance Subcommittee Meeting – Redwood City Library Room A&B**

**Meeting Date:** March 25, 2015

**Subcommittee Actions:**

1. Agreed that the summary of the January 2015 subcommittee meeting was acceptable.

**Requested Technical Advisory Committee Action or Feedback/Guidance (if any):** None

**Other Information/Announcements:**

- **Open Forum Discussion on Maintenance Issues.** Pacifica has installed 100 more connector pipe screen full trash capture devices. Their previous devices were from Kristar. Kristar was bought out by Oldcastle. The new devices were purchased from Oldcastle. Some of the new devices have failed. Pacifica's experience is the corner units and rounded screens work fine but the flat screens fail easily during storm events. Redwood City shared some drain inlet protection products that work well for them. They are manufactured by ERTEC (<http://ertecsystems.com/Products/Top-Guard---Drain-Inlet-Protection>). The below photos are examples of ERTEC products.



- **MRP 2.0.** The Regional Water Board released an Administrative Draft MRP 2.0. BASMAA representatives met with Regional Water Board staff to discuss the MRP 2.0 Provisions and provided comments to Board staff. Provision C.2 was not discussed and there were no comments sent to the Regional Water Board staff by BASMAA. There are three changes in MRP 2.0 Provision C.2 compared to MRP 1.0:
  - **C.2.b. Sidewalk/Plaza Maintenance and Pavement Washing.** The following underlined text was added to the task description: “The Permittees shall implement and require to be implemented BMPs that prohibit the discharge of polluted wash water and non-stormwater to storm drains for pavement washing, mobile cleaning, pressure wash operations....”
  - **C.2.d. Stormwater Pump Stations.** The specific requirements for minimum DO sampling and inspections at pump stations and Annual Reporting requirements were removed. However, Permittees still need to implement corrective actions to maintain DO

concentrations above 3 mg/L, ensure pump stations are free from debris and trash, and maintain records of inspection, maintenance, and corrective actions.

- **C.2.f. Corporation Yard BMP Implementation.** The current MRP requires a minimum of one inspection before the start of the rainy season. The draft provision now specifies this inspection must occur between September 1<sup>st</sup> and September 30<sup>th</sup>.

There will be another opportunity to comment when the Regional Water Board release the Draft Permit (or Tentative Order) for public comment.

- **Training.** There is no budget for a workshop in the FY14-15 budget. However, a suggestion was made at the last meeting to conduct Corp Yard BMP and inspection training by organizing corp yard visits. South San Francisco, Redwood City and City of San Mateo have all volunteered their corp yards for training. Kristin will send out a Registration form. Maintenance staff should select and attend a single date/corporation yard. The groups will meet at the corp yards and spend an hour walking through the yards and discussing BMPs. The field visits will occur in April. A confirmation email will include a link to watch a San Diego County video on proper housekeeping BMPs. The video was shown at the Subcommittee meeting.

There are other Municipal Maintenance BMP training videos the Subcommittee did not get a chance to watch. Kristin will post them on the members only section of SMCWPPP's flowstobay.org website. She will send an email to the Subcommittee with the links and a survey. The survey will ask if the videos are useful, if members will use them on their own for training, or if SMCWPPP should host a special meeting and show the training videos.

**Subcommittee Work that Affects Other Subcommittees:** None

**Next Steps:** Kristin will send out a Registration form for the Corporation Yard BMP training. Kristin will email a survey and links to the training videos available.

**Next Meeting:** The next meeting will be held on August 26, 2015.

## Municipal Maintenance Subcommittee Meetings - FY 2015/16

NAME	MUNICIPALITY	EMAIL	Aug 26	Oct 28	Jan 27	Mar 23
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Christopher Falzon	Millbrae					

## Municipal Maintenance Subcommittee Meetings - FY 2015/16

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	Woodside					

**Municipal Maintenance Subcommittee Meetings - FY 2015/16**

NAME	MUNICIPALITY	EMAIL	Aug 26	Oct 28	Jan 27	Mar 23
Brian Weber	San Mateo County Mosquito & Vector	bweber@smcmad.org				
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Sue Ma	Regional Board	SMa@waterboards.ca.gov				
Matt Fabry	SMCWPPP Coordinator	mfabry@smcgov.org				

SAN MATEO COUNTYWIDE  
 WATER POLLUTION PREVENTION PROGRAM  
 Meeting Luncheon 08/26/15

Sandwich Choices	Select One
Smoked Turkey Breast	
Roasted Turkey Breast	
Baked Ham	
Roast beef	
Chicken Breast	
Louisiana Hot Sausage	
Pork Roast	
Roast Beef	
Pastrami	
Corned Beef	
Italian Dry Salame	
Tuna Salad	
Chicken Salad	
Egg Salad	
BLT	
PB&J	

Bread Choice	Select One
<b>Rolls</b>	
Dutch	
Sour	
Sweet French	
Wheat	
<b>Sliced breads</b>	
Sweet	
Sour dough	
Wheat	
White	

Check off desired items	Select One or more
Lettuce	
Tomatoes	
Pickles	
Red Onions	
Pepperchini	
Mayo	
Mustard	

Beverage Choice	Select One
Coke	
Coke Zero	
Diet Coke	
Sprite	
Dr. Pepper	
Pepsi	
Root Beer	
Bottled Water	

Cheese Choice	Select One
Swiss	
Provolone	
Cheddar	
American	

Chips Choice	Select One
Doritos Nacho Cheese	
Dortios Cool Ranch	
BBQ	
Plain	
Corn	
Cheetos	

**PRINT YOUR NAME**

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**CITY/TOWN/AGENCY**

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Please email to [alee@redwoodcity.org](mailto:alee@redwoodcity.org) Or  
 FAX to 650-780-7445  
 on or before **Friday, August 21, 2015 @ NOON**

Luncheon is \$10 per person.  
**Cash only please!!!**