

# CONSTRUCTION SITE INSPECTION REPORT

1. Inspection Date: \_\_\_\_\_ 1a. Current weather conditions: \_\_\_\_\_
2. Name of Project: \_\_\_\_\_ 2a. Project No./Permit No. \_\_\_\_\_
3. Project Address: \_\_\_\_\_
4. Inspection Type: ☐ Routine ☐ Follow-up ☐ Other
5. Permit Type: ☐ Building Permit ☐ Grading Permit ☐ Site Development ☐ CIP Project
6. Project disturb  $\geq 1$  acre?: \_\_\_\_\_ (Y/N - If Yes, inspect monthly during wet season.) NOI Required: \_\_\_\_\_ (Y/N) SWPPP dated \_\_\_\_/\_\_\_\_/\_\_\_\_  
Project covered under statewide Construction General Permit? \_\_\_\_\_ (Y/N) SWPPP on site? \_\_\_\_\_ (Y/N)
7. High Priority Site (significant threat to water quality)? \_\_\_\_\_ 7.a Hillside Project? \_\_\_\_\_ (Y/N - If Yes, inspect monthly during wet season.)
8. Project Type: ☐ Residential ☐ Commercial/Industrial ☐ Institutional ☐ Commercial/Industrial ☐ Landscaping  
☐ Utility (water, sewer, PG&E) ☐ Grading ☐ Demolition ☐ Street Improvement ☐ Other: \_\_\_\_\_

## Inspection Finding

(A / NM / P / NA)\*

Location on site/Comments

9. <u>Erosion Control Measures:</u>		
<input type="checkbox"/> Jute Netting/Fiber Blankets		
<input type="checkbox"/> Mulch		
<input type="checkbox"/> Hydroseed/Soil binder/Compost blanket		
<input type="checkbox"/> Mark Areas to be Preserved		
<input type="checkbox"/> Tree Protection Fencing		
<input type="checkbox"/> Riparian Area Barrier		
10. <u>Sediment Control Measures</u>		
<input type="checkbox"/> Stabilized construction entrance		
<input type="checkbox"/> Street Sweeping		
<input type="checkbox"/> Dust Control		
<input type="checkbox"/> Wattles / Fiber Rolls / Compost Socks		
<input type="checkbox"/> Silt Fences / Compost Berms		
<input type="checkbox"/> Sedimentation Basin		
<input type="checkbox"/> Check Dams		
<input type="checkbox"/> Inlet Filters (Gravel bags)		
<input type="checkbox"/> Earth Dikes / Drainage Swales		
11. <u>Run-on and Runoff Control</u>		
<input type="checkbox"/> Earth Dikes / Drainage Swales		
<input type="checkbox"/> Sampling is conducted, if required		
12. <input type="checkbox"/> <u>Active Treatment System (if any)</u>		
13. <u>Good Site Management</u>		
<input type="checkbox"/> Soil Stockpiles		
<input type="checkbox"/> Waste Systems Management		
<input type="checkbox"/> Construction Materials (wood, cement, ...)		
<input type="checkbox"/> Hazardous Materials (paint, solvents)		
<input type="checkbox"/> Petroleum Products (oil, fuel)		
<input type="checkbox"/> Vehicle Servicing		
14. <u>Non-Stormwater Management</u>		
<input type="checkbox"/> Concrete/Stucco washout area		
<input type="checkbox"/> Architectural copper rinsewater		
<input type="checkbox"/> Other:		

\* A=Adequate, NM=needs maintenance, P=Problem(s), NA=Not Applicable

15. Is there an actual illicit discharge or evidence of illicit discharge to storm drain/discharge point? ☐ Yes ☐ No
16. Comments: ☐ Final C.6 Inspection

17. <b>Enforcement/Follow-Up</b>	Date problem first identified: _____	Next follow-up inspection date: _____
Comments: _____		
Enforcement: <input type="checkbox"/> None/In compliance <input type="checkbox"/> Verbal Warning <input type="checkbox"/> Notice of Violation <input type="checkbox"/> Notice to Comply <input type="checkbox"/> Stop Work <input type="checkbox"/> Administrative Fine		
18. <b>Resolution:</b>	<input type="checkbox"/> Problem Fixed <input type="checkbox"/> Need More Time (include rationale in comments) <input type="checkbox"/> Escalate Enforcement	Date resolved: ____/____/____
Was there rain with runoff after problem identified and before resolution? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Items corrected during inspection (see comments)		
Comments: _____		

19. Inspector's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ No one on site or no responsible person present.
- Inspector's Name (Print): \_\_\_\_\_ Phone Number: \_\_\_\_\_
20. Name of Site Contact Person (Print) \_\_\_\_\_ Phone No. \_\_\_\_\_ ☐ Left report copy at site.
- Site Contact Signature \_\_\_\_\_ Job Title: \_\_\_\_\_ Date: \_\_\_\_\_

## NOTES AND DEFINITIONS OF TERMS USED IN THE CONSTRUCTION SITE INSPECTION REPORT

### NOTES:

**PENALTIES.** Agency staff are required to verify correction of any stormwater violations within 10 business days or before the next rainfall with runoff. If a violation is not corrected within this time frame, enforcement will escalate per the Enforcement Response Plan. This may result in the jurisdiction taking one or all of the following actions: 1) Issuance of a Stop Work Notice (such that inspections on all permits will be stopped until all violation(s) have been corrected); 2) Application of fines/re-inspection fees of \$\_\_\_\_\_ per day; 3) and/or Referral of the violation(s) to the Regional Water Quality Control Board. Erosion control measures, or other best management practices, in addition to those shown on the plans may be required by agency staff to ensure effective stormwater management.

**Stormwater Inspection Requirement** - Agency staff are required to inspect the following categories of sites at least once per month during the rainy season: sites that disturb 1 acre of land or more, Hillside Projects and High Priority Sites (see definitions below).

**Construction General Permit Compliance** - Projects that disturb 1 acre or more of land are required to obtain coverage under the statewide Construction General Permit (see [www.swrcb.ca.gov/water\\_issues/programs/stormwater/constpermits.shtml](http://www.swrcb.ca.gov/water_issues/programs/stormwater/constpermits.shtml) for information and to download the permit). To obtain coverage under the Construction General Permit, file a Notice of Intent using the SMARTS database, at <https://smarts.waterboards.ca.gov/smarts/faces/SwSmartsLogin.xhtml>.

**Requirement to Verify Construction General Permit Coverage** - Agency staff must verify that projects disturbing one acre or more of land have obtained coverage under the statewide Construction General Permit.

**Where to Find Information on Construction BMPs** - Detailed information on construction best management practices (BMPs) is available at the California Stormwater Quality Association's online Construction BMP Portal, at [www.casqa.org/resources/bmp-handbooks](http://www.casqa.org/resources/bmp-handbooks). A subscription fee is required to access the portal. For information on access to the portal, inspectors should contact their agency's representative to the Countywide Program's New Development Subcommittee.

### DEFINITIONS:

**Active Treatment System** - Active Treatment Systems (ATS) reduce turbidity of construction site runoff by collecting runoff in a tank and introducing chemicals through direct dosing or an electrical current to enhance flocculation, coagulation, and settling of the suspended sediment. The increased flocculation aids in sedimentation and ability to remove fine suspended sediments, thus reducing stormwater runoff turbidity and improving water quality.

**Check Dam** - a small barrier constructed of rock, gravel bags, sandbags, fiber rolls, or other proprietary products, placed across a constructed swale or drainage ditch. Check dams reduce the effective slope of the channel, thereby reducing scour and channel erosion by reducing flow velocity and increasing residence time within the channel, allowing sediment to settle.

**High Priority Site** - A site that has a steep slope or is adjacent to a creek or other water body, or a site that the agency or the Regional Water Quality Control Board (Water Board) has determined to have significant threat to water quality based on site-specific evaluation of the following additional factors: soil erosion potential or soil type, project size and type, sensitivity of receiving water bodies, proximity to receiving water bodies, non-stormwater discharge, or any other relevant factors as determined by the local agency or Water Board.

**Illicit Discharge** - Any discharge to a municipal storm drain system that is prohibited under local, state, or federal law, including all non-stormwater discharges not composed entirely of stormwater and discharges prohibited under the Municipal Regional Stormwater Permit (MRP).

**Hillside Project** - As defined in the MRP, those projects on sites disturbing 5,000 square feet or more of land area and with slopes greater than or equal to 15% (or based on the Permittee's map of hillside development areas or criteria.)