



The City of Burlingame

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September 30, 2017

Mr. Bruce H. Wolfe
Executive Officer
San Francisco Bay Regional Water Quality Control Board
1515 Clay Street, Suite 1400
Oakland, CA 94612

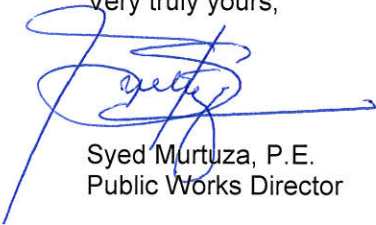
Subject: **City of Burlingame**
FY 2016/17 Annual Report

Dear Mr. Wolfe:

This letter and Annual Report with attachments is submitted by the City of Burlingame pursuant to Permit Provision C.17.a of the Municipal Regional Stormwater NPDES Permit (MRP), Order R2-2015-0049, NPDES Permit No CAS612008 issued by the San Francisco Bay Regional Water Quality Control Board. The Annual Report provides documentation of compliance activities conducted during FY 2016/17 and related accomplishments.

Please contact Jennifer Lee at (650) 558-7381 regarding any questions or concerns.

Very truly yours,



Syed Murtuza, P.E.
Public Works Director

**CITY OF BURLINGAME
FY 2016/17 ANNUAL REPORT**

Certification Statement

"I certify, under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted, is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature of Duly Authorized Representative:



Syed Murtuza, P.E.
Public Works Director

9/21/17

Date

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Section 1 – Permittee Information

Background Information			
Permittee Name:	City of Burlingame		
Population:	28,806 (2010 Census)		
NPDES Permit No.:	CAS612008		
Order Number:	R2-2015-0049		
Reporting Time Period (month/year):	July 2016 through June 2017		
Name of the Responsible Authority:	Syed Murtuza	Title:	Public Works Director
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		County:	San Mateo
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Name of the Designated Stormwater Management Program Contact (if different from above):	Jennifer Lee	Title:	Environmental Regulatory Compliance Coordinator
Department:	Public Works		
Mailing Address:	1361 N. Carolan Avenue		
City:	Burlingame	Zip Code:	94010
		County:	San Mateo
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Section 2 - Provision C.2 Reporting Municipal Operations

Program Highlights and Evaluation

Highlight/summarize activities for reporting year:

Summary:

The City of Burlingame (City) Public Works Department staff is involved in training, outreach, and countywide coordination activities. Public Works staff continue to attend and participate in the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP) Municipal Operations Subcommittee.

During this reporting year, Public Works installed 97 additional trash full capture devices in the city's storm drain system. Storm drains were cleaned before the installation of the new full capture devices and were inspected after the installation to ensure that the devices were operating correctly. In addition, Public Works staff routinely inspects the storm drain inlets and documents which ones need to be cleaned (i.e., inlets that are more than 50% full of trash). Staff uses a computerized maintenance management system (Cartegraph) to keep track of city-owned assets and maintenance activities performed.

Public Works staff implements the Stormwater Pollution Prevention Plan at both Public Works' and Parks and Recreation Department's Corporation Yards, including Public Works' two storage areas. The City continued with its citywide effort to improve its stormwater conveyance system through a bond-funded comprehensive plan that involves various types of capital improvement program projects.

C.2.a. ► Street and Road Repair and Maintenance

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
Y	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
Y	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments:

The City follows the California Stormwater Quality Association (CASQA) Best Management Practices (BMPs) for all City-managed projects.

C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
Y	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs

Comments:

Municipal staff that supervise and maintain the City's parking lots and commercial areas have been certified through the Bay Area Stormwater Management Agencies Association's Surface Cleaner Program. Staff implement BMPs from this program and use the CASQA BMP Municipal Handbook and Standard Operating Procedures as a resource.

C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
Y	Control of discharges from graffiti removal activities
Y	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
Y	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal
Y	Employee training on proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.
Y	Contract specifications requiring proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.

Comments:

The City has an as-needed contractor for graffiti removal. Per contract language, the contractor must follow all stormwater regulations, city ordinances, and safety laws. In general, graffiti is not a major problem in the City. Maintenance staff do not use chemicals to remove graffiti but paint over it or replace public assets, if necessary.

C.2.e. ► Rural Public Works Construction and Maintenance			
Does your municipality own/maintain rural ¹ roads:		<input type="checkbox"/>	Yes
		<input checked="" type="checkbox"/>	No
If your answer is No then skip to C.2.f.			
Place a Y in the boxes next to activities where applicable BMPs were implemented. If not applicable, type NA in the box and provide an explanation in the comments section below. Place an N in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.			
<input type="checkbox"/>	Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas		
<input type="checkbox"/>	Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources		
<input type="checkbox"/>	No impact to creek functions including migratory fish passage during construction of roads and culverts		
<input type="checkbox"/>	Inspection of rural roads for structural integrity and prevention of impact on water quality		
<input type="checkbox"/>	Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion		
<input type="checkbox"/>	Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate		
<input type="checkbox"/>	Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings		
Comments including listing increased maintenance in priority areas: Not applicable. The City of Burlingame does not own or maintain rural roads.			

¹Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

C.2.f. ► Corporation Yard BMP Implementation

Place an **X** in the boxes below that apply to your corporations yard(s):

<input type="checkbox"/>	We do not have a corporation yard
<input type="checkbox"/>	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit
<input checked="" type="checkbox"/>	We have a Stormwater Pollution Prevention Plan (SWPPP) for the Corporation Yard(s)

Place an **X** in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

<input checked="" type="checkbox"/>	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment
<input checked="" type="checkbox"/>	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system
<input checked="" type="checkbox"/>	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method
<input checked="" type="checkbox"/>	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used
<input checked="" type="checkbox"/>	Cover and/or berm outdoor storage areas containing waste pollutants

Comments:
 The fuel dispensing area is not covered by a roof or canopy. However, FY 17-18 has funding to do a feasibility study for fueling station improvements.

If you have a corporation yard(s) that is not an NOI facility, complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:

Corporation Yard Name	Corp Yard Activities w/ site-specific SWPPP BMPs	Inspection Date ²	Inspection Findings/Results	Date and Description of Follow-up and/or Corrective Actions
Public Works Corporation Yard	Materials with potential to discharge to stormwater are covered; containers are not overfilled and lids are kept closed; storm drain inlets are maintained; vehicles and equipment are maintained to minimize drips; vehicle washing occurs at the corporation yard; washing activities are located under a roof; wash area is sloped to collect	9/19/2016	Spill kit is available at gas fill-up area and at vehicle maintenance area. Personal vehicles are maintained but leaks were	Streets, Storm Drains, and Sewer Divisions Manager will schedule a training before the rainy season in FY 17-18.

² Minimum inspection frequency is once a year during September.

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Permittee Name: City of Burlingame

C.2 – Municipal Operations

	washwater; hazardous wastes are stored in compliance with regulations; storage areas are inspected regularly to detect any leaks and spills.		identified. Staff needs a training update.	
Public Works Corporation Yard	Materials with potential to discharge to stormwater are covered; containers are not overfilled and lids are kept closed; storm drain inlets are maintained; vehicles and equipment are maintained to minimize drips; vehicle washing occurs at the corporation yard; washing activities are located under a roof; wash area is sloped to collect washwater; hazardous wastes are stored in compliance with regulations; storage areas are inspected regularly to detect any leaks and spills.	6/22/2017	The corporation yard is following all BMPs for vehicle and equipment washing, maintenance and repair as well as waste and recycling storage.	No further corrective actions are needed at this time.

Section 3 - Provision C.3 Reporting New Development and Redevelopment

C.3.b.iv.(1) ► Regulated Projects Approved Prior to C.3 Requirements

(For FY 2016-17 Annual Report only) Does your agency have any Regulated Projects that were approved with no Provision C.3 stormwater treatment requirements under a previous MS4 permit and that did not begin construction by January 1, 2016 (i.e., that are subject to Provision C.3.b.i.(2))?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If yes, complete attached Table C.3.b.iv.(1).				

C.3.b.iv.(2) ► Regulated Projects Reporting

See attached table **C.3.b.iv.(2)** for more information.

C.3.e.iv. ► Alternative or In-Lieu Compliance with Provision C.3.c.

Is your agency choosing to require 100% LID treatment onsite for all Regulated Projects and not allow alternative compliance under Provision C.3.e.?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Comments (optional): N/A				

C.3.e.v. ► Special Projects Reporting

1. In FY 2016-17, has your agency received, but not yet granted final discretionary approval of, a development permit application for a project that has been identified as a potential Special Project based on criteria listed in MRP Provision C.3.e.ii.(2) for any of the three categories of Special Projects (Categories A, B or C)?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
2. In FY 2016-17, has your agency granted final discretionary approval to a Special Project? If yes, include the project in both the C.3.b.iv.(2) Table, and the C.3.e.v. Table.	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

C.3.h.v.(2) ► Reporting Newly Installed Stormwater Treatment Systems and HM Controls (Optional)

On an annual basis, before the wet season, provide a list of newly installed (installed within the reporting year) stormwater treatment systems and HM controls to the local mosquito and vector control agency and the Water Board. The list shall include the facility locations and a description of the stormwater treatment measures and HM controls installed.

See attached **Table C.3.h.v.(2)** for list of newly installed Stormwater Treatment Systems/HM Controls.

C.3.h.v.(3)(a)–(c) and (f) ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Site Inspections Data	Number/Percentage
Total number of Regulated Projects (including offsite projects, and Regional Projects) in your agency's database or tabular format at the end of the previous fiscal year (FY 15-16)	8
Total number of Regulated Projects (including offsite projects, and Regional Projects) in your agency's database or tabular format at the end of the reporting period (FY 16-17)	2
Total number of Regulated Projects (including offsite projects, and Regional Projects) for which O&M verification inspections were conducted during the reporting period (FY 16-17)	3
Percentage of the total number of Regulated Projects (including offsite projects, and Regional Projects) inspected during the reporting period (FY 16-17)	37.5%³

³ Based on the number of Regulated Projects in the database or tabular format at the end of the previous fiscal year (FY 15-16), per MRP Provision C.3.h.ii.(6)(b).

C.3.h.v.(3)(d)-(e) ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.

Summary:
 Veolia, on behalf of the City of Burlingame, inspected three stormwater treatment systems during the reporting period. There were no problems encountered with any of the various treatment systems inspected, which is the same finding as the previous year. Three systems were inspected in the current fiscal year, compared to five in the previous year. The reason so many were inspected in FY 2015-16 was as a result of a new inspector at Veolia, which inspects on behalf of the City of Burlingame, who wanted to observe a larger-than-required number of facilities in order to become familiar with them. For this past FY 2016-17, the inspector was able to keep an eye on most of the facilities informally in the course of conducting other inspections (C.4, C.6) and windshield surveys, and so only formally inspected two facilities, a bioretention system at an animal adoption center, and flow-through planters at an airline catering/food preparation facility. In addition, a third party (SWIMS) inspected a vault media filter system at a grocery store, to make the third inspection.

Provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).

Summary:
 The City's program is believed to be effective, based on the findings of no deficiencies thus far. As mentioned above, the extreme mobility of our contracted stormwater inspector (covering C.3, C.4, C.5, and C.6 duties on behalf of the City) and the relatively compact size of Burlingame's commercial/industrial area means these sites are frequently on the inspector's radar, and not hidden away off the track. The City has recently transitioned from paper to electronic for almost all of the inspections. Although the O&M Verification Inspections have not yet been converted to electronic from paper, this should be accomplished in FY 2017-18, giving the ability to attach photos from the sites and enter data while in the field. An update will be provided in the FY 2017-18 Annual Report.

C.3.h.v.(4) ► Enforcement Response Plan

<i>(For FY 2016-17 Annual Report only)</i> Has your agency completed an Enforcement Response Plan for all O&M inspections of stormwater treatment measures by July 1, 2017?	X	Yes		No
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If No, provide schedule for completion: N/A

C.3.i. ► Required Site Design Measures for Small Projects and Detached Single Family Home Projects

On an annual basis, discuss the implementation of the requirements of Provision C.3.i, including ordinance revisions, permit conditions, development of standard specifications and/or guidance materials, and staff training.

Summary:

As described in C.3.a.(2), the City has development review and permitting procedures in place to ensure Provision C.3 requirements for public and private projects are met, including C.3.i. When the City's full-time contractor for Environmental Compliance (from Veolia North America, private corporation) reviews submitted project plans, she examines project details, including whether it is a project regulated under C.3.i. If so, comments are provided (with conditions of approval as needed) to the Community Development Department, Planning Division. In addition, necessary forms (i.e., C.3/C.6 Development Review Checklist and the Small Projects Checklist), guidance, and outreach information are provided to assist project proponents in understanding and meeting the requirements. Planning Division staff provides comments (with outreach materials) to project proponents, who must then respond to them and submit another round of plans as needed. The City's contractor must be satisfied with the site design measures for stormwater before a building permit is issued. Subsequently, during construction, the City's contractor ensures the site design measures were implemented as per the plans during the final inspection process and works together with the City building inspectors to coordinate appropriate enforcement, if needed.

Furthermore, staff documents all activity from project review (including associated comments) to project completion using a combination of spreadsheets and Community Development's project tracking software, used both by the Planning and Building Divisions. Environmental Compliance staff has hired a consultant to create a City-specific stormwater compliance software that will be used to track C.3 Regulated Projects and C.6 construction projects. City-contracted stormwater inspectors have been entering construction projects on this software which allows for generating inspection forms and illicit discharge notices. The C.3 component is still under development and an update will be provided in the FY 17-18 Annual Report.

BASMAA prepared standard specifications in four fact sheets regarding the site design measures listed in Provision C.3.i, as a resource for Permittees. Burlingame has modified procedures and forms/checklists to require all applicable projects approved after December 1, 2012 to implement at least one of the site design measures listed in Provision C.3.i. In addition, Environmental Compliance staff worked in FY 16-17 to streamline the plan review and approval process, particularly as it relates to C.3 regulated projects, and provided enhanced educational materials for project proponents. Additional improvements will be made in FY 17-18, and an update will be provided in the FY 17-18 Annual Report.

C.3.i.(5)(a) ► Green Infrastructure Framework or Work Plan

<i>(For FY 2016-17 Annual Report only)</i> Was your agency's Green Infrastructure Framework or Work Plan approved by the agency's governing body, mayor, city manager, or county manager by June 30, 2017?	X	Yes, approval documentation attached	No
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If Yes, describe approval process and documentation:
 Public Works staff prepared and submitted the Green Infrastructure Plan Workplan, staff report, and resolution to the Burlingame City Council for the May 15, 2017 City Council meeting. At that meeting, Environmental Compliance staff gave a public presentation that provided an overview of the Municipal Regional Stormwater Permit, C.3.j requirements, and how the city would comply with those requirements. The City Councilmembers unanimously approved the resolution and the Green Infrastructure Work Plan. Environmental Compliance staff will provide an update of the Green Infrastructure Plan to City Council in FY 17-18.

C.3.i.(5)(d) ► Green Infrastructure Outreach

On an annual basis, provide a summary of your agency's outreach and education efforts pertaining to Green Infrastructure planning and implementation.

Summary:
 Environmental Compliance staff continues to actively participate in the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP) New and Redevelopment Subcommittee meetings, at which C.3 requirements (including C.3.j.) are discussed. In addition, SMCWPPP began holding Countywide Green Infrastructure Technical Advisory Committee (TAC) meetings consisting of staff from member jurisdictions. Public Works staff serve as City of Burlingame representatives. Components of the green infrastructure MRP provision are discussed and thoroughly coordinated through these meetings. TAC members provide guidance and feedback to SMCWPPP and its consultant to assist the drafting of a Countywide framework and plan template.

On May 15, 2017, Environmental Compliance staff gave a public presentation to the Burlingame City Council. This presentation included an overview of the Municipal Regional Stormwater National Pollutant Discharge Elimination System (NPDES) Permit, Green Infrastructure Plan requirements as discussed in Provision C.3.j, and the city's workplan for developing the Green Infrastructure Plan. This presentation provided an opportunity to educate elected officials, municipal staff and the public while providing time for questions. Environmental Compliance staff will make another presentation in FY 17-18 to update councilmembers on the status of the Green Infrastructure Plan.

SMCWPPP provides annual County-wide training opportunities for member jurisdictions. Staff from Environmental Compliance and contracted inspectors attended the annual C.3 "Stormwater Controls for Regulated Development and Green Infrastructure Projects" workshop which was held on June 21, 2017. The workshop agenda included educational presentations on green infrastructure requirements, types of low impact development, and integration with pedestrian and cyclist infrastructure. Presentation slides were shared with Community Development Planning staff and Public Works Engineering staff who were unable to attend but are part of the plan review process.

Please refer to the SMCWPPP FY 16-17 Annual Report for a summary of outreach efforts implemented at the countywide level.

C.3.j.ii.(2) ► Early Implementation of Green Infrastructure Projects

On an annual basis, submit a list of green infrastructure projects, public and private, that are already planned for implementation during the permit term and infrastructure projects planned for implementation during the permit term that have potential for green infrastructure measures. Include the following information:

- A summary of planning or implementation status for each public and private green infrastructure project that is not also a Regulated Project as defined in Provision C.3.b.ii. (see C.3.j.ii.(2) Table B - Planned Green Infrastructure Projects).
- A summary of how each public infrastructure project with green infrastructure potential will include green infrastructure measures to the maximum extent practicable during the permit term. For any public infrastructure project where implementation of green infrastructure measures is not practicable, submit a brief description of the project and the reasons green infrastructure measures were impracticable to implement (see C.3.j.ii.(2) Table A - Public Projects Reviewed for Green Infrastructure).

Background Information:

Describe how this provision is being implemented by your agency, including the process used by your agency to identify projects with potential for green infrastructure, if applicable.

Environmental Compliance staff receives information from the Public Works Engineering Division, the primary unit that manages public projects (including Capital Improvement Projects). Environmental Compliance staff then apply the BASMAA "Guidance for Identifying Green Infrastructure Potential in Municipal Capital Improvement Program Projects" and the information provided from the annual SMCWPPP C.3 Stormwater Controls and Green Infrastructure Projects workshop. During FY 2016-17, Environmental Compliance staff hired a consultant to assist with C.3.j. requirements, including identifying Capital Improvement Projects suitable to accommodate green infrastructure.

Summary of Planning or Implementation Status of Identified Projects:

See attached **Tables C.3.j.ii.(2)-A** and **C.3.j.ii.(2)-B** for the required information.

C.3.j.iii.(2) ► Participate in Processes to Promote Green Infrastructure

On an annual basis, report on the goals and outcomes during the reporting year of work undertaken to participate in processes to promote green infrastructure.

Please refer to the SMCWPPP FY 16-17 Annual Report for a summary of efforts conducted to help regional, State, and federal agencies plan, design and fund incorporation of green infrastructure measures into local infrastructure projects, including transportation projects.

C.3.j.iv.(2) ► Tracking and Reporting Progress

On an annual basis, report progress on development and implementation of methods to track and report implementation of green infrastructure measures and provide reasonable assurance that wasteload allocations for TMDLs are being met.

Please refer to the SMCWPPP FY 16-17 Annual Report for a summary of methods being developed to track and report implementation of green infrastructure measures.

C.3.b.iv.(1) ► List of Regulated Projects Approved Prior to C.3 Requirements			
Project Name Project No.	Project Location⁴, Street Address	Type of Stormwater Treatment Required⁵	Type of Exemption Granted⁶
Not applicable	Not applicable	Not applicable	Not applicable

⁴ Include cross streets

⁵ Indicate the stormwater treatment system required, if applicable

⁶ Indicate the type for exemption, if applicable. For example, the project was previously approved with a vesting tentative map, or the Permittee has no legal authority to require changes to previously granted approvals (such as previously granted building permits).

**C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 1) –
 Projects Approved During the Fiscal Year Reporting Period**

Project Name Project No.	Project Location ⁷ , Street Address	Name of Developer	Project Phase No. ⁸	Project Type & Description ⁹	Project Watershed ¹⁰	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New Impervious Surface Area (ft ²) ¹¹	Total Replaced Impervious Surface Area (ft ²) ¹²	Total Pre- Project Impervious Surface Area ¹³ (ft ²)	Total Post- Project Impervious Surface Area ¹⁴ (ft ²)
Private Projects											
1128 & 1132 Douglas Avenue	1128-1132 Douglas Avenue	Zers Development Inc.	N/A	5-story multi-family residential building with 29 units	Burlingame/Ralston	0.35	0.35	6,063	6,738	6,738	12,801
717-721 Linden Ave	717-721 Linden Avenue	1448 Laguna, LLC	N/A	Multi-family (4-plex)	Sanchez/Terrace	4.4	4.4	3,900	5,922	5,922	9,822
Public Projects											
N/A											
Comments: No comment.											

⁷Include cross streets

⁸If a project is being constructed in phases, indicate the phase number and use a separate row entry for each phase. If not, enter "NA".

⁹Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.

¹⁰State the watershed(s) in which the Regulated Project is located. Downstream watershed(s) may be included, but this is optional.

¹¹All impervious surfaces added to any area of the site that was previously existing pervious surface.

¹²All impervious surfaces added to any area of the site that was previously existing impervious surface.

¹³For redevelopment projects, state the pre-project impervious surface area.

¹⁴For redevelopment projects, state the post-project impervious surface area.

**C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 2) –
 Projects Approved During the Fiscal Year Reporting Period
 (private projects)**

Project Name Project No.	Application Deemed Complete Date ¹⁵	Application Final Approval Date ¹⁶	Source Control Measures ¹⁷	Site Design Measures ¹⁸	Treatment Systems Approved ¹⁹	Type of Operation & Maintenance Responsibility Mechanism ²⁰	Hydraulic Sizing Criteria ²¹	Alternative Compliance Measures ^{22/23}	Alternative Certification ²⁴	HM Controls ^{25/26}
Private Projects										
1128 & 1132 Douglas Avenue	3/11/2015	6/19/2017	Interior floor and interior parking garage drains to sanitary sewer, diverse plant species selected for site, roofed and enclosed area for dumpsters and recycling containers.	Direct roof runoff onto vegetated areas; direct runoff from sidewalks, walkways, patios, and/or driveways onto vegetated areas; construct sidewalks, walkways, and/or patios with permeable surfaces; use micro-detention.	Flow-through planter	O&M with property owner	2.c	N/A	N/A	HM controls are not required because the project does not create and/or replace 1 acre or more of impervious surface.
717-721 Linden Avenue	6/16/2017	7/20/2017	Interior floor drains to sanitary sewer, retain existing vegetation, roofed area for dumpsters, fire sprinkler test water discharged to landscape or sanitary sewer, roof drains drain to unpaved area.	Direct roof runoff onto vegetated areas; direct runoff from sidewalks onto vegetated areas; construct sidewalks with permeable surfaces; minimize land disturbance; maximize permeability; protect sensitive areas; plant or preserve interceptor trees.	Bioretention facilities	O&M with property owner	2.c	N/A	N/A	HM controls are not required because the project does not create and/or replace 1 acre or more of impervious surface.

¹⁵For private projects, state project application deemed complete date. If the project did not go through discretionary review, report the building permit issuance date.

¹⁶For private projects, state project application final discretionary approval date. If the project did not go through discretionary review, report the building permit issuance date.

¹⁷List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

¹⁸List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

¹⁹List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

²⁰List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

²¹See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

²²For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

²³For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

²⁴Note whether a third party was used to certify the project design complies with Provision C.3.d.

²⁵If HM control is not required, state why not.

²⁶If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

**C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 2) –
 Projects Approved During the Fiscal Year Reporting Period
 (public projects)**

Project Name Project No.	Approval Date ²⁷	Date Construction Scheduled to Begin	Source Control Measures ²⁸	Site Design Measures ²⁹	Treatment Systems Approved ³⁰	Operation & Maintenance Responsibility Mechanism ³¹	Hydraulic Sizing Criteria ³²	Alternative Compliance Measures ^{33/34}	Alternative Certification ³⁵	HM Controls ^{36/37}
Public Projects										
N/A										
Comments: There were no public Regulated Projects in the City of Burlingame in FY 2016-17.										

²⁷For public projects, enter the plans and specifications approval date.

²⁸List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

²⁹List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

³⁰List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

³¹List the legal mechanism(s) (e.g., maintenance plan for O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

³²See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

³³For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

³⁴For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

³⁵Note whether a third party was used to certify the project design complies with Provision C.3.d.

³⁶If HM control is not required, state why not.

³⁷If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

C.3.h.v.(2) ► Table of Newly Installed³⁸ Stormwater Treatment Systems and Hydromodification Management (HM) Controls (Optional)

Fill in table below or attach your own table including the same information.

Name of Facility	Address of Facility	Party Responsible ³⁹ For Maintenance	Type of Treatment/HM Control(s)
Peninsula Hospital	1783 El Camino Real	Property Owner	Parking lot bioswales, detention pipes

³⁸ "Newly Installed" includes those facilities for which the final installation inspection was performed during this reporting year.

³⁹State the responsible operator for installed stormwater treatment systems and HM controls.

C.3.e.v. ► Special Projects Reporting Table												
Reporting Period – July 1 2016 - June 30, 2017												
Project Name & No.	Permittee	Address	Application Submittal Date ⁴⁰	Status ⁴¹	Description ⁴²	Site Total Acreage	Gross Density DU/Acre	Density FAR	Special Project Category ⁴³	LID Treatment Reduction Credit Available ⁴⁴	List of LID Stormwater Treatment Systems ⁴⁵	List of Non-LID Stormwater Treatment Systems ⁴⁶
N/A												

Special Projects Narrative

There were no Special Projects for FY 2016-17.

⁴⁰Date that a planning application for the Special Project was submitted.

⁴¹ Indicate whether final discretionary approval is still pending or has been granted, and provide the date or version of the project plans upon which reporting is based.

⁴²Type of project (commercial, mixed-use, residential), number of floors, number of units, type of parking, and other relevant information.

⁴³ For each applicable Special Project Category, list the specific criteria applied to determine applicability. For each non-applicable Special Project Category, indicate n/a.

⁴⁴For each applicable Special Project Category, state the maximum total LID Treatment Reduction Credit available. For Category C Special Projects also list the individual Location, Density, and Minimized Surface Parking Credits available.

⁴⁵: List all LID stormwater treatment systems proposed. For each type, indicate the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area.

⁴⁶List all non-LID stormwater treatment systems proposed. For each type of non-LID treatment system, indicate: (1) the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area, and (2) whether the treatment system either meets minimum design criteria published by a government agency or received certification issued by a government agency, and reference the applicable criteria or certification.

C.3.j.ii.(2) ► Table A - Public Projects Reviewed for Green Infrastructure				
Project Name and Location⁴⁷	Project Description	Status⁴⁸	GI Included?⁴⁹	Description of GI Measures Considered and/or Proposed or Why GI is Impracticable to Implement⁵⁰
Broadway Grade Separation Study	The project's purpose is to develop and evaluate alternatives for a grade separation at the Broadway railroad crossing in the City of Burlingame.	Project is at 5% design phase	TBD	Potential incorporation of GI measures and assessment of C.3 Regulated Project status will be assessed during project design.
Neighborhood Storm Drain Improvements #9 (part of the Storm Drain Capital Improvement Program)	This project includes minor drainage improvements at various locations in the City to repair localized drainage issues.	Under construction	No	This project could not feasibly incorporate GI measures, but does include dry wells (non-LID measures). The project involved localized repairs at various locations in the City, and the project scope, funding, and extents at each project location were limited. Any changes to the project concept would have had to be incorporated much earlier in the project, and would be subject to review by the Burlingame Citizens Oversight Committee, which is tasked with ensuring that storm drain fees are used only for the City's storm drain program.
Rollins Road Pump Station and Storm Drain Improvements	The elevation of Rollins Road is very near the high tide elevation. As a result, stormwater runoff that occurs during high tide is more likely to cause flooding because the high tide prevents the stormwater from flowing freely into the San Francisco Bay. Improvements include a new storm drain collection system and pump station in the area.	Project is at 35% design phase	TBD	Potential incorporation of GI measures will be assessed during project design.

⁴⁷ List each public project that is going through your agency's process for identifying projects with green infrastructure potential.

⁴⁸ Indicate status of project, such as: beginning design, under design (or X% design), projected completion date, completed final design date, etc.

⁴⁹ Enter "Yes" if project will include GI measures, "No" if GI measures are impracticable to implement, or "TBD" if this has not yet been determined.

⁵⁰ Provide a summary of how each public infrastructure project with green infrastructure potential will include green infrastructure measures to the maximum extent practicable during the permit term. If review of the project indicates that implementation of green infrastructure measures is not practicable, provide the reasons why green infrastructure measures are impracticable to implement.

California Drive Complete Streets Project (California Dr between Broadway and Murchison Dr)	Feasibility study to review bicycle safety improvements along California Drive to address pedestrian and bicycling safety.	Preliminary design	TBD	Potential incorporation of GI measures and assessment of C.3 Regulated Project status will be assessed during project design. It is noted that there is limited space available for GI measures or the addition of bike lanes.
Parking Lot K (near El Camino Real and Burlingame Ave)	Parking lot upgrades to address drainage issues	Scoping – no plans available yet	TBD	Potential incorporation of GI measures and assessment of C.3 Regulated Project status will be assessed during project design.
Parking Lot G (near Primrose Rd and Howard Ave)	Parking lot upgrades to address drainage issues	Scoping – no plans available yet	TBD	Potential incorporation of GI measures and assessment of C.3 Regulated Project status will be assessed during project design.

C.3.j.ii.(2) ► Table B - Planned and/or Completed Green Infrastructure Projects

Project Name and Location ⁵¹	Project Description	Planning or Implementation Status	Green Infrastructure Measures Included
Carolan Avenue Complete Streets Project*	The project will convert a four-lane roadway (two lanes per direction) into a two-lane or three-lane roadway with a left-turn lane. New Class 2 bicycle facilities and traffic calming measures such as bulb-out curb extensions and bioretention planting areas will be included.	The project is scheduled for construction in Fall 2017.	The project includes bioretention areas within curb ramp extension areas.
California Drive Roundabout*	This project consists of the realignment of California Drive at Bellevue Avenue and Lorton Avenue for the construction of a traffic roundabout circle at this three-way, extended intersection. It will include construction of bicycle and pedestrian facilities to facilitate safe access and flow of all three transportation modes (walking, bicycling, and driving).	The project is at the 95% design stage. Construction is expected to start in summer 2018.	The project includes bioretention areas within curb ramp extension areas.
Public Parking Lot H (near El Camino Real and Ralston Avenue*)	A portion of the parking lot will be reconstructed to address drainage issues. This City-owned parking lot is located in a major commercial area, near a residential neighborhood.	The project is at 95% design stage and funding has been secured for this project.	A new bioretention area which will replace the impervious surface and will address drainage issues as well as provide stormwater treatment.

*Note: Project is a C.3 Regulated Project, but was reported in FY 2015-16 as a planned Green Infrastructure Project, and is included again in this Annual Report for continuity until the project is approved, consistent with Table C.3.b. Regulated Projects reporting guidelines. In future annual reports, this project will be reported and tracked under C.3 Regulated Projects.

⁵¹ List each planned (and expected to be funded) public and private green infrastructure project that is not also a Regulated Project as defined in Provision C.3.b.ii. Note that funding for green infrastructure components may be anticipated but is not guaranteed to be available or sufficient.

Section 4 – Provision C.4 Industrial and Commercial Site Controls

Program Highlights and Evaluation

Highlight/summarize activities for reporting year:

Summary:

The City of Burlingame (City) Environmental Compliance staff and consultant regularly attended and participated in the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP) Commercial, Industrial, and Illicit (CII) Discharge Subcommittee meetings. During this reporting period, the City updated its Business Inspection Plan (BIP) and Enforcement Response Plan (ERP). The BIP update included a revised business inspection list with appropriate inspection frequency for each facility. Several changes were made to the ERP. These changes consist of the inclusion of Provision C.3.h.ii.(7) requirements (an ERP for all O&M stormwater treatment systems); a simplified process for reporting and responding to stormwater-related complaints; separation of the enforcement level progression flow chart between inspections conducted by the City and the city's contracted support for stormwater inspections, San Mateo County Environmental Health (CEH); and addition of field scenarios for Provisions 3, 4, 5, and 6 and for each enforcement action level. Both the Enforcement Response Plan and the revised flow chart for reporting and responding to stormwater-related complaints were shared with various municipal staff in the City Manager, City Attorney, Community Development, and Public Works departments to ensure that city staff are aware of the response procedures.

The San Francisco Bay Regional Water Board (Regional Water Board) sent a letter on January 30, 2017 to 18 cities in San Mateo County, including the City of Burlingame, which described the results of the Regional Water Board staff compliance inspection to assess the municipalities' compliance with the industrial and commercial inspection requirements of the Municipal Regional Stormwater NPDES Permit (MRP). The City of Burlingame has reviewed and approved of a response letter that was sent from SMCWPPP on behalf of 17 municipalities in San Mateo County to the Regional Water Board on April 28, 2017. This response letter included action items that the municipalities will conduct to ensure compliance with the MRP. As a result, the City of Burlingame has revised the Business Inspection Plan and Enforcement Response Plan prior to June 30, 2017. Revisions to the ERP based on the Regional Water Board letter includes clarification pertaining to timeframes and processes for referring cases from CEH to the City for further enforcement action, clarification on inspection record retention practices and record transition from CEH to the City, and information on when follow-up inspections are to be conducted by the City (i.e., within ten business days or before the next rain event). In addition, CEH will no longer be providing stormwater inspection services for all cities in San Mateo County starting on January 1, 2018. The City of Burlingame will be working with CEH to transition the inspections moving forward to maintain MRP-compliant inspection programs. In advance of this transition, the City has begun to request quotes from stormwater inspection businesses to assist with this task for the remaining FY 17-18 business inspections. The City is also reviewing the possibility of permanently assigning the stormwater business inspection task to in-house staff starting in FY 18-19.

During FY 16-17, the City began using a City-specific stormwater compliance software to comply with Provisions C.4-C.6. In regards to C.4 requirements, the software is able to generate electronic inspection reports and include photographs from the inspection; track stormwater violations; send reports to site managers via email; and retain digital copies of inspections for at least the MRP term.

Refer to the C.4 Industrial and Commercial Site Controls section of the SMCWPPP FY 16-17 Annual Report for a description of Program activities.

C.4.b.iii. ► Potential Facilities List

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

The updated Potential Facilities Lists total 387 businesses to be inspected by both CEH and the City in FY 2016-17. See Appendices: 1) Appendix B: C.4.b.iii Potential Facilities List for the City of Burlingame Inspections; and 2) Appendix C: C.4.b.iii Potential Facilities List for CEH in the City of Burlingame.

C.4.d.iii.(2)(a) & (c) ► Facility Inspections

Fill out the following table or attach a summary of the following information. Indicate your reporting methodology below.

	X	Permittee reports multiple discrete potential and actual discharges as one enforcement action.
		Permittee reports the total number of discrete potential and actual discharges on each site.

	Number	Percent
Total number of inspections conducted (C.4.d.iii.(2)(a))	42 (City), 256 (CEH)	
Number of enforcement actions or discreet number of potential and actual discharges	19 (City), 71 (CEH)	
Violations Enforcement actions or discreet number of potential and actual discharges resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner (C.4.d.iii.(2)(c))	8 (City), 20 (CEH)	31%

Comments:

The percentage of violations resolved within 10 working days (or otherwise deemed resolved in a longer but still timely manner) is 31% for the City and CEH combined. Individually, it is 42% for the City and 28% for CEH.

Of the total number of enforcement actions taken, 69% were not resolved within 10 business days or a timely manner (11 actions for the City and 51 actions for the CEH) and are for the most part due to lack of staff necessary to follow up within the short time frames. Follow-up inspections not routinely conducted within 10 business days were typically otherwise deemed resolved in a longer, but still timely manner, based on available resources. Data management challenges, including tracking and reporting, have caused some reinspections performed by our contractor (San Mateo County Environmental Health or CEH) to require more time. However, while taking longer than the required 10 business days, these facilities were ultimately reinspected and documented to return to compliance or were referred to the City for continued inspection and/or enforcement actions. As mentioned previously, beginning on January 2018, the CEH will be ceasing all municipal stormwater inspections for the City of Burlingame.

The City is addressing the extended follow-up time by training two additional contract part-time stormwater inspectors and handing out and/or emailing a variety of educational materials to all violators (food, auto shops, and other) to have more environmentally-educated and aware businesses.

C.4.d.iii.(2)(b) ► Frequency and Type of Enforcement Conducted

Fill out the following table or attach a summary of the following information.

	Enforcement Action (as listed in ERP) ⁵²	Number of Enforcement Actions Taken
Level 1	Verbal Warning / Warning Notice	14 (City), 71 (CEH)
Level 2	Notice of Violation	4 (City), 0 (CEH)
Level 3	Administrative Order	1 (City)
Level 4	Administrative Penalty / Legal Action	0
Total		90

C.4.d.iii.(2)(d) ► Frequency of Potential and Actual Non-stormwater Discharges by Business Category

Fill out the following table or attach a summary of the following information.

Business Category ⁵³	Number of Actual Discharges		Number of Potential Discharges	
	City	CEH	City	CEH
Auto Related (City), Hazmat (CEH)	0	6	3	8
Food Related	0	2	5	43
Stone Related (Marble, Tile, Granite Fabricators/Cutters), Building Materials	0	0	6	0
Other	0	0	5	0

C.4.d.iii.(2)(e) ► Non-Filers

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

No industries were identified as non-filers during FY 2016-17.

⁵²Agencies to list specific enforcement actions as defined in their ERPs.

⁵³List your Program's standard business categories.

C.4.e.iii. ► Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Industrial/ Commercial Site Inspectors in Attendance	Percent of Industrial/ Commercial Site Inspectors in Attendance	No. of IDDE Inspectors in Attendance	Percent of IDDE Inspectors in Attendance
Reissued MRP: What do CEH Inspectors Need to Know?	1/12/2017	1. Introduction from the Office of Sustainability 2. Municipal Regional Permit (MRP) Changes 3. Regional Board NOV 4. Business Inspection Plan Training Requirements 5. Enforcement Response Plan Training Requirements 6. Changes to the Inspection Report 7. Inspector Questions	29	94%	29	94%
One-on-One Stormwater Training	3/1/2017	Utilization of field-based software, MRP requirements, inspection basics	1	3%	1	3%
One-on-One Stormwater Training	5/9/2017	Utilization of field-based software, MRP requirements, inspection basics	1	3%	1	3%
One-on-One Stormwater Training	5/31/2017	Utilization of field-based software, MRP requirements, inspection basics	1	3%	1	3%

Comments:

There were no C.4-associated trainings held by SMCWPPP in FY 2016-17 for the municipalities to leverage. Veolia's inspector on behalf of the City and the City staff attended the very comprehensive and relatively recent Industrial and Commercial Inspector Stormwater Training session held June 1, 2016 (reported in the FY 2015-16 Annual Report), which covered the reissued MRP, CEH facilities and common BMPs, IDDE inspections, and two case studies. Veolia's inspector has since provided on the job training to another Veolia employee concerning C.4, C.5, and C.6 inspections. Additionally, Veolia has been in continual touch with the County's chief inspector, Patrick Ledesma, to get ready for the transition of 350+ inspections to the City, and has benefitted from his expertise.

The County-held trainings are summarized in the table above.

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

Program Highlights and Evaluation

Highlight/summarize activities for reporting year:

Provide background information, highlights, trends, etc.

Summary:

The City of Burlingame (City) Environmental Compliance staff and consultant regularly attended and participated in the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP) Commercial, Industrial, and Illicit (CII) Discharge Subcommittee meetings. The City also began using a City-specific stormwater compliance software to comply with Provisions C.4-C.6. In regards to C.5 requirements, staff are able to create new illicit discharge cases, track investigations, and report the inspector's findings from the investigation. Refer to the C.5 Illicit Discharge Detection and Elimination section of the SMCWPPP FY 16-17 Annual Report for description of activities at the countywide level.

The City's Enforcement Response Plan (ERP) was updated on June 2017 using a template provided by SMCWPPP. The ERP updates include the following: requirements in Provision C.5.b; a simplified process for reporting and responding to stormwater-related complaints; separation of the enforcement level progression flow chart between inspections conducted by the City and the city's contracted support for stormwater inspections - San Mateo County Environmental Health (CEH); and addition of field scenarios for Provisions 3, 4, 5, and 6 and for each enforcement action level. Both the Enforcement Response Plan and the revised flow chart for reporting and responding to stormwater-related complaints were shared with various municipal staff in the City Manager, City Attorney, Community Development, and Public Works departments to ensure that city staff are aware of the response procedures. Staff continued outreach to the public regarding IDDEs, in particular, handing out or electronically providing educational material, including bilingual material. Finally, Environmental Compliance staff and contractors worked diligently with a consultant to create and debug a City-specific stormwater compliance software that is now used to comply with Provisions C.4, C.5, and C.6, as well as other provisions. This software allows inspectors to input data directly onto tablet devices in the field and also associate photographs and video, and email the report to the discharger immediately. This has simplified and amplified the documentation and compliance process in Burlingame. The software continues to be refined to serve, optimally, its purpose for illicit discharge reporting and other MRP provisions.

C.5.c.iii. ► Complaint and Spill Response Phone Number

Summary of any changes made during FY 16-17:

During FY 16-17, the previous Environmental Regulatory Compliance Coordinator (ERCC) left the City of Burlingame in late 2016 and the position was back-filled in March 2017. Both the City's stormwater webpage (i.e., www.burlingame.org/stormwater) and the SMCWPPP Illicit Discharge webpage (i.e., www.flowstobay.org/reportpollution) have been updated with the current ERCC's contact information.

C.5.d.iii.(1)-(3) ▶ Spill and Discharge Complaint Tracking

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)		
	Number	Percentage
Discharges reported (C.5.d.iii.(1))	21 (City), 11 (CEH)	
Discharges reaching storm drains and/or receiving waters (C.5.d.iii.(2))	12 (City), 3 (CEH)	57 (City), 27 (CEH)
Discharges resolved in a timely manner (C.5.d.iii.(3))	19 (City), 10 (CEH)	90 (City), 91 (CEH)
<p>Comments:</p> <p>Discharge reports that are unsubstantiated in the field are not counted as potential or actual, so that they do not skew the data. However, an IDDE Source form is filled out by the inspector, either electronically or manually, to record the alleged release. Discharges that are prevented from reaching storm drains/receiving waters are counted as potential discharges. Actual discharges are those that go into a storm drain, either as witnessed by the inspector, or as borne out by recent staining, wetness, etc. coming from a definite source point.</p> <p>Although over 90% of illicit discharge complaints received were resolved in a timely manner, there were three complaints that were not resolved within 10 business days. These persistent violations received follow up inspections and required additional resources to resolve. One of the complaints involved recent renovations to an elevator, which caused infiltration into the groundwater supply. This particular case took some time to resolve since the property manager needed to arrange for an elevator technician to address the issue and clean the site. Data management challenges, including tracking and reporting, have caused some follow up inspections performed by our contractor (San Mateo County Environmental Health) to require more time. However, while taking longer than the required 10 business days, these facilities were re-inspected and documented to return to compliance or were referred to the City for continued inspection and/or enforcement actions.</p>		

C.5.e.iii.(1) ▶ Control of Mobile Sources

(a) Provide your agency's minimum standards and BMPs for various types of mobile businesses (C.5.e.iii.(1)(a))
<p>The City of Burlingame follows the minimum standards and BMPs described in the "Mobile Businesses - Best Management Practices" brochure developed by the SMCWPPP CII Subcommittee in in March 2015 for the following mobile business categories: automobile washers/detailers, power washers, carpet cleaners, steam cleaners, and pet care services. The BMP brochure is included in the San Mateo Countywide Water Pollution Prevention Program Annual Report.</p> <p>For FY 2016-17, no mobile businesses that had the potential to impact stormwater had been identified in Burlingame other than those inspected by the San Mateo County Environmental Health. For mobile businesses identified in FY 2017/2018, the City will encourage them to become a BASMAA Recognized Mobile Cleaner and follow the BASMAA BMPs available on the website: http://basmaa.org/Training.</p>
(b) Provide your agency's enforcement strategy for mobile businesses (C.5.e.iii.(1)(b))
<p>The City of Burlingame stormwater inspectors find mobile businesses improperly discharging non-stormwater by complaint investigation, during routine enforcement actions or C.4 or C.6 inspections, or by drive-by observation. As discussed below, no mobile businesses were identified in FY</p>

<p>2016-17; however, a mobile business was identified at the beginning of FY 2017-18 and is being tracked via the electronic software for C.5 incidents. In addition, it will be added to the updated BIP as a mobile business operating in Burlingame.</p> <p>Enforcement actions stormwater inspectors may take are detailed in the City's Enforcement Response Plan (ERP). Due to the unique nature of mobile businesses it can be difficult to track enforcement of a single business across jurisdictions. The current strategy is for agencies to share information on mobile business enforcement actions with the SMCWPPP CII Subcommittee facilitator. The Subcommittee facilitator periodically updates the Mobile Business Enforcement Information table that resides on the members-only section of the SMCWPPP website (flowstobay.org).</p>	
<p>(c) Provide a list and summary of the specific outreach events and education conducted by your agency to the different types of mobile businesses operating within your jurisdiction (C.5.e.iii.(1)(c))</p>	
<p>As of the end of the FY 2016-17, no mobile businesses that had the potential to impact stormwater had been identified in Burlingame other than those inspected by the San Mateo County Environmental Health. This was based on records of business license applications and subsequent investigation. The three businesses that were investigated as potential contributors turned out to use no water in their operations. At the beginning of FY 2017-18, one mobile car washing business was identified and will be discussed in the FY 2017-18 Annual Report.</p> <p>The San Mateo Countywide Water Pollution Prevention Program (SMCWPPP) developed a regional inventory of mobile businesses in the standard BMP categories listed in the "Mobile Businesses – Best Management Practices" brochure. The BMP brochure and a transmittal letter was mailed to the business inventory. The Mobile Cleaner Businesses BMP brochure is posted on the SMCWPPP website. The CII Subcommittee also worked with the PIP Subcommittee to send outreach messages through social media. These activities are discussed in the SMCWPPP FY 2016-17 Annual Report.</p>	
<p>(d) Provide number of inspections conducted at mobile businesses and/or job sites in 2016-2017 (C.5.e.iii.(1)(d)):</p>	<p>0</p>
<p>(e) Discuss enforcement actions taken against mobile businesses in 2016-2017 (C.5.e.iii.(1)(e))</p> <p>Enforcement actions are typically taken in response to a complaint or illicit discharge through the IDDE Program. Enforcement actions are tracked in the City's spill and discharge complaint tracking system required by MRP C.5.d.ii. This FY there were zero enforcement actions taken for mobile businesses by the City and by the County Environmental Health.</p>	
<p>(f) List below or attach the list of mobile businesses operating within your agency's jurisdiction (C.5.e.iii.(1)(f))</p> <p>City and CEH – 0 as of end of FY 2016-17.</p> <p>In FY16-17 the CII Subcommittee requested the Program compile a regional inventory of mobile businesses located in San Mateo County. The inventory was developed from individual city lists and internet searches of Google, Yelp and yellow pages. The inventory includes automotive washing, steam cleaning, power washing, pet grooming, and carpet cleaning mobile businesses. The inventory will be periodically updated with mobile businesses that stormwater inspectors observe during routine field activities. The inventory is available to all Co-permittees on the members-only webpage of the SMCWPPP website. The inventory is included in the SMCWPPP FY16-17 Annual Report.</p>	
<p>(g) Provide a list and summary of the county-wide or regional activities conducted, including sharing of mobile business inventories, BMP requirements, enforcement action information, and education (C.5.e.iii.(1)(g))</p>	

Refer to the C.5 Illicit Discharge Detection and Elimination section of the SMCWPPP FY 16-17 Annual Report for description of activities at the countywide or regional level.

Section 6 – Provision C.6 Construction Site Controls

C.6.e.iii.(3)(a)-(d) ► Site/Inspection Totals			
Number of active Hillside Sites (sites disturbing < 1 acre of soil requiring storm water runoff quality inspection) (C.6.e.iii.(3)(a))	Number of High Priority Sites (sites disturbing < 1 acre of soil requiring storm water runoff quality inspection) (C.6.e.iii.(3)(c))	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.(3)(b))	Total number of storm water runoff quality inspections conducted (include only Hillside Sites, High Priority Sites and sites disturbing 1 acre or more) (C.6.e.iii.(3)(d))
6	2	4	53
<p>Comments:</p> <p>The hillside sites were all residential except for one Capital Improvement Project (by County). All sites were inspected at a minimum of every month during the rainy season.</p> <p>There were 16 inspections conducted at sites not within the above categories. Those sites were 5 residential (7 inspections) and 4 commercial buildings (9 inspections). This made for a total of 69 inspections conducted by the City-contracted QSP with, in some cases, assistance from City or contractor personnel.</p>			

C.6.e.iii.(3)(e) ► Construction Related Storm Water Enforcement Actions

	Enforcement Action (as listed in ERP) ⁵⁴	Number Enforcement Actions Issued
Level 1 ⁵⁵	Verbal Warning / Written Warning	42
Level 2	Notice of Violation	3
Level 3	Notice to Comply	0
Level 4	Legal Action	0
Total		45

C.6.e.iii.(3)(f) ► Illicit Discharges

	Number
Number of illicit discharges, actual and those inferred through evidence at hillside sites, high priority sites and sites that disturb 1 acre or more of land (C.6.e.iii.(3)(f))	2

C.6.e.iii.(3)(g) ► Corrective Actions

Indicate your reporting methodology below.	
<input checked="" type="checkbox"/>	Permittee reports multiple discrete potential and actual discharges as one enforcement action.
<input type="checkbox"/>	Permittee reports the total number of discrete potential and actual discharges on each site.
	Number
Enforcement actions or discrete potential and actual discharges fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.(3)(g)).	28
Total number of enforcement actions or discrete potential and actual discharges for the reporting year	45
Comments:	
The 17 violations that were not corrected within 10 days or otherwise within a longer but still timely manner had to do with cases where an NOV was issued as a result of not meeting the timely resolution (3 sites and 3 instances), and also a major Caltrans interchange project (8 verbal warnings) where problems were escalated to the DOT representative on site, who managed the correction process. The remaining 6 inspections were verbal warnings and one-time incidents, both commercial and residential, equally split. The most common BMP deficiencies were lack of any BMPs, lack of effective storm drain protection, inadequate perimeter BMPs, and tracking sediment onto roadways (unstabalized entrances).	

⁵⁴Agencies should list the specific enforcement actions as defined in their ERPs.

⁵⁵For example, Enforcement Level 1 may be Verbal Warning.

C.6.e.iii.(4) ► Evaluation of Inspection Data

Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).

Description:

A comparison of data from previous year's shows that increasingly more inspections are being conducted, and more enforcement actions taken. The increase of enforcement actions in FY 16-17 (which started in FY 15-16) over previous years is due to a variety of factors: 1) an increased number of construction sites of all sizes and types in the City; 2) enhanced communication between the City's building inspectors and the contracted stormwater inspector, leading to more coordinated inspections and sharing of field information; 3) an additional contracted staff member trained by the contract stormwater inspector, who is a Certified Erosion, Sediment, and Storm Water Inspector (CESSWI) and Qualified SWPPP Practitioner (QSP), which results in a more thorough training and inspection process, a more disciplined and efficient approach, and an increase in enforcement actions and follow-up; 4) a new stormwater compliance software for C.6 inspections (as well as C.4 and C.5 elements), leading to more timely and better documented on-the-site inspections; and 5) an abnormally heavy rainy season, which led to more issues of noncompliance and associated enforcement actions.

Improvements should continue in FY 17-18 to better integrate the building/engineering/stormwater inspector roles and responsibilities. Also, the addition of contract stormwater backup personnel to the prime inspector will aid in swifter tracking of compliance.

C.6.e.iii.(4) ► Evaluation of Inspection Program Effectiveness

Describe what appear to be your program's strengths and weaknesses, and identify needed improvements, including education and outreach.

Description:

The City has plan review and permitting procedures in place to ensure Provision C.6 and C.3 requirements for public and private projects are met in addition to other MRP requirements. First, copies of all private project plan submittals are routed to a Qualified SWPPP Practitioner (QSP) contractor from a private firm who ensures that the plans meet C.3 and C.6 requirements. After plans are reviewed, the contractor provides comments in regards to stormwater requirements (with conditions of approval as needed) to the Community Development Department's Planning Division. In addition to comments, the following are provided to project proponents to assist them in meeting C.6 requirements: 1) C.3/C.6 Development Review Checklist; 2) the required construction Best Management Practices (BMP) plan sheet; 3) other pertinent outreach materials, and 4) the contractor's contact information. Planning staff consolidates comments and materials and provide them to project proponents who must respond to them and submit another round of plans. The process continues as needed until plans are approved by all staff, which leads to the project proponents receiving a building permit. For public projects, various Public Works Engineering staff, including the Senior Engineer responsible for stormwater capital improvement projects, review projects to ensure C.6 compliance with stormwater regulatory requirements as well as other regulatory requirements. In addition, Engineering staff meet internally and with the project design consultants to ensure requirements are met.

Stormwater erosion control plans are required for projects that are larger than one acre as well as smaller projects that have significant potential to impact water quality and the City's stormwater conveyance system. The City contractor approves the erosion control plans before a building permit is issued and ensures the appropriate construction BMPs are noted in the plans. During construction, the City contractor ensures the plans

are implemented correctly during routine construction inspections and works together with the building inspectors to coordinate appropriate enforcement when needed. Furthermore, all activities (including project review and construction inspections) are documented using a combination of spreadsheets and Community Development's project tracking software. Environmental Compliance staff and contracted inspectors have started using a stormwater compliance software during this reporting year. This software allows the inspector to complete the Construction Site Inspection Report in the field using a tablet, take and attach photos, and email the report. Switching from a paper-based inspection form to an electronic-based inspection form is one of the major highlights during this reporting period. The City contracted inspector has been utilizing this software to log all future construction projects and construction inspection reports are saved online and can be accessed by Public Works staff.

The plethora of new construction in the City and the speed at which construction events can move, coupled with the extreme weather during the past fiscal year meant it was not always possible for the main City-contracted inspector to follow up before the next storm or within the specified working days for remediation of noncompliance issues. This weakness is being addressed by training two other contracted workers on a part-time basis to assist with inspection follow-up and documentation. Outreach to the public, particularly the construction trade, should be enhanced, although this is difficult given the often transient nature of the business. Construction workers are not likely to visit a website and it is difficult to gather them for an educational event. Currently, the inspectors are educating one-on-one while conducting C.6 inspections or C.5 enforcement actions. Often this is the best way to inform the labor force of local, regional, state, and federal stormwater requirements while tailoring the message to the specific individuals. The City has also updated its Enforcement Response Plan for construction site control. This includes updating the flowchart that shows the City's internal response procedures for handling notifications of potential or actual illicit discharge. Both the ERP and flowchart were shared with various municipal staff from the City Manager, City Attorney, Public Works, and Community Development departments. Although the ERP was recently updated, it will need to be modified in early 2018 since the city's inspection agreement with the San Mateo County Environmental Health Department will be terminated on December 31, 2017.

The following improvements are planned to be made in FY 2017-18: 1) update the Enforcement Response Plan since the San Mateo County Environmental Health Department will no longer be providing inspection services; 2) staff will assess educational materials and make identified improvements as needed; and 3) inspectors will continue to provide information to software development to refine the compliance program.

The City's Environmental Compliance staff and consultant regularly attended and participated in the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP) Commercial, Industrial, and Illicit (CII) Discharge and New Development and Redevelopment Subcommittee meetings, at which various aspects of Provision C.6 are discussed.

C.6.f.iii. ► Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance
California Construction General Permit Training – Qualified SWPPP Developer (QSD) by Rachael Keish, P.E., QSD/P, CGP-ToR, IGP-ToR	March 29, 2017	Project Planning and Risk Determination (50%) SWPPP Preparation (30%) Project Closeout (20%)	1

Section 7 – Provision C.7. Public Information and Outreach

C.7.b.i.(1) ► Outreach Campaign

Summarize outreach campaign. Include details such as messages, creative developed, and outreach media used. The detailed outreach campaign report may be included as an attachment. If outreach campaign is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary:
See Sections 7 and 9 of the SMCWPPP FY 16-17 Annual Report for a description of Countywide activities, including the outreach campaign.

Environmental Compliance staff attends the San Mateo Countywide Pollution Prevention Program (SMCWPPP) Public Information and Participation Subcommittee meetings, through which activities to comply with Provision C.7 are coordinated. City staff distributes SMCWPPP-created outreach materials at City-sponsored/supported festivals and community events. The City has promoted several messages surrounding pollution prevention, water conservation, and sustainability on its electronic newsletter and social media platform (e.g., Facebook). The City is also a participant in the Bay Area Water Supply & Conservation Agency and sponsored one class that focused on rainwater harvesting, where an instructor provided an overview of rainwater harvesting techniques followed by an interactive demonstration of setting up a rain barrel.

C.7.c. ► Stormwater Pollution Prevention Education

During FY 16-17, the previous Environmental Regulatory Compliance Coordinator (ERCC) left the City of Burlingame in late 2016 and the position was back-filled in March 2017. Both the City's stormwater webpage (i.e., www.burlingame.org/stormwater) and the SMCWPPP Illicit Discharge webpage (i.e., www.flowstobay.org/reportpollution) have been updated with the current ERCC's contact information.

C.7.d. ► Public Outreach and Citizen Involvement Events

Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed.
 Use the following table for reporting and evaluating public outreach events

As a member jurisdiction of the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP), most of the city's C.7 requirements are met on a countywide level. The SMCWPPP Public Information and Participation Subcommittee meetings provide an opportunity for member agencies to pick up outreach materials (including giveaway items) and disperse them at outreach events. See the C.7 Public Outreach and Citizen Involvement Events section of SMCWPPP FY 16-17 Annual Report for a summary of countywide activities.

Public Works staff attended five public outreach events in FY 16-17. Events were selected based on target audience and attendance. Staff attends popular annual events and coordinates a large, local cleanup event as part of the statewide Coastal Cleanup Day. This past fiscal year, the City also sponsored a class for the public regarding rainwater harvesting. Outreach materials were distributed at these events and included materials such as the "You are the Solution to Water Pollution" brochure, less toxic pest management fact sheets, water conservation fact sheets, and free giveaway items (e.g., pens, pencils, erasers, and carabiners).

Event Details	Description (messages, audience)	Evaluation of Effectiveness
Event Name: Burlingame on the Avenue Date: August 20-21, 2016 Location: Burlingame Avenue, Burlingame, CA 94010 Jurisdiction: Local event Event type: Public outreach	This is an annual summer festival event with music, food, and interactive entertainment. The audience consisted of a diverse group of residents and visitors of all ages. The outreach messages include stormwater pollution prevention, integrated pest management, and water conservation information.	This event remained effective at reaching to homeowners and renters.
Event Name: 18 th Annual Burlingame Bayfront Cleanup Day Date: September 17, 2017 Location: 150 Anza Blvd. along the Bay Trail, Burlingame, CA 94010 Jurisdiction: Local event Event type: Citizen involvement	This is an annual cleanup day where volunteers pick up trash along the shoreline. This shoreline is adjacent to the San Francisco Bay Trail and several hotels and restaurants. The audience was primarily Burlingame residents (including students) and some city staff members. The outreach messages include stormwater awareness and the importance of keeping our local waterways free of litter.	The event has historically brought hundreds of volunteers together and remains to reach a broad spectrum of community members. Just over 200 volunteers participated in this cleanup event, which is a decrease in prior years (360 volunteers in 2015 and 300 in 2014). However, the entire county also experienced lower turnout compared to previous years. There is no exact reason as to why there were fewer volunteers in 2016 than in prior years since the City had consistently promoted this event in various channels (e.g., electronic newsletter, banner, and social media). Volunteers

		collectively removed 470 gallons of trash and 130 gallons of recyclables from the shoreline. The cleanup event remains to be a valuable educational opportunity to teach the community about the importance of keeping trash out of the San Francisco Bay.
<p>Event Name: Rainwater Harvesting and Graywater Reuse Class Date: April 29, 2017 Location: Burlingame Main Library, 480 Primrose Rd, Burlingame, CA 94010 Jurisdiction: Regional event Event Type: Public outreach</p>	<p>This was a free workshop sponsored by the City of Burlingame to educate attendees about rainwater harvesting techniques and graywater reuse concepts. The workshop consisted of a slideshow presentation followed by a hands-on demonstration of setting up a barrel for rainwater harvesting. The audience consisted of homeowners in San Mateo County. Outreach messages include water conservation, reusing rainwater or stormwater for landscape irrigation, and graywater reuse.</p>	<p>The workshop was very informative and provided an opportunity for the audience to participate in building a rain barrel. However, there was low turnout from the public. The attendees were a diverse group with some residing in Burlingame while others from other parts of the county. There were 9 attendees for this workshop and since this is the first time a city-sponsored rainwater harvesting workshop was held in Burlingame, there is no data to compare it to previous years. At the conclusion of the event, most people felt that the presentation was very informative and the hands-on demonstration was a valuable part of the workshop.</p>
<p>Event Name: Streets Alive! Parks Alive! Date: May 7, 2017 Location: Park Road (between Burlingame Ave and Howard Ave), Burlingame, CA 94010 Jurisdiction: Local event Event Type: Public outreach</p>	<p>This was an annual street festival in downtown Burlingame. The audience primarily consisted of Burlingame residents (including homeowners, families, and children). Outreach messages include stormwater awareness and water conservation.</p>	<p>This was the first time that Environmental Compliance staff participated in this event. The tables for environmental-focused organizations were strategically placed together to have a section within the festival where the public could learn about sustainable topics. Approximately 50 people stopped by the booth, most of which were primarily youth or small children. Dozens of free promotional items were handed out at this event.</p>
<p>Event Name: San Mateo County Fair Date: June 11, 2017 Location: 1346 Saratoga Dr, San Mateo, CA 94403 Jurisdiction: Countywide event Event Type: Public outreach</p>	<p>This was an annual county fair that occurred for two weeks in June. The audience was primarily residents in San Mateo County, which includes homeowners, renters, students, and children. Educational materials provided for this event was made available at all times during the fair, even if no staff person was</p>	<p>The county fair attracts a diverse group of people from all over the region and was successful in reaching a broad spectrum of the community. Approximately 30 people either stopped by the booth or spoke to an Environmental Compliance staff. This is the first time Burlingame staff tabled this event. Although most people who stopped by the</p>

	physically able to attend. Outreach messages include using a commercial car wash facility (instead of washing a car on the street), picking up pet waste, picking up litter, and avoiding the use of pesticides.	table only did so to obtain the free giveaway items, there were some thoughtful conversations with the individuals that wanted to learn more about stormwater and ways they could prevent stormwater pollution.
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C.7.e. ► Watershed Stewardship Collaborative Efforts

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report.

Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary:
Refer to C.7 Watershed Stewardship Collaborative Efforts section of SMCWPPP FY 16-17 Annual Report for a summary of activities and collaborative efforts.

C.7.f. ► School-Age Children Outreach

Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment. Use the following table for reporting school-age children outreach efforts.

See the C.7 School-Age Children Outreach section of SMCWPPP FY 16-17 Annual Report for a summary of activities.

Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
Provide the following information: Name Grade or level (elementary/ middle/ high)	Brief description, messages, methods of outreach used	Provide number or participants	Provide agency staff feedback. Report any other evaluation methods used (quiz, teacher feedback etc.). Attach evaluation summary if applicable.
NA	NA	NA	NA

Section 9 – Provision C.9 Pesticides Toxicity Controls

C.9.a. ► Implement IPM Policy or Ordinance							
Is your municipality implementing its IPM Policy/Ordinance and Standard Operating Procedures?						<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If no, explain: N/A							
Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphates, pyrethroids, carbamates fipronil, indoxacarb, diuron, and diamides. A separate report can be attached as evidence of your implementation. Starting FY 16-17, Permittees are required to report the total quantity of the active ingredient used, not the total quantity of product used.							
Trends in Quantities and Types of Pesticide Active Ingredients Used⁵⁶							
Pesticide Category and Specific Pesticide Active Ingredient Used	Amount ⁵⁷						
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	
Organophosphates	0	0					
Active Ingredient Chlorpyrifos	0	0					
Active Ingredient Diazinon	0	0					
Active Ingredient Malathion	0	0					
Pyrethroids (see footnote #57 for list of active ingredients)	0	0					
Active Ingredient Type X	0	0					
Active Ingredient Type Y	0	0					
Carbamates	0	0					
Active Ingredient Carbaryl	0	0					
Active Ingredient Aldicarb	0	0					
Fipronil	0	0					
Indoxacarb	Reporting not required in FY 15-16	0					

⁵⁶Includes all municipal structural and landscape pesticide usage by employees and contractors.

⁵⁷Weight or volume of the active ingredient, using same units for the product each year. Please specify units used. The active ingredients in any pesticide are listed on the label. The list of active ingredients that need to be reported in the pyrethroids class includes: metofluthrin, bifenthrin, cyfluthrin, beta-cyfluthrin, cypermethrin, deltamethrin, esfenvalerate, lambda-cyhalothrin, and permethrin.

Diuron	Reporting not required in FY 15-16	0				
Diamides	Reporting not required in FY 15-16	0				
Active Ingredient Chlorantraniliprole		0				
Active Ingredient Cyantraniliprole		0				

The following describes examples of integrated pest management (IPM) practices implemented in the City.

The City's Parks Division landscaping staff follows the IPM Policy at all times and are appropriately trained in various types of IPM tactics. City staff use the following IPM measures:

- Use of a thick layer of mulch (generated from tree work) over landscape areas to suppress weeds.
- Spot spray instead of broadcast spraying of weed removal.
- Mechanical control of weeds using hoes, weedwhips, and by hand.
- Performing Cultural Practices on athletic fields such as aerating, fertilizing, overseeding, and composting to increase health of grass and discourage weed growth.

In addition, the Public Works Department hires on an annual basis contractors to manage invasive species in easement areas. The following is an example of an IPM practice employed by our contractors who are IPM-certified:

- Most weeds are removed manually with appropriate timing, due to most targeted plants being annuals or bi-annuals. A limited amount of an allowed herbicide is used to manage weeds in the cracks of asphalt and concrete (enclosed areas, within six feet of pump stations) for the purposes of a firebreak and access for mechanical equipment.

C.9.b. ► Train Municipal Employees

Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	10
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within this reporting year.	11
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within this reporting year.	100
Type of Training: All employees on landscape crews involved in weed control possess Qualified Pesticide Certificates. Parks staff also attended the Landscape Integrated Pest Management (IPM) Workshop hosted by the San Mateo Countywide Water Pollution Prevention Program Parks Maintenance and IPM Work Group on March 8, 2017. In addition, on an annual basis, an IPM consultant provides training to Public Works Maintenance staff regarding new IPM approaches.	

C.9.c. ► Require Contractors to Implement IPM

Did your municipality contract with any pesticide service provider in the reporting year, for either landscaping or structural pest control?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If yes, did your municipality evaluate the contractor's list of pesticides and amounts of active ingredients used?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No,
<p>If your municipality contracted with any pesticide service provider, briefly describe how contractor compliance with IPM Policy/Ordinance and SOPs was monitored:</p> <p>The Public Works Department hires a contractor to manage invasive plant species in easement areas. Contractors must be certified in Integrated Pest Management and is knowledgeable of the Provision C.9 requirements. In addition, the contract states that the hired party should consult with a City supervisor regarding non-herbicide opportunities. The Streets, Sewer, and Storm Drains Division Manager manages this contract and communicates regularly before and while the work is conducted to ensure the work is executed appropriately and that IPM techniques are being used.</p> <p>If your agency did not evaluate the contractor's list of pesticides and amounts of active ingredients used, provide an explanation: N/A.</p>				

C.9.d. ► Interface with County Agricultural Commissioners

Did your municipality communicate with the County Agricultural Commissioner to: (a) get input and assistance on urban pest management practices and use of pesticides or (b) inform them of water quality issues related to pesticides?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
<p>If yes, summarize the communication. If no, explain.</p> <p>See Section 9 of the SMCWPPP FY 16-17 Annual Report for summary of communication with the San Mateo County Agricultural Commissioner.</p> <p>The City's Parks Division reports monthly pesticide usage to the County Agricultural Commissioners who then conducts an annual pesticide inspection. During annual inspection, the County Department of Agriculture Weights and Measures, which reports to the State's Department of Pesticide Regulations, notifies staff of new requirements and/or regulations. Dan Collins, the PCA/IPM consultant hired by the City, works with the County Agriculture Department on the City's behalf at least once a year to be updated of recent regulations and strategies that would reduce chemicals used.</p>				
Did your municipality report any observed or citizen-reported violations of pesticide regulations (e.g., illegal handling and applications of pesticides) associated with stormwater management, particularly the California Department of Pesticide Regulation (DPR) surface water protection regulations for outdoor, nonagricultural use of pyrethroid pesticides by any person performing pest control for hire?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
<p>If yes, provide a summary of improper pesticide usage reported to the County Agricultural Commissioner and follow-up actions taken to correct any violations. A separate report can be attached as your summary.</p> <p>N/A</p>				

C.9.e.ii.(1) ► Public Outreach: Point of Purchase

Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); **OR** reference a report of a regional effort for public outreach in which your agency participates.

Summary:

See the C.9 Pesticides Toxicity Control section of the SMCWPPP FY 16-17 Annual Report for information on point of purchase public outreach conducted countywide and regionally.

C.9.e.ii.(2) ► Public Outreach: Pest Control Contracting Outreach

Provide a summary of outreach to residents who use or contract for structural pest control and landscape professionals); **AND/OR** reference a report of a regional effort for outreach to residents who hire pest control and landscape professionals in which your agency participates.

Summary:

The City's Parks and Recreation Department notifies schools as part of the Healthy Schools Act when pesticide spraying is necessary on City-owned facilities adjacent to school property. In addition, see the C.9 Pesticides Toxicity Control section of SMCWPPP FY 16-17 Annual Report for a summary of public outreach to residents who hire pest control and landscape professionals.

C.9.e.ii.(3) ► Public Outreach: Pest Control Operators

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); **AND/OR** reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

Summary:

See the C.9 Pesticides Toxicity Control section of the SMCWPPP FY 16-17 Annual Report for a summary of our participation in and contributions towards countywide and regional public outreach to pest control operators and landscapers to reduce pesticide use.

C.9.f. ► Track and Participate in Relevant Regulatory Processes

Summarize participation efforts, information submitted, and how regulatory actions were affected; **AND/OR** reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.

Summary:

During FY 16-17, The City of Burlingame participated in regulatory processes related to pesticides through contributions to SMCWPPP, BASMAA and CASQA. For additional information, see the Regional Report submitted by BASMAA on behalf of all MRP Permittees.

Section 10 - Provision C.10 Trash Load Reduction

C.10.a.i. ► Trash Load Reduction Summary

For population-based Permittees, provide the overall trash reduction percentage achieved to-date within the jurisdictional area of your municipality that generates problematic trash levels (i.e., Very High, High or Moderate trash generation). Base the reduction percentage on the information presented in C.10.b i-iv and C.10.e.i-ii. Provide a discussion of the calculation used to produce the reduction percentage, including whether the 70% mandatory trash load reduction deadline was attained. If not attained, attach and include reference to a Plan to comply with the deadline in a timely manner, which should include the Permittee's plan and schedule to install full capture systems/devices.

Trash Load Reductions	
Percent Trash Reduction in All Trash Management Areas (TMAs) due to Trash Full Capture Systems (as reported C.10.b.i)	64.2%
Percent Trash Reduction in all TMAs due to Control Measures Other than Trash Full Capture Systems (as reported in C.10.b.ii) ⁵⁸	9.2%
Percent Trash Reduction due to Jurisdictional-wide Source Control Actions (as reported in C.10.b.iv) ¹	10.0%
Subtotal for Above Actions	83.4%
Trash Offsets (Optional)	
Offset Associated with Additional Creek and Shoreline Cleanups (as reported in C.10.e.i)	0%
Offset Associated with Direct Trash Discharges (as reported in C.10.e.ii)	N/A
Total (Jurisdictional-wide) % Trash Load Reduction in FY 16-17	83.4%

Discussion of Trash Load Reduction Calculation and Attainment of the 70% Mandatory Deadline:
 The City attained and reported 44% trash load reduction in its FY 15-16 Annual Report. Because the City did not achieve the non-mandatory performance guideline of 60% by July 1, 2016, a Trash Action Plan was prepared and submitted to the Water Board to document the description and schedule of additional trash load reduction control actions that would be implemented to attain and exceed the required 70% percent reduction by July 1, 2017. During FY 16-17, the City implemented the action plan and attained an 83% trash load reduction which exceeds the mandatory trash load reduction requirement of 70%. The primary reason that the City was able to increase its trash load reduction from 44% in FY 2015-16 to 83.4% in FY 2016-17 was through the installation of 97 connector pipe screens. The City's Streets, Sewer, and Storm Drain Division Manager worked with consultants over a 3+ month period in spring 2017 to identify storm drains suitable for full capture devices. This work amounted to \$45,000 and required 4 weeks of staff time to clean the storm drain inlets before installation and inspect the devices after installation. Additional descriptions of the actions taken to reduce trash in the City are summarized in this section of the annual report. Methods used to calculate the reduction are consistent with the methods described in the MRP.

⁵⁸ See Appendix 10-1 for changes in trash levels by TMA between 2009 and FY 16-17.

C.10.a.iii. ► Mandatory Trash Full Capture Systems

Provide the following:

- 1) Total number and types of full capture systems (publicly and privately-owned) installed prior to FY 16-17, during FY 16-17, and to-date, including inlet-based and large flow-through or end-of-pipe systems, and qualifying low impact development (LID) required by permit provision C.3.
- 2) Total land area (acres) treated by full capture systems for population-based Permittees and total number of systems for non-population based Permittees compared to the total required by the permit.

Type of System	# of Systems	Areas Treated (Acres)
Installed Prior to FY 16-17		
Connector Pipe Screens (Public)	40	114.0
Installed in FY 16-17		
Connector Pipe Screens (Public)	97	333.9
Total for all Systems Installed To-date		137
Treatment Acreage Required by Permit (Population-based Permittees)		37
Total # of Systems Required by Permit (Non-population-based Permittees)		N/A

C.10.b.i. ► Trash Reduction - Full Capture Systems				
Provide the following:				
1) Jurisdictional-wide trash reduction in FY 16-17 attributable to trash full capture systems implemented in each TMA; 2) The total number of full capture systems installed to-date in your jurisdiction; 3) The percentage of systems in FY 16-17 that exhibited significant plugged/blinded screens or were >50% full when inspected or maintained; 4) A narrative summary of any maintenance issues and the corrective actions taken to avoid future full capture system performance issues; and 5) A certification that each full capture system is operated and maintained to meet the full capture system requirements in the permit.				
TMA	Jurisdiction-wide Reduction (%)	Total # of Full Capture Systems	% of Systems Exhibiting Plugged/Blinded Screens or >50% full in FY 16-17	Summary of Maintenance Issues and Corrective Actions
1	13.9%	137	40% (19 systems)*	Almost all (17 of 19) of the full capture systems identified to be more than 50% full are located next to high-trash generating parcels. Nine systems were located in TMA 1, an additional nine were located in TMA 2, and one was in TMA 3. Inspections and cleanings of trash capture systems have been added to the Public Works' computerized asset management system (Cartegraph), which allows staff to establish and adapt preventive maintenance schedules. During this past fiscal year, the abnormal wet season may have caused more runoff, including trash to fill the capture systems. Last year's annual report stated that the inspection frequencies would increase to a monthly basis during the rainy season, however due to short staffing and heavy rains this past winter, this was not accomplished. Public Works staff have increased inspection intervals for the systems that were over 50% full. All future inspections and maintenance will be scheduled, assigned, and documented using Cartegraph. *Note: the City conducted an inspection of its trash capture devices (TCD) in April 2017. During that time, 48 TCDs were inspected and, of these devices, 19 systems had plugged or blinded screens greater than 50% full.
2	11.3%			
3	6.7%			
4	17.1%			
5	15.3%			
6	0.0%			
Total	64.3%			
Certification Statement: The City of Burlingame certifies that a full capture system maintenance and operation program is currently being implemented to maintain all applicable systems in manner that meets the full capture system requirements included in the Permit.				

C.10.b.ii. ► Trash Reduction – Other Trash Management Actions (PART A)

Provide a summary of trash control actions other than full capture systems or jurisdictional source controls that were implemented within each TMA, including the types of actions, levels and areal extent of implementation, and whether actions are new, including initiation date.

TMA	Summary of Trash Control Actions Other than Full Capture Systems
1-6	<p>Street Sweeping Program</p> <ul style="list-style-type: none"> In FY 2016-17, the City continued a pilot project to improve its street sweeping practices. The project involved (1) identifying obstacles that affect the street sweeping effectiveness; (2) mapping these obstacles using Geographic Information Systems (GIS) software; (3) field checking sweeping routes and updating them using GIS and a global positioning system (GPS) installed on the City-owned sweepers; (4) determining areas of focus based on various feasibility criteria; (5) choosing obstacles on which to focus; (6) planning two pilot phases focusing on two obstacles to effectiveness (i.e., parked cars and trash/debris). Phase 1 of the pilot was to collect data, install barricades to discourage parking, and draft a standard operating procedure. Phase 2 was to conduct public outreach to residents and business owners about the program, analyze the data afterwards for program effectiveness, and present this program to City Council for approval of permanent 'no parking' signs during street sweeping. Unfortunately, due to staff turnover, the City was not able to proceed with Phase 2. The City plans to revisit this pilot program once staff positions have been filled in FY 2017-18. An update will be provided in the FY 2017-18 Annual Report. <p>Storm Drain Inlet Assessment and Cleaning</p> <ul style="list-style-type: none"> Staff from the Public Works Department regularly inspect storm drain inlets for maintenance. However, the frequency of these inspection visits were not adjusted in FY 2016-17 due to limited staff resources. During FY 2016-17, the City did not have any interns available to continue the storm drain inlet assessment program started in FY 2015-16. However, the City recently hired two interns in FY 2017-18 who can conduct data analysis to categorize inlets based on the amount of trash and debris collected. An update will be provided in FY 2017-18 Annual Report. <p>Anti-littering and Illegal Dumping Enforcement Activities</p> <ul style="list-style-type: none"> The City has hired a part-time Code Compliance Officer to assist with enforcing illegal dumping and littering among other code violations. In addition, the City has updated its Enforcement Response Plan (ERP) which includes a flow chart of who to contact when a report of an illicit discharge is received. Both the flowchart and ERP were shared with various city staff members to educate staff on the city's process for responding to illicit discharges. <p>Countywide Participation and Collaboration</p> <ul style="list-style-type: none"> Environmental Compliance staff participates in the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP)'s Trash Subcommittee, Municipal Maintenance Subcommittee, and Litter Work Group. During FY 2016-17, the Litter Work Group decided to focus its efforts on multi-family residences on how to reduce littering and illegal dumping. Various stakeholders, including cities and their respective waste management hauling companies, are part of this work group to provide input on deliverables produced from this work group. The work group is working with a consultant to produce a Multi-Family Dwelling Litter Reduction Toolkit that includes strategies for tackling this issue. The toolkit is expected to be finalized in FY 2017-18 and an update will be provided in the FY 2017-18 Annual Report.

<p>1</p>	<p>Street Sweeping Program</p> <ul style="list-style-type: none"> The commercial area of this TMA is swept six days a week, with the residential area swept on a weekly basis during the wet season and on a bi-weekly basis during the dry season. In addition, a mini street sweeper is used to enable staff to sweep commercial sidewalks and surrounding parking lot areas that are not accessible by the City's street sweeper. <p>Trash Bin/Container Management</p> <ul style="list-style-type: none"> FY 10-11, the City began to require specialized bins/containers at major public events In Burlingame, including those held in commercial districts (such as TMA 1), to properly manage cardboard, paper, recyclables and organic materials generated during the event. The City also required event sponsors to provide staffing to oversee and ensure appropriate management of trash/recycling bins and enforcement of clean-up activities. In FY 11-12, the City identified high trash generating areas in commercial, public right-of-ways and installed trash bins along with selected specialty bins (e.g. for cigarette butts, recycling) in specific locations. The bins are serviced weekly through the City's franchise agreement with Recology. Monitoring is provided by the downtown City maintenance staff to ensure proper trash removal. <p>Anti-littering and Illegal Dumping Enforcement Activities</p> <ul style="list-style-type: none"> During FY 2016-17, the City received four reports of illegal dumping in TMA 1. Of the four reports, one complaint involved a discharge that entered the storm drain. All four discharges were stopped immediately, if not in a timely manner, and had a follow up inspection. <p>On-land Cleanups</p> <ul style="list-style-type: none"> The Public Works Department has one maintenance worker that conducts trash monitoring and removal activities. Areas visited include City parking lots that approximately cover 11 acres and a highly-visited commercial area. <p>Partial Capture Devices</p> <ul style="list-style-type: none"> The City has 2 auto-retractable screen (ARS) devices in TMA 1. In addition 19 inlets have both connector pipe screen (CPS) and ARS devices in TMA 1. These devices are inspected and maintained before and after the rainy season. Documentation of inspection and maintenance is recorded using the City's asset management software (Cartegraph).
<p>2</p>	<p>Street Sweeping Program</p> <ul style="list-style-type: none"> In FY 2010-11, sweeping frequency and sweeping area coverage in the retail/downtown areas were increased. Currently, the commercial area of this TMA is swept six days a week, with the residential area swept on a weekly basis during the wet season and on a bi-weekly basis during the dry season. In addition, a mini street sweeper was purchased to enable staff to sweep commercial sidewalks and surrounding parking lot areas that are not accessible by the City's sweeper. <p>Trash Bin/Container Management</p> <ul style="list-style-type: none"> FY 10-11, the City began to require specialized bins/containers at major public events In Burlingame, including those held in commercial districts (such as TMA 1), to properly manage cardboard, paper, recyclables and organic materials generated during the event. The City also required event sponsors to provide staffing to oversee and ensure appropriate management of trash/recycling bins and enforcement of clean-up activities. In FY 11-12, the City identified high trash generating areas in commercial, public right-of-ways and installed trash bins along with selected specialty bins (e.g. for cigarette butts, recycling) in specific locations. The bins are serviced weekly through the City's franchise agreement with Recology. Monitoring is provided by the downtown City maintenance staff to ensure proper trash removal. <p>Anti-littering and Illegal Dumping Enforcement Activities</p>

	<ul style="list-style-type: none"> During FY 2016-17, the City received seven reports of illegal dumping in TMA 2. Five of the seven reports had discharge entering the storm drain and all reports received a Level 1 enforcement action. These seven reports also received a follow-up inspection to ensure that all illicit dumping activities have been ceased and cleaned. <p>On-land Cleanups</p> <ul style="list-style-type: none"> The Public Works Department has one maintenance worker that conducts trash monitoring and removal activities. <p>Partial Capture Devices</p> <ul style="list-style-type: none"> The City has 10 inlets that have both connector pipe screen (CPS) and ARS devices in TMA 2. These devices are inspected and maintained before and after the rainy season. Documentation of inspection and maintenance is recorded using the City's asset management software (Cartegraph).
3	<p>Street Sweeping Program</p> <ul style="list-style-type: none"> In FY 2010-11, sweeping frequency and sweeping area coverage in the retail/downtown areas were increased. Currently, the commercial area of this TMA is swept six days a week with the residential area swept on a weekly basis during the wet season and on a bi-weekly basis during the dry season. <p>Trash Bin/Container Management</p> <ul style="list-style-type: none"> In FY 2010-11, the City began to require specialized bins/containers at major public events in Burlingame, including those held in commercial districts (such as TMA 3), to properly manage cardboard, paper, recyclables, and organic materials generated during the event. The City also required event sponsors to provide staffing to oversee and ensure appropriate management of trash/recycling bins and enforcement of clean-up activities. <p>Partial Capture Devices</p> <ul style="list-style-type: none"> The City has 5 inlets that have both connector pipe screen (CPS) and ARS devices in TMA 3. These devices are inspected and maintained before and after the rainy season. Documentation of inspection and maintenance is recorded using the City's asset management software (Cartegraph).
4	<p>Street Sweeping Program</p> <ul style="list-style-type: none"> Currently, this TMA is swept on a weekly basis during the wet season and on a bi-weekly basis during the dry season. Sweeping frequency may increase after completion of the Street Sweeping Pilot Program. <p>Trash Bin/Container Management</p> <ul style="list-style-type: none"> In FY 2015-16, staff collected data regarding bin/container management throughout this TMA. Once organized, this data will be shared with the City's contract commercial/industrial inspector in order to focus on high priority businesses. In addition, Environmental Compliance staff, with support from Code Compliance, will reach out to priority businesses to provide additional information regarding City codes and MRP requirements. Environmental Compliance and the City's inspector will provide follow up enforcement as needed.
5	<p>Street Sweeping Program</p> <ul style="list-style-type: none"> Currently, this TMA is swept on a weekly basis during the wet season and on a bi-weekly basis during the dry season. Sweeping frequency may potentially increase after completion of the Street Sweeping Pilot Program. <p>Trash Bin/Container Management</p>

	<ul style="list-style-type: none"> In FY 15-16, staff collected data regarding bin/container management throughout this TMA. Once organized, this data will be shared with the City's contract commercial/industrial inspector in order to focus on high priority businesses. In addition, Environmental Compliance staff, with support from Code Compliance, will reach out to priority businesses to provide additional information regarding City codes and MRP requirements. Environmental Compliance and the City's inspector will provide follow up enforcement as needed. <p>On-land Cleanup</p> <ul style="list-style-type: none"> Local high school students volunteered to clean up the northern part of the bayfront on March 29, 2017 and collectively removed 20 gallons of trash. The City's hot spot, BUR01, was cleaned on March 31, 2017 and 1.6 cubic yards of trash was removed from this area. <p>Anti-littering and Illegal Dumping Enforcement Activities</p> <ul style="list-style-type: none"> During FY 2016-17, the City received five reports of illegal dumping in TMA 5. Three of the five reports had an illicit discharge reaching the storm drain and all discharges were stopped. Four of the five reports received an enforcement action and three received a follow-up inspection.
6	<p>Street Sweeping Program</p> <ul style="list-style-type: none"> Although trash is not considered a major issue in this TMA, organic debris is a consistent issue during leaf fall each year. Street sweeping is increased during this time period, and as a result, trash is also removed on a weekly basis throughout the tree-laden areas. <p>On-land Cleanup</p> <ul style="list-style-type: none"> The City hosted its annual Bayfront Cleanup Day event along the bay trail located in this TMA. Approximately 202 volunteers participated in this event and collectively picked up 470 gallons of trash and 130 gallons of recyclables. <p>Anti-littering and Illegal Dumping Enforcement Activities</p> <ul style="list-style-type: none"> During FY 2016-17, the City received five reports of illegal dumping in TMA 6. Three of the five reports had illegal discharge that reached the storm drain and all five discharge activities were stopped.

C.10.b.ii. ► Trash Reduction – Other Trash Management Actions (PART B)

Provide the following:

- 1) A summary of the on-land visual assessments in each TMA (or control measure area), including the street miles or acres available for assessment (i.e., those associated with VH, H, or M trash generation areas not treated by full capture systems), the street miles or acres assessed, the % of available street miles or acres assessed, and the average number of assessments conducted per site within the TMA; and
- 2) Percent jurisdictional-wide trash reduction in FY 16-17 attributable to trash management actions other than full capture systems implemented in each TMA.

TMA ID <i>or (as applicable)</i> Control Measure Area	Total Street Miles ⁵⁹ Available for Assessment	Summary of On-land Visual Assessments ⁶⁰			Jurisdictional-wide Reduction (%)
		Street Miles Assessed	% of Applicable Street Miles Assessed	Ave. # of Assessments Conducted at Each Site ⁶¹	
1	2.54	0.63	24.91%	3.0	9.2%
2	0.58	0.00	0.00%	0.0	0.0%
3	0.66	0.00	0.00%	0.0	0.0%
4	0.62	0.00	0.00%	0.0	0.0%
5	0.99	0.00	0.00%	0.0	0.0%
6	0.03	0.00	0.00%	0.0	0.0%
Total		0.63	-	-	9.2%

⁵⁹ Linear feet are defined as the street length and do not include street median curbs.

⁶⁰ Assessments conducted between July 2015 and July 2017 are assumed to be representative of trash levels in FY 16-17 and were therefore used to calculate the jurisdictional-wide reductions reported in this section.

⁶¹ Each assessment site is roughly 1,000 feet in length.

C.10.b.iv. ► Trash Reduction – Source Controls

Provide a description of each jurisdictional-wide trash source control action implemented to-date. For each control action, identify the trash reduction evaluation method(s) used to demonstrate on-going reductions, summarize the results of the evaluation(s), and estimate the associated reduction of trash within your jurisdictional area. Note: There is a maximum of 10% total credit for source controls.

Source Control Action	Summary Description & Dominant Trash Sources and Types Targeted	Evaluation/Enforcement Method(s)	Summary of Evaluation/Enforcement Results To-date	% Reduction	Total Reduction Credit (%)
<p>Single-Use Bag Ordinance</p>	<p>The Single-Use Bag Ordinance applies to all retail establishments in Burlingame and prohibits businesses from distributing free single-use paper or plastic bags and requires them to charge customers for reusable bags at the point of sale. The City Council adopted the San Mateo County's bag ordinance on March 18, 2013, which became effective on April 22, 2013. The ordinance can be found in the Burlingame Municipal Code – Title 8 Health and Sanitation, Chapter 8.12 http://qcode.us/codes/Burlingame.</p> <p>Dominant trash sources of single-use bags include pedestrian, litter, vehicles, and inadequate container management.</p>	<p>In FY 13-14, on behalf of all SMCWPPP permittees, the County of San Mateo conducted assessments evaluating the effectiveness of the single use plastic bag ban in municipalities within the County. Assessments conducted included audits of businesses and surveys of customer bag usage at many businesses in San Mateo County. Additionally, the number of complaints by customers was also tracked by the County. The results of assessments are assumed to be representative of all SMCWPPP permittees, given the consistency between the scope, implementation, and enforcement of the ordinances among the member jurisdictions.</p> <p>The City developed its percent trash reduced estimate using the following assumptions:</p> <ol style="list-style-type: none"> 1) Single use plastic bags comprise 8% of the trash discharged from stormwater conveyances, based on the Regional Trash Generation Study conducted by BASMAA; 2) 95% of single use plastic bags distributed in the City are affected by the implementation of the ordinance, based on the County of San Mateo's Environmental Impact Report; and 3) Of the bags affected by the ordinance, there are now 90% less bags being distributed, based on customer complaints received by the San Mateo County Environmental Health department (CEH). This is conservative estimate given that in FY 13-14 CEH only received 4 complaints out of the 1,900+ businesses in San Mateo County that are affected by the single-use plastic bag ordinances. 	<p>Through a contract with the City, the San Mateo County Department of Environmental Health (CEH) conducts stormwater inspections at food-related facilities. During these inspections, compliance with the Single-use Bag Ordinance is also assessed. If non-compliant, the County inspector provides information about the Ordinance and follows up within 10 days to ensure compliance.</p>	<p>7%</p>	<p>10.0% (Maximum)</p>

C.10.b.iv. ► Trash Reduction – Source Controls					
<p>Provide a description of each jurisdictional-wide trash source control action implemented to-date. For each control action, identify the trash reduction evaluation method(s) used to demonstrate on-going reductions, summarize the results of the evaluation(s), and estimate the associated reduction of trash within your jurisdictional area. Note: There is a maximum of 10% total credit for source controls.</p>					
<p>Expanded Polystyrene Food Service Ware Ordinance</p>	<p>The Expanded Polystyrene Food Service Ware ban addresses polystyrene foam from food service items, such as takeout containers. The City Council adopted the ordinance on May 16, 2011 and it became in effect on January 1, 2012. The ordinance can be found in the Burlingame Municipal Code – Title 8 Health and Sanitation, Chapter 8.10, http://qcode.us/codes/Burlingame.</p> <p>Main target source: Delivery and to-go orders from restaurants</p>	<p>Although the City has adopted and implemented an ordinance prohibiting the distribution of EPS food ware by food vendors, evaluations of the effectiveness of the ordinance have not yet been conducted. For the purpose of estimating trash reductions in stormwater discharges associated with the ordinance, the results of assessments conducted by the cities of Los Altos and Palo Alto were used to represent the reduction of trash associated with the city's ordinance. Assessments conducted by these cities were conducted prior to and following the effective date of their ordinances, and include audits of businesses and/or assessments of EPS food ware observed on streets, storm drains and local creeks.</p> <p>The results of assessments conducted by these cities are assumed to be representative of the effectiveness of the City's ordinance, because the implementation (including enforcement) of the City's ordinance is similar to the City of Los Altos' and Palo Alto's ordinance.</p> <p>The City developed its percent trash reduced estimate using the following assumptions:</p> <ol style="list-style-type: none"> 1) EPS food ware comprises 6% of the trash discharged from stormwater conveyances, based on the Regional Trash Generation Study conducted by BASMAA; 2) 80% of EPS food ware distributed by food vendors or sold via stores in the City is affected by the implementation of the ordinance; and 3) There is now 95% less EPS food ware being distributed, sold and/or observed in the environment, based on assessments conducted by the City of Palo Alto and City of Los Altos. 	<p>Through a contract with the City, the San Mateo County Department of Environmental Health (CEH) conducts stormwater inspections at food-related facilities. During these inspections, compliance with the Single-use Bag Ordinance is also assessed. If non-compliant, the County inspector provides information about the Ordinance and follows up within 10 days to ensure compliance.</p>	<p>5%</p>	

C.10.c. ► Trash Hot Spot Cleanups

Provide the FY 16-17 cleanup date and volume of trash removed during each MRP-required Trash Hot Spot cleanup during each fiscal year listed. Indicate whether the site was a new site in FY 16-17.

Trash Hot Spot	New Site in FY 16-17 (Y/N)	FY 16-17 Cleanup Date(s)	Volume of Trash Removed (cubic yards)				
			FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
BUR01	N	3/31/2017	1.5	0.2	0.3	0.5	1.6

C.10.d. ► Long-Term Trash Load Reduction Plan

Provide descriptions of significant revisions made to your Long-term Trash Load Reduction Plan submitted to the Water Board in February 2014. Describe significant changes made to primary or secondary trash management areas (TMA), baseline trash generation maps, control measures, or time schedules identified in your plan. Indicate whether your baseline trash generation map was revised and if so what information was collected to support the revision. If your baseline trash generation map was revised, attach it to your Annual Report.

Description of Significant Revision	Associated TMA
In FY 15-16, consistent with all MRP Permittees, all public K-12 schools, college and university parcels were made non-jurisdictional on the City's baseline trash generation maps. Under California Government Code Sections 4450 through 4461, the construction, modification, or alternation of facilities and/or structures on these parcels are under the jurisdiction of the California Division of State Architect and not the City. The public right-of-way (e.g., streets and sidewalks) surrounding these parcels remain as jurisdictional on the City's baseline trash generation maps. Revised maps that incorporate these revisions were included in Appendix 10-2 of the FY 15-16 Annual Report.	All applicable

C.10.e. ► Trash Reduction Offsets (Optional)

Provide a summary description of each offset program implemented, the volume of trash removed, and the offset claimed in FY 16-17. Also, for additional creek and shoreline cleanups, describe the number and frequency of cleanups conducted, and the locations and cleanup dates. For direct discharge control programs approved by the Water Board Executive Officer, also describe the results of the assessments conducted in receiving waters to demonstrate the effectiveness of the control program. Include an Appendix that provides the calculations and data used to determine the trash reduction offset.

Offset Program	Summary Description of Actions and Assessment Results	Volume of Trash (CY) Removed/Controlled in FY 16-17	Offset (% Jurisdiction-wide Reduction)
Additional Creek and Shoreline Cleanups (Max 10% Offset)	The City hosted an annual Burlingame Bayfront Cleanup Day event for volunteers on California's Coastal Cleanup Day (September 17, 2016). This event took place along the southern portion of Burlingame's bayfront. In addition, students from Burlingame High School also volunteered to pick up trash along the northern part of the Burlingame bayfront trail on March 29, 2017. Both cleanup events did not occur within the MRP trash hot spot.	3.05	0% ⁶²
Direct Trash Discharge Controls (Max 15% Offset)	NA	NA	NA

⁶² Although there were two additional shoreline cleanup efforts that took place in FY 2016-17, they were not conducted in the same exact location. The City reserves the right to adjust the reduction accordingly, based on achieving future compliance deadlines according to permit requirements.

Appendix 10-1. Baseline trash generation and areas addressed by full capture systems and other control measures in Fiscal Year 16-17.⁶³

TMA	2009 Baseline Trash Generation (Acres)					Trash Generation (Acres) in FY 16-17 After Accounting for Full Capture Systems					Jurisdiction-wide Reduction via Full Capture Systems (%)	Trash Generation (Acres) in FY 16-17 After Accounting for Full Capture Systems <u>and</u> Other Control Measures					Jurisdiction-wide Reduction via Other Control Measures (%)	Jurisdiction-wide Reduction via Full Capture <u>AND</u> Other Control Measures (%)
	L	M	H	VH	Total	L	M	H	VH	Total		L	M	H	VH	Total		
1	29	54	76	0	159	80	44	35	0	159	13.9%	121	28	10	0	159	9.2%	23.0%
2	7	20	41	0	67	54	5	9	0	67	11.3%	54	2	11	1	67	0%	11.3%
3	43	58	20	0	121	96	16	10	0	121	6.7%	96	16	10	0	121	0%	6.7%
4	12	189	23	3	227	178	40	7	3	227	17.1%	188	30	8	1	227	0%	17.1%
5	12	151	28	0	191	126	64	2	0	191	15.3%	129	30	29	3	191	0%	15.3%
6	1,826	1	0	0	1,827	1,826	1	0	0	1,827	0.0%	1,826	1	0	0	1,827	0%	0.0%
Totals	1,929	472	189	3	2,593	2,359	169	63	3	2,593	64.2%	2,414	106	68	5	2,593	9.2%	73.4%

⁶³ Numbers reported for each TMA may not exactly sum to totals due to rounding.

Section 11 - Provision C.11 Mercury Controls

C.11.a. ► Implement Control Measures to Achieve Mercury Load Reductions
C.11.b. ► Assess Mercury Load Reductions from Stormwater

See the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP)'s FY 2016-17 Annual Report for:

- Documentation of mercury control measures implemented in our agency's jurisdictional area for which load reductions will be reported and the associated management areas;
- A description of how the BASMAA Interim Accounting Methodology⁶⁴ was used to calculate the mercury load reduced by each control measure implemented in our agency's jurisdictional area and the calculation results (i.e., the estimated mercury load reduced by each control measure); and
- Supporting data and information necessary to substantiate the load reduction estimates.

C.11.c. ► Plan and Implement Green Infrastructure to Reduce Mercury Loads

If the regional or countywide mercury load reductions required by this sub-provision via Green Infrastructure by the end of the permit term are not met, will Permittees in your county use the default population-based method to calculate the portion of the countywide load reduction required of each Permittee?

X	Yes		No
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C.11.e. ► Implement a Risk Reduction Program

A summary of Program and regional accomplishments for this sub-provision are included in the C.11 Mercury Controls section of the SMCWPPP FY 2016-17 Annual Report and/or a BASMAA regional report.

⁶⁴BASMAA 2017. Interim Accounting Methodology for TMDL Loads Reduced, Version 1.0. Prepared for BASMAA by Geosyntec Consultants and EOA, Inc., September 19, 2016.

Section 12 - Provision C.12 PCBs Controls

C.12.a. ► Implement Control Measures to Achieve PCBs Load Reductions
C.12.b. ► Assess PCBs Load Reductions from Stormwater

See the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP)'s FY 2016-17 Annual Report for:

- Documentation of PCBs control measures implemented in our agency's jurisdictional area for which load reductions will be reported and the associated management areas;
- A description of how the BASMAA Interim Accounting Methodology⁶⁵ was used to calculate the PCBs load reduced by each control measure implemented in our agency's jurisdictional area and the calculation results (i.e., the estimated PCBs load reduced by each control measure); and
- Supporting data and information necessary to substantiate the load reduction estimates.

If the regional and countywide PCBs load reductions required by C.12.a are not met, will Permittees in your county use the default population-based method to calculate the portion of the countywide load reduction required of each Permittee?	X	Yes		No
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⁶⁵BASMAA 2017. Interim Accounting Methodology for TMDL Loads Reduced, Version 1.0. Prepared for BASMAA by Geosyntec Consultants and EOA, Inc., September 19, 2016.

C.12.f. ► Manage PCB-Containing Materials and Wastes During Building Demolition Activities So That PCBs Do Not Enter Municipal Storm Drains

A summary of Program and regional accomplishments for this sub-provision is included in the C.12 PCBs Controls section of the SMCWPPP FY 2016-17 Annual Report and/or a BASMAA regional report.

Does your agency plan to seek exemption from this requirement?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
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C.12.g. ► Fate and Transport Study of PCBs: Urban Runoff Impact on San Francisco Bay Margins

A summary of Program and regional accomplishments for this sub-provision are included in the C.12 PCBs Controls section of the SMCWPPP FY 2016-17 Annual Report and/or a BASMAA regional report.

C.12.h. ► Implement a Risk Reduction Program

A summary of Program and regional accomplishments for this sub-provision are included in the C.12 PCBs Controls section of the SMCWPPP FY 2016-17 Annual Report and/or a BASMAA regional report.

Section 13 - Provision C.13 Copper Controls

C.13.a.iii. ► Manage Waste Generated from Cleaning and Treating of Copper Architectural Features

Provide summaries of permitting and enforcement activities to manage waste generated from cleaning and treating of copper architectural features, including copper roofs, during construction and post-construction.

Summary:

On February 1, 2017, the San Mateo Countywide Water Pollution Prevention Program's New Development Subcommittee hosted a C.3 and C.6 Inspection Workshop. The previous Environmental Regulatory Compliance Coordinator of the City of Burlingame gave a presentation at this workshop on lessons learned from the Burlingame and Caltrans US-101 Broadway Interchange Reconstruction Project.

During project construction phase, the City's stormwater engineer and contracted stormwater inspector are responsible for identifying copper architectural features and, if appropriate, BMPs are implemented. Any issues noted are documented on the C.6 construction inspection form and then entered into a digital database. Staff can then track those sites and visit them within the 10-day required compliance window. If necessary, the inspector communicates with the Environmental Compliance staff who then responds as needed per the Enforcement Response Plan. Enforcement is also documented using the city's online stormwater compliance database.

During post-construction, the City's contracted stormwater inspector is responsible for responding to, investigating and identifying illegal discharge of wash water from washing copper architectural features. Any enforcement actions or reported discharges are recorded in the Provision C.5 inspection form. During FY 16-17, the City began using a City-specific stormwater compliance software to comply with Provisions C.4-C.6. This software allows staff to complete the illicit discharge inspection forms electronically; track illicit discharge violations; send reports to site managers via email; and retain digital copies of the inspection forms for at least the MRP term.

Architectural copper is very occasionally present on plans submitted for plan review. The inspector reviewing plans for stormwater directs the project proponents to the SMCWPPP "Requirements for Architectural Copper" fact sheet which can be found on the SMCWPPP website: <http://www.flowstobay.org/files/newdevelopment/flyersfactsheets/ArchitecturalcopperBMPs.pdf>. Inspectors are made aware of the concerns with copper architectural features at SMCWPPP Training Workshops and internal municipal trainings.

C.13.b.iii. ► Manage Discharges from Pools, Spas, and Fountains that Contain Copper-Based Chemicals

Provide summaries of any enforcement activities related to copper-containing discharges from pools, spas, and fountains.

Summary:

The City's contracted stormwater inspector is responsible for responding to, investigating, and identifying post-construction illicit discharges, including discharges from pools, spas, and fountains. If a pool, spa, or fountain is included in project plans, the project proponent is informed of the requirement that it must be plumbed to the sanitary sewer. In addition, guidance and outreach materials are provided to assist project proponents in meeting the requirements. These materials include Our Water Our World's fact sheet on *Maintenance Tips for Pools, Spas, and Fountains*, which can be accessed here:

<http://ourwaterourworld.org/Portals/0/documents/pdf/Maintenance%20Tips%20for%20Pools%20%20Spas%20and%20Fountains.pdf>.

Issues are documented on the C.5 illicit discharge form. During FY 16-17, the City began using a new stormwater compliance software to record inspection forms electronically, which can be saved and exported throughout the term of the MRP. Staff can then track sites that had an illicit discharge and visit them within the 10-day required compliance window. If necessary, Environmental Compliance staff can take further enforcement action as indicated in the Enforcement Response Plan. All enforcement actions are documented on the stormwater compliance software.

C.13.c.iii. ► Industrial Sources Copper Reduction Results

Based upon inspection activities conducted under Provision C.4, highlight copper reduction results achieved among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed.

Summary:

As mentioned in the C.4 section, the City continues its agreement with San Mateo County Environmental Health Services (CEH) to provide inspection assistance at food-related facilities, businesses covered under the State's General Industrial Stormwater Permit, and facilities that store hazardous materials/waste (e.g., vehicle fueling or repair facilities). As CEH staff must inspect these facilities to ensure County regulatory requirements are met, they have agreed to also conduct stormwater inspections and provide related educational materials as needed during the same visit. The inspection results are provided by CEH staff on a regular basis to Environmental Compliance staff, and if a business does not sufficiently cooperate with CEH staff or if a potential non-stormwater violation is observed at the business, the City's staff is notified.

There were no facilities identified as being deficient in copper reduction BMPs in FY 2016-17.

Section 15 -Provision C.15 Exempted and Conditionally Exempted Discharges

C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering

Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:

- Promote conservation programs
- Promote outreach for less toxic pest control and landscape management
- Promote use of drought tolerant and native vegetation
- Promote outreach messages to encourage appropriate watering/irrigation practices
- Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff.

Summary:

Public Works staff have continued to implement the Water Conservation Program which educates the public about the importance of water conservation. This program includes:

- 1) Providing updated drought information on the city's website (www.burlingame.org/drought),
- 2) Maintaining a water conservation hotline for the public to call for questions or to report water waste,
- 3) Providing an option for residents to report water conservation issues on the City's public engagement software application,
- 4) Continuing an education program regarding potential water waste violations received, and
- 5) Supporting the City's Parks Division to adjust and minimize irrigation schedules and practices throughout City parks.

The City also conducts public outreach to promote water conservation and less toxic pest control. These outreach activities include:

- 1) Promoting water conservation practices and distribute free giveaway items (e.g., leak dye tablets, aerators, and brochures) at various outreach events (see C.7 Public Information and Outreach for a list of events) ,
- 2) Sponsoring a free Rainwater Harvesting and Graywater Reuse class (see C.7 Public Information and Outreach for more information),
- 3) Promoting less toxic pest control products at point-of-purchase (see section C.9 of the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP)'s FY 16-17 Annual Report for more information),
- 4) Promoting the rain barrel rebate available through the Bay Area Water Supply and Conservation Agency (BAWSCA),
- 5) Participating in a countywide rain barrel outreach campaign (see section C.7 of SMCWPPP's FY 16-17 Annual Report for a description of the outreach campaign), and
- 6) Promoting water conservation messages and free BAWSCA workshops on the City's social media page (i.e., Facebook).

Information on less toxic pest control and appropriate watering practices is also posted on SMCWPPP's website at www.flowstobay.org.

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C.15 – Exempted and Conditionally Exempted Discharges

The City's contracted inspectors did not encounter an ongoing, large volume landscape irrigation runoff in FY 2016-17. Smaller incidents of landscaping runoff are encountered occasionally, and the inspector informs the discharger that such runoff is not permitted since it is non-stormwater. Often cases the source to this issue is usually a problem with the irrigation system and is easily resolved.

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Burlingame

Appendix A

C.3.j.i.(5)(a) Green Infrastructure Work Plan Approval by Burlingame City Council

RESOLUTION NO. 41-2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME APPROVING A WORKPLAN FOR DEVELOPING A GREEN INFRASTRUCTURE PLAN IN ACCORDANCE WITH REQUIREMENTS OF THE MUNICIPAL REGIONAL STORMWATER PERMIT

The City Council of the City of Burlingame, California does resolve as follows:

WHEREAS, the federal Clean Water Act created the National Pollutant Discharge Elimination System (NPDES) stormwater permit program to prevent the discharge of pollutants into local water bodies; and

WHEREAS, the San Francisco Bay Regional Water Quality Control Board has issued the Municipal Regional Stormwater NPDES Permit (MRP) to regulate stormwater discharges from municipal separate storm sewer systems and into the San Francisco Bay and Pacific Ocean; and

WHEREAS, the MRP is a comprehensive permit with requirements related to construction sites, industrial sites, illegal discharges, new development, municipal operations, public outreach, targeted pollutant reduction strategies, and water quality monitoring programs; and

WHEREAS, Provision C.3.j of the MRP requires each jurisdiction to develop a Green Infrastructure Plan that demonstrates how each permittee will gradually shift from traditional “gray” storm drain infrastructure—which channels polluted runoff directly into receiving waters without treatment through pipes, tunnels, and pump stations—to a more resilient storm drain system comprised of “green” infrastructure, which captures, stores and treats stormwater using specially designed landscape systems; and

WHEREAS, the MRP also requires the Green Infrastructure Plan to collectively achieve specific load reductions in mercury and polychlorinated biphenyls (PCBs) in stormwater runoff by 2020, 2030, and 2040 per Provisions C.11 and C.12; and

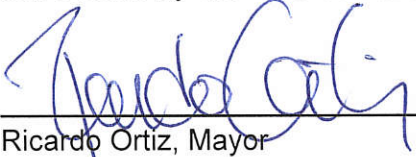
WHEREAS, all permittees under the MRP are required to approve by June 30, 2017 a workplan for developing a Green Infrastructure Plan; and

WHEREAS, the City/County Association of Governments of San Mateo County (C/CAG) is working with its member agencies, including City of Burlingame staff, to develop model green infrastructure planning documents; and

WHEREAS, the City of Burlingame’s Green Infrastructure Plan Workplan details the tasks required to develop a Green Infrastructure Plan compliant with MRP requirements, including aspects to be implemented by C/CAG and local agencies.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURLINGAME DOES HEREBY RESOLVE THAT:


The City of Burlingame is hereby authorized and directed to approve the workplan for developing a Green Infrastructure Plan in accordance with the requirements of the San Francisco Bay Municipal Regional Stormwater Permit by the San Francisco Regional Water Quality Control Board.



Ricardo Ortiz, Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, do hereby certify that the foregoing Resolution was introduced at a regular meeting of the City Council held on the 15th day of May, 2017, and was adopted thereafter by the following vote:

AYES: COUNCILMEMBERS: BEACH, BROWNRIGG, COLSON, KEIGHRAN, ORTIZ
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE



Meaghan Hassel-Shearer, City Clerk

Appendix B

C.4.b.iii. Potential Facilities List for City of Burlingame Inspections

APPENDIX B: C.4.b.iii. Potential Facilities List for City of Burlingame Inspections

Name of Business	Address	Inspection Priority/Frequency
123 CREATIONS	844 MAHLER ROAD	LOW/EVERY 5 YEARS
ADVANTAGE RENT A CAR	1288 BAYSHORE HIGHWAY	HIGH/ANNUAL
ALFA ROMEO AND FIAT OF BURLINGAME	2 CALIFORNIA DRIVE	LOW/EVERY 5 YEARS
ALL NATURAL STONE BURLINGAME, INC.	1575 ADRIAN ROAD	HIGH/ANNUAL
ALLEN DRYWALL & ASSOC	380 LANG ROAD	HIGH/ANNUAL
ALLIED LIMOUSINE	1745 ADRIAN ROAD #17	MEDIUM/EVERY 2 YEARS
AM GLOBAL INC	1550 GILBRETH ROAD	HIGH/ANNUAL
AMATO INDUSTRIES DBA GATEWAY LIMOUSINE	1550 GILBRETH ROAD	HIGH/ANNUAL
AMBIUS/WESTERN EXTERMINATOR	1320 MARSTEN ROAD #D	MEDIUM/EVERY 2 YEARS
AMERICAN BUILDERS & CONTR DBA ABC SUPPLY	1336 MARSTEN ROAD	LOW/EVERY 5 YEARS
AMERICAN MODERN TILE	1855 ROLLINS ROAD	HIGH/ANNUAL
ANIMAL CONNECTION	1429 BURLINGAME AVENUE	LOW/EVERY 5 YEARS
AUTOMOBILI COUNTRY CLUB	65 STAR WAY	MEDIUM/EVERY 2 YEARS
AVALON TRANSPORTATION	395 BEACH ROAD	MEDIUM/EVERY 2 YEARS
AVENUE PET SALON	1427 BURLINGAME AVENUE	LOW/EVERY 5 YEARS
BAYVIEW PAINTING	1329 MARSTEN ROAD	LOW/EVERY 5 YEARS
BELLA TILE DESIGN	1550 ROLLINS RD SUITE H	HIGH/ANNUAL
BLUESTREAM PROFESSIONAL SERVICES	1634 ROLLINS ROAD	MEDIUM/EVERY 2 YEARS
BRIGHTEN INTERNATIONAL (BRIGHTEN FREIGHT GROUP)	1550 ROLLINS ROAD SUITE M	LOW/EVERY 5 YEARS
BURLINGAME CABINET COMPANY	840 MAHLER ROAD	LOW/EVERY 5 YEARS
BURLINGAME MILLBRAE YELLOW CAB	1745 ADRIAN ROAD #17	MEDIUM/EVERY 2 YEARS
CAMMISA MOTOR CAR CO.	1020 CAROLAN AVENUE	MEDIUM/EVERY 2 YEARS
CLARK'S AUTO AND MARINE	1320 MARSTEN ROAD	MEDIUM/EVERY 2 YEARS
COLE CARRIAGE CO INC. DBA COLE MOTOR CLASSICS	1327 NORTH CAROLAN AVENUE #C	MEDIUM/EVERY 2 YEARS
COLLINS CLASSICS, LLC	1009 ROLLINS ROAD	MEDIUM/EVERY 2 YEARS
CONTI AUTO SALES	1512 ROLLINS ROAD	HIGH/ANNUAL
D J CAPPS MIRROR AND GLASS	390 LANG ROAD #A	HIGH/ANNUAL
D&M TOWING, INC.	1704 ROLLINS ROAD	LOW/EVERY 5 YEARS
DEANS AUTO BODY & PAINTING, INC.	136 MYRTLE ROAD	MEDIUM/EVERY 2 YEARS
DENTPRO	MOBILE BUSINESS	LOW/EVERY 5 YEARS
E3 KITCHEN & BATH	40 BRODERICK ROAD	HIGH/ANNUAL
EK CONSTRUCTION	1405 NORTH CAROLAN AVENUE	MEDIUM/EVERY 2 YEARS
ENTERPRISE RENT-A-CAR CO OF S.F.	1008-B CAROLAN AVENUE	MEDIUM/EVERY 2 YEARS
ERICAL, INC.	1299 BAYSHORE HIGHWAY #210	MEDIUM/EVERY 2 YEARS
ETERNAL CONSTRUCTION	1660 ROLLINS ROAD	MEDIUM/EVERY 2 YEARS
EUREKA PRODUCTS CO.	1337 NORTH CAROLAN AVENUE	HIGH/ANNUAL
EXARO TECHNOLOGIES CORP.	1831 BAYSHORE HIGHWAY	MEDIUM/EVERY 2 YEARS
E-Z RENT-A-CAR LLC	1288 BAYSHORE HIGHWAY	HIGH/ANNUAL
FLYING FOOD FARE	50 ADRIAN COURT	MEDIUM/EVERY 2 YEARS
GOLDEN STATE OVERNIGHT (GSO)	870 MAHLER ROAD	MEDIUM/EVERY 2 YEARS
GOODWILL INDUSTRIES WAREHOUSE	1800 ADRIAN ROAD	HIGH/ANNUAL
GREEN METRO, INC.	1299 BAYSHORE HIGHWAY #128	MEDIUM/EVERY 2 YEARS
GREENCITIZEN, INC.	1831 BAYSHORE HIGHWAY	HIGH/ANNUAL
INCA MARBLE AND GRANITE LP	1675 ROLLINS ROAD	MEDIUM/EVERY 2 YEARS
INFINITE AUTO GROUP	1327 MARSTEN ROAD	LOW/EVERY 5 YEARS
J&M MOTORS, INC DBA PUTNAM TOYOTA	50 CALIFORNIA DRIVE	LOW/EVERY 5 YEARS
JK MARBLE	1246 ROLLINS ROAD	HIGH/ANNUAL
LUMBER LIQUIDATORS	1501 ADRIAN ROAD	HIGH/ANNUAL
MID PENINSULA ROOFING AND SOLAR	1326 MARSTEN ROAD	HIGH/ANNUAL
MIDDLE EAST / SOLI'S BAKING CO INC.	1380 MARSTEN ROAD	LOW/EVERY 5 YEARS
MV PUBLIC TRANSPORTATION, INC.	1626 ROLLINS ROAD	LOW/EVERY 5 YEARS
MV PUBLIC TRANSPORTATION, INC.	1626 ROLLINS ROAD	LOW/EVERY 5 YEARS

APPENDIX B: C.4.b.iii. Potential Facilities List for City of Burlingame Inspections

Name of Business	Address	Inspection Priority/Frequency
NISSAN OF BURLINGAME	10 CALIFORNIA DRIVE	LOW/EVERY 5 YEARS
NISSAN OR MIKE HARVEY ACURA	1070 CALIFORNIA DRIVE	MEDIUM/EVERY 2 YEARS
OSCARTEK	361 BEACH ROAD	LOW/EVERY 5 YEARS
PORSCHE DEALER	1010 CADILLAC WAY	LOW/EVERY 5 YEARS
R&W CONCRETE CONTRACTORS INC.	360 BEACH ROAD	MEDIUM/EVERY 2 YEARS
ROADRUNNERS RAPID EXPRESS INC.	1461 BAYSHORE HIGHWAY	MEDIUM/EVERY 2 YEARS
RUSSELL J. PAPE CONSTRUCTION INC.	1675 ROLLINS ROAD #O	HIGH/ANNUAL
SAFELITE AUTO GLASS	778 BURLWAY ROAD	HIGH/ANNUAL
SAFWAY SERVICES	1660 GILBRETH ROAD	MEDIUM/EVERY 2 YEARS
SHRED-IT USA, LLC.	MOBILE BUSINESS	LOW/EVERY 5 YEARS
SPLENDID BY PORVENIR, LLC	1011 CADILLAC WAY	LOW/EVERY 5 YEARS
SPLENDID PRODUCTS	1011 CADILLAC WAY	LOW/EVERY 5 YEARS
SUB-ZERO AND WOLF SHOWROOM N CAL BY RIGGS	1755 ROLLINS ROAD	LOW/EVERY 5 YEARS
SUNLIFT INT'L, INC. DBA B&B MARBLE, INC.	335 BEACH ROAD	HIGH/ANNUAL
TEZ MARBLE INC.	1601 ADRIAN ROAD	HIGH/ANNUAL
UNITECH LAUNDRY SYSTEMS	MOBILE BUSINESS	LOW/EVERY 5 YEARS
VOLVO OF BURLINGAME	900 PENINSULA AVENUE	MEDIUM/EVERY 2 YEARS
WESTCOAST NOODLE	1550 ROLLINS ROAD SUITE F	LOW/EVERY 5 YEARS
YELLOW ALLIED CAB CO.	1745 ADRIAN ROAD #17	MEDIUM/EVERY 2 YEARS
YELLOW CAB CAR CO.	1750 ADRIAN ROAD	MEDIUM/EVERY 2 YEARS

Appendix C

C.4.b.iii. Potential Facilities List for CEH in the City of Burlingame

APPENDIX C: C.4.b.iii. Potential Facilities List for CEH in the City of Burlingame

Name of Business	Address	Inspection Priority/Frequency
101 PAINTWORKS AUTO BODY & COLLISION	1333 MARSTEN RD	MEDIUM/EVERY 2 YEARS
2M AUTOMOTIVE	921 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
A&A GAS & MART	1100 BROADWAY	MEDIUM/EVERY 2 YEARS
ADELINE MARKET	1508 ADELINE DR	LOW/EVERY 5 YEARS
ADNA'S AUTOMOTIVE	1343 MARSTEN RD	MEDIUM/EVERY 2 YEARS
AIDA OPERA CANDIES	1117 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
AIRLINE COACH SVC	863 MALCOLM RD	MEDIUM/EVERY 2 YEARS
ALANAS	1408 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
ALDRAN CHEMICALS	1313 N CAROLAN AVE	MEDIUM/EVERY 2 YEARS
AMERICA PRINTING	1321 N CAROLAN AVE	MEDIUM/EVERY 2 YEARS
AMERICAN BULL BAR & GRILL INC	1819 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
AMERICAN MEDICAL RESPONSE	1510 ROLLINS RD	HIGH/ANNUAL
ANY CAR SERVICE	1 PARK RD	MEDIUM/EVERY 2 YEARS
ANZA PARKING CORPORATION	615 AIRPORT BLVD	MEDIUM/EVERY 2 YEARS
ARS RESCUE ROOTER	825 MAHLER	MEDIUM/EVERY 2 YEARS
ARTISAN MOTORS	1309 N CAROLAN	MEDIUM/EVERY 2 YEARS
ASIAN BOX	1401 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
AT&T California - P3006	1480 Burlingame Ave	MEDIUM/EVERY 2 YEARS
AT&T MOBILITY - HWY 101 - BROADWAY (USID13292)	1070 Broadway	MEDIUM/EVERY 2 YEARS
ATRIA SENIOR LIVING GROUP INC	250 MYRTLE RD	MEDIUM/EVERY 2 YEARS
AUTO PRIDE CAR WASH	1095 CAROLAN AVE	MEDIUM/EVERY 2 YEARS
AUTOHAUS BURLINGAME	1309 ROLLINS RD	MEDIUM/EVERY 2 YEARS
AUTOHAUS EXEC	909 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
AUTOHAUS SCHMID	1213 ROLLINS RD	MEDIUM/EVERY 2 YEARS
BAGGYS LIQUORS	1535 PLAZA LN	MEDIUM/EVERY 2 YEARS
BARE BOWLS INC	240 PARK AVE	MEDIUM/EVERY 2 YEARS
BARRACUDA	347 PRIMROSE RD	MEDIUM/EVERY 2 YEARS
BARRELHOUSE/ JNJI, LLC	305 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
BASKIN-ROBBINS STORE #171	1409 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
BAY AREA BAGELS	260 LORTON AVE	MEDIUM/EVERY 2 YEARS
BAY LANDING HOTEL	1550 BAYSHORE HWY	MEDIUM/EVERY 2 YEARS
BAY WATCH RESTAURANT	1841 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
Bayshore Shell #132	1390 OLD BAYSHORE HWY	MEDIUM/EVERY 2 YEARS
BAYSHORE TRANSMISSIONS	1385 MARSTEN RD UNIT B	MEDIUM/EVERY 2 YEARS
BAYSIDE CAFE	533 AIRPORT BLVD	MEDIUM/EVERY 2 YEARS
BEHANS AN IRISH PUB	1327 BROADWAY	MEDIUM/EVERY 2 YEARS
BENIHANA OF TOKYO RESTAURANT	1496 BAYSHORE HWY	MEDIUM/EVERY 2 YEARS
BENJAMIN FRANKLIN ELEMENTARY SCHOOL	2385 TROUSDALE DR	MEDIUM/EVERY 2 YEARS
BENZ DOCTOR	123 CALIFORNIA DR A	MEDIUM/EVERY 2 YEARS
BIG JOE CAFE	1251 BROADWAY	MEDIUM/EVERY 2 YEARS
BLUE RIBBON CLEANERS	741 CALIFORNIA	MEDIUM/EVERY 2 YEARS
BLUSH ORGANIC FROZEN YOGURT	1212 DONNELLY AVE	MEDIUM/EVERY 2 YEARS
BONNE SANTE	1184 BROADWAY	MEDIUM/EVERY 2 YEARS
BRIXTON AUTO BODY	1379 N CAROLAN AVE	MEDIUM/EVERY 2 YEARS
BROADWAY AUTO BODY	1305 N CAROLAN AVE	MEDIUM/EVERY 2 YEARS
BROADWAY CLEANERS	1234 BROADWAY	MEDIUM/EVERY 2 YEARS
BROADWAY DELI	1431 BROADWAY	MEDIUM/EVERY 2 YEARS
BROADWAY FASHION CLEANER	1175 CHULA VISTA AVE	MEDIUM/EVERY 2 YEARS
BROADWAY PRIME	1316 BROADWAY	MEDIUM/EVERY 2 YEARS
BUA THONG KITCHEN	1320 BROADWAY	MEDIUM/EVERY 2 YEARS
BULLSHEAD SUSHI	819 MITTEN RD #39	MEDIUM/EVERY 2 YEARS
BURLINGAME 76	1876 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS

APPENDIX C: C.4.b.iii. Potential Facilities List for CEH in the City of Burlingame

Name of Business	Address	Inspection Priority/Frequency
BURLINGAME ALIGNMENT	1101 CALIFORNIA	MEDIUM/EVERY 2 YEARS
BURLINGAME AUTO BODY	1221 ROLLINS RD	MEDIUM/EVERY 2 YEARS
BURLINGAME AUTO CENTER / CAL BAY	1009 ROLLINS RD	MEDIUM/EVERY 2 YEARS
BURLINGAME AUTO CLINIC	132 MYRTLE RD	MEDIUM/EVERY 2 YEARS
BURLINGAME BAY LLC	577 AIRPORT BLVD	MEDIUM/EVERY 2 YEARS
BURLINGAME BOBBY SOCKS	BALBOA & DEVEREAUX	MEDIUM/EVERY 2 YEARS
BURLINGAME CAR WASH & GAS STATION	1000 BROADWAY	MEDIUM/EVERY 2 YEARS
BURLINGAME COLLISON REPAIR	123 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
BURLINGAME HIGH SCHOOL	1 MANGINI WY	MEDIUM/EVERY 2 YEARS
BURLINGAME INTERMEDIATE SCHOOL	1715 QUESADA WY	MEDIUM/EVERY 2 YEARS
BURLINGAME LIQUOR	1408 BROADWAY	MEDIUM/EVERY 2 YEARS
BURLINGAME MOTORS INC	1295 ROLLINS RD	MEDIUM/EVERY 2 YEARS
BURLINGAME ONE HOUR CLEANERS	507 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
BURLINGAME PRIME MOTORZ	621 CALIFORNIA	MEDIUM/EVERY 2 YEARS
BURLINGAME RECREATION DEPT	850 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
BURLINGAME VALERO Corp	601 California Dr	MEDIUM/EVERY 2 YEARS
BURLINGAME VALERO CORP	601 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
BURLINGAME WASTEWATER TREATMEN	1103 AIRPORT BLVD	MEDIUM/EVERY 2 YEARS
BYBA SNACK SHACK	BAYSIDE PARK	MEDIUM/EVERY 2 YEARS
C J S DELI	290 PRIMROSE	MEDIUM/EVERY 2 YEARS
C&D AUTOMOTIVE AND MARINE INC	120 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
CAFE CAPUCHINO	1158 CAPUCHINO AVE	MEDIUM/EVERY 2 YEARS
CAFE FIGARO	1318 BROADWAY	MEDIUM/EVERY 2 YEARS
CAFE ON PRIMROSE	321 PRIMROSE RD	MEDIUM/EVERY 2 YEARS
CAFE ROYALE	1818 GILBRETH RD #121	MEDIUM/EVERY 2 YEARS
CALIFORNIA CLASSICS	1291 WHITEHORN WY	MEDIUM/EVERY 2 YEARS
CALIFORNIA IMAGE BODY & PAINT	50 STAR WY	MEDIUM/EVERY 2 YEARS
CARIBBEAN GARDENS SUPPER CLUB	1306 OLD BAYSHORE HWY	MEDIUM/EVERY 2 YEARS
CAROLAN AUTO SERVICE	1366 N CAROLAN AVE	MEDIUM/EVERY 2 YEARS
CCFD FIRESHOP	799 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
CHEAT A LITTLE CATERING	733 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
CHERIMOYA	283 LORTON AVE	MEDIUM/EVERY 2 YEARS
CHEVRON STATION	1101 Broadway	MEDIUM/EVERY 2 YEARS
CHILTON AUTO BODY (BURLINGAME SOUTH)	925 BAYSWATER	MEDIUM/EVERY 2 YEARS
CHILTON AUTO BODY INC	not available	MEDIUM/EVERY 2 YEARS
CHINA PRESS	839 COWAN	MEDIUM/EVERY 2 YEARS
CHRISTIES	245 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME ADRIAN ROAD GENERATOR	1501 ADRIAN DR	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME CALIFORNIA 2 GENERATOR	799 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME CALIFORNIA GENERATOR 1	1420 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME CORP YARD	1361 N CAROLAN	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME COWAN RD GENERATOR	842 COWAN DR	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME GILBRETH GENERATOR	1616 GILBRETH DR	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME HILLSIDE DRIVE GENERATOR	2830 HILLSIDE	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME MARSTEN ROAD GENERATOR	1392 MARSTEN DR	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME OLD BAYSHORE GENERATOR	1301 OLD BAYSHORE	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME POLICE DEPT	1111 TROUSDALE DR	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME PRIMROSE GENERATOR	501 PRIMROSE	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME RIVERA DR GENERATOR	2817 RIVERA DR	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME ROLLINS GENERATOR 1	1740 ROLLINS RD	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME ROLLINS GENERATOR 2	399 ROLLINS RD	MEDIUM/EVERY 2 YEARS
CITY OF BURLINGAME TROUSDALE GENERATOR	2501 TROUSDALE	MEDIUM/EVERY 2 YEARS

APPENDIX C: C.4.b.iii. Potential Facilities List for CEH in the City of Burlingame

Name of Business	Address	Inspection Priority/Frequency
CLARKS	1320 MARSTEN RD C	MEDIUM/EVERY 2 YEARS
CLEAVE BIOSCIENCES INC	866 MALCOLM RD 100	MEDIUM/EVERY 2 YEARS
COCONUT BAY THAI RESTAURANT & BAR	1107 HOWARD AVE	MEDIUM/EVERY 2 YEARS
Coit Cleaning and Restoration Services	897 HINCKLEY RD	MEDIUM/EVERY 2 YEARS
COLORPRINT	1570 GILBRETH RD	MEDIUM/EVERY 2 YEARS
COPENHAGEN BAKERY	1216 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
CORVUS PHARMACEUTICALS, INC	863 MITTEN RD STE 102	MEDIUM/EVERY 2 YEARS
CORVUS PHARMACEUTICALS, INC	866 MALCOLM RD STE 110	MEDIUM/EVERY 2 YEARS
CREPEVINE RESTAURANT	1310 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
CRESO EQUIPMENT RENTALS	1336 ROLLINS RD	MEDIUM/EVERY 2 YEARS
CROWNE PLAZA SAN FRANCISCO AIRPORT-BG	1177 AIRPORT BLVD	MEDIUM/EVERY 2 YEARS
CRYSTAL SPRINGS GOLF PARTNERS	6650 GOLF COURSE DR	MEDIUM/EVERY 2 YEARS
CUISINESTYLE AND TAYLORS BAY CAFE	840 STANTON RD	MEDIUM/EVERY 2 YEARS
CVS Pharmacy # 9811	1871 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
DEJA VU	1109 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
DEL OLIVA	1440 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
DESIGN TECH HIGH SCHOOL	1800 ROLLINS RD	MEDIUM/EVERY 2 YEARS
DEVINCENZI ARCHITECTURAL PRODU	1717 ADRIAN RD	MEDIUM/EVERY 2 YEARS
DEVINCENZI METAL PRODUCTS	1655 ROLLINS RD	MEDIUM/EVERY 2 YEARS
DINNER-LICIOUS	216 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
DOUBLETREE HOTEL	835 AIRPORT BLVD	MEDIUM/EVERY 2 YEARS
EAGLE CAR WASH & FILL	177 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
EARTHBEAM	1399 BROADWAY	MEDIUM/EVERY 2 YEARS
ECCO RESTAURANT	322 LORTON AVE	MEDIUM/EVERY 2 YEARS
ELEPHANT BAR RESTAURANT #208	1600 OLD BAYSHORE HIGHWAY	MEDIUM/EVERY 2 YEARS
ELITE PERFORMANCE	1362 N CAROLAN	MEDIUM/EVERY 2 YEARS
EMBASSY SUITES	150 ANZA BLVD	MEDIUM/EVERY 2 YEARS
EMBASSY SUITES AIRPORT	150 ANZA BLVD	MEDIUM/EVERY 2 YEARS
ENTERPRISE/ALAMO/NATIONAL BAYSHORE SERVICE CENTER	1650 BAYSHORE	MEDIUM/EVERY 2 YEARS
EPITOMICS INC	863 MITTEN RD STE 103	MEDIUM/EVERY 2 YEARS
EUROPEAN MOTORSPORTS/ TIRES IMPORT	1335 ROLLINS RD	MEDIUM/EVERY 2 YEARS
FARM AND VINE	248 LORTON AVE	MEDIUM/EVERY 2 YEARS
FIKA	480 PRIMROSE RD	MEDIUM/EVERY 2 YEARS
FIVE GUYS BURGERS & FRIES	203 PRIMROSE RD	MEDIUM/EVERY 2 YEARS
FLYING FOOD GROUP	810 MALCOLM RD	MEDIUM/EVERY 2 YEARS
FOUR CAR GARAGE INC	1007 ROLLINS RD	MEDIUM/EVERY 2 YEARS
FULL HOUSE	1851 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
GABRIEL & DANIELS MEXICAN GRILL	250 ANZA BLVD	MEDIUM/EVERY 2 YEARS
Garratt-Callahan Company	50 INGOLD RD	HIGH/ANNUAL
GLINT PHOTONICS INC	1520 GILBRETH RD	MEDIUM/EVERY 2 YEARS
GNC	249 PRIMROSE RD 102	MEDIUM/EVERY 2 YEARS
GOKART RACER	1541 ADRIAN RD	MEDIUM/EVERY 2 YEARS
GOLDEN STATE COLLISION CENTER	1008 CAROLAN	MEDIUM/EVERY 2 YEARS
Goodwill Industries of San Francisco, San Mateo, & Marin (Burlingame)	1801 Adrian Rd	MEDIUM/EVERY 2 YEARS
GRAYS PAINT	783 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
GUITTARD CHOCOLATE	10 GUITTARD RD	MEDIUM/EVERY 2 YEARS
GUS UNOCAL	1147 ROLLINS RD	MEDIUM/EVERY 2 YEARS
HAMPTON INN & SUITES	1755 BAYSHORE HIGHWAY	MEDIUM/EVERY 2 YEARS
HANABI	723 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
HANSONS AUTO BODY REPAIR INC	1222 ROLLINS RD	MEDIUM/EVERY 2 YEARS
HAPPY CHEF GARDEN INC	1520 TROUSDALE DR	MEDIUM/EVERY 2 YEARS
HAPPY DONUT	1807 EL CAMINO REAL B	MEDIUM/EVERY 2 YEARS

APPENDIX C: C.4.b.iii. Potential Facilities List for CEH in the City of Burlingame

Name of Business	Address	Inspection Priority/Frequency
Hertz Rent-A-Car (4640-20)	1815 BAYSHORE HWY	MEDIUM/EVERY 2 YEARS
HILLS POOL SERVICE INC	23 EDWARDS CT	MEDIUM/EVERY 2 YEARS
HILTON GARDEN INN	765 AIRPORT BLVD	MEDIUM/EVERY 2 YEARS
HILTON SAN FRANCISCO AIRPORT	600 AIRPORT BLVD	MEDIUM/EVERY 2 YEARS
HOLIDAY CLEANERS	1883 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
Holland Service	1025 California Dr	MEDIUM/EVERY 2 YEARS
HOOVER ELEMENTARY SCHOOL	2220 SUMMIT DR	MEDIUM/EVERY 2 YEARS
HOWER AUTO REPAIR	920 BAYSWATER AVE	MEDIUM/EVERY 2 YEARS
HYATT HOTELS & RESORTS	1333 BAYSHORE HWY	MEDIUM/EVERY 2 YEARS
I LOVE SUSHI	1310 BAYSHORE HWY	MEDIUM/EVERY 2 YEARS
I PRIVE	1125 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
IKES LOVE AND SANDWICHES	1400 HOWARD AVE	MEDIUM/EVERY 2 YEARS
IL FORNAIO	327 LORTON AVE	MEDIUM/EVERY 2 YEARS
IL PICCOLO CAFFE	1219 BROADWAY	MEDIUM/EVERY 2 YEARS
IMC Branch #14	1511 Adrian Rd	MEDIUM/EVERY 2 YEARS
INDEPENDENT MERCEDES BENZ/MUFFLER	1261 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
INTERSTATE BATTERY SYSTEM OF SAN FRANCISCO	1680 GILBRETH RD	MEDIUM/EVERY 2 YEARS
ITS IT ICE CREAM	865 BURLWAY RD	MEDIUM/EVERY 2 YEARS
JML AUTOMOTIVE	1480 BROADWAY	MEDIUM/EVERY 2 YEARS
JOES CAFE BY THE BAY	1669 BAYSHORE HWY UNIT A	MEDIUM/EVERY 2 YEARS
JOUGERT BAR	1115 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
KARAS CUPCAKES	1309 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
KINCAIDS BAYHOUSE	60 BAYVIEW PL	MEDIUM/EVERY 2 YEARS
KINDRED BIOSCIENCES, INC.	863 MITTEN RD STE 100G	MEDIUM/EVERY 2 YEARS
KWIK & CONVENIENT	505 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
LA BADY COLLISION	55 STAR WY	MEDIUM/EVERY 2 YEARS
LA CORNETA TAQUERIA	1123 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
LA TARTINE GROUP	1380 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
LAHLOUH	1649 ADRIAN RD	MEDIUM/EVERY 2 YEARS
LE CROISSANT CAFE	1151 BROADWAY AVE	MEDIUM/EVERY 2 YEARS
LEANN'S CAFE	777 AIRPORT BLVD	MEDIUM/EVERY 2 YEARS
LEMONADE	1152 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
LIMON RESTAURANT	1101 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
LINCOLN SCHOOL	1801 DEVERENT DR	MEDIUM/EVERY 2 YEARS
LIONS CLUB OF BURLINGAME	990 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
LITTLE LUCCA	1809 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
Lumber Liquidators Store 1131	1501 Adrian Rd	MEDIUM/EVERY 2 YEARS
LUNARDIS FOODS MARKET #8	1825 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
LUX CLEANERS	1560 TROUSDALE DR	MEDIUM/EVERY 2 YEARS
MARRIOTT HOTEL SF AIRPORT	1800 BAYSHORE HWY	MEDIUM/EVERY 2 YEARS
MA'S AUTO REPAIR & SMOG STATION	777 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
MASTER AUTO CRAFT	1019 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
MASTER MOTORS	1339 ROLLINS	MEDIUM/EVERY 2 YEARS
MAVERICK JACKS	1190 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
MAXS OPERA CAFE OF BURLINGAME	1250 BAYSHORE HWY	MEDIUM/EVERY 2 YEARS
MCKINLEY ELEMENTARY SCHOOL	701 PALOMA	MEDIUM/EVERY 2 YEARS
MECHANICALLY SPEAKING	1330 ROLLINS RD	MEDIUM/EVERY 2 YEARS
MEDITERRANEAN KEBAB	1318 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
MERRILLS PACKAGING INC	1529 ROLLINS RD	MEDIUM/EVERY 2 YEARS
MIKE HARVEY ACURA AUTO REPAIR	212 E LANE	MEDIUM/EVERY 2 YEARS
MIKE HARVEY HONDA	200 CALIFORNIA DR	HIGH/ANNUAL
MIKES & KENS GROCERY & DELI	980 DAVID RD STE D	MEDIUM/EVERY 2 YEARS

APPENDIX C: C.4.b.iii. Potential Facilities List for CEH in the City of Burlingame

Name of Business	Address	Inspection Priority/Frequency
MILLS PENINSULA HEALTH SVCS	1501 TROUSDALE DR	MEDIUM/EVERY 2 YEARS
MILLS PENINSULA MEDICAL CTR-KITCHEN	1501 TROUSDALE DR	MEDIUM/EVERY 2 YEARS
MILLS PENINSULA SENIOR FOCUS CENTER ADULT DAY HEALTH	1720 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
MINGALABA, INC	1213 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
MIVAN RESTAURANT	1232 BROADWAY	MEDIUM/EVERY 2 YEARS
MOKUTANYA	1155 CALIFORNIA STE G	MEDIUM/EVERY 2 YEARS
MOLLIE STONES MARKET	1477 CHAPIN AVE	MEDIUM/EVERY 2 YEARS
MR TERIYAKI	801 MAHLER RD #C	MEDIUM/EVERY 2 YEARS
MULTI CRAFT AUTO BODY	917 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
MUNCH BOX	851 BURLWAY RD #100	MEDIUM/EVERY 2 YEARS
NACHORIA	226 LORTON AVE	MEDIUM/EVERY 2 YEARS
NARIM THAI CUISINE	231 PARK RD	MEDIUM/EVERY 2 YEARS
NEALS COFFEE SHOP	1845 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
NEW DATSONVILLE	927 HOWARD AVE	MEDIUM/EVERY 2 YEARS
NEW ENGLAND LOBSTER	824 COWAN RD	MEDIUM/EVERY 2 YEARS
NEW WORLD CAFE	833 MAHLER RD #10	MEDIUM/EVERY 2 YEARS
NICKS	775 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
NOBLE BITES CAFE	1828 EL CAMINO REAL #102	MEDIUM/EVERY 2 YEARS
NOEL L MILLER INC	129 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
NORCAL POWER SPORTS	1385 MARSTEN RD UNIT C	MEDIUM/EVERY 2 YEARS
NUTS FOR CANDY	1241 BROADWAY	MEDIUM/EVERY 2 YEARS
OAK GROVE MARKET	1000 OAK GROVE AVE	MEDIUM/EVERY 2 YEARS
ON TRACK AUTOMOTIVE INC	1129 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
ONE BAY PLAZA	1350 BAYSHORE BLVD	MEDIUM/EVERY 2 YEARS
PACIFIC AUTO REPAIR	124 HIGHLAND AVE	MEDIUM/EVERY 2 YEARS
PADDY FLYNNS	246 LORTON AVE	MEDIUM/EVERY 2 YEARS
Panda Express #907	1453 Burlingame Ave	MEDIUM/EVERY 2 YEARS
PEET COFFEE & TEA	1241 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
PENINSULA HUMANE SOCIETY & SPCA	1450 ROLLINS RD	MEDIUM/EVERY 2 YEARS
PENINSULA POST ACUTE	1609 TROUSDALE DR	MEDIUM/EVERY 2 YEARS
PENINSULA TENNIS CLUB	433 CHATHAM RD	MEDIUM/EVERY 2 YEARS
PERCIPIO BIOSCIENCES INC	1499 ROLLINS RD	MEDIUM/EVERY 2 YEARS
PETER PAN BMW	1625 ADRIAN RD	MEDIUM/EVERY 2 YEARS
PETER SCHMID TRANSMISSIONS	1331 ROLLINS RD	MEDIUM/EVERY 2 YEARS
PG&E: BURLINGAME SUBSTATION	1260 ROLLINS RD	MEDIUM/EVERY 2 YEARS
PHILLYS CHEESE STEAK SHOP	729 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
PHILZ COFFEE	305 PRIMROSE RD	MEDIUM/EVERY 2 YEARS
PHOENIX PHARMACEUTICALS INC	330 BEACH RD	MEDIUM/EVERY 2 YEARS
PIZZA MY HEART	235 PRIMROSE RD	MEDIUM/EVERY 2 YEARS
PIZZERIA DELFINA	1444 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
PLANT CAFE	1395 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
POKE SHOP	1200 HOWARD AVE STE 106	MEDIUM/EVERY 2 YEARS
PRANCING HORSE OF CALIFORNIA	1390 ROLLINS RD	MEDIUM/EVERY 2 YEARS
PRESTIGE LIQUORS	1300 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
PRESTON CANDY & ICE CREAM	1170 BROADWAY AVE	MEDIUM/EVERY 2 YEARS
PRIME TIME ATHLETIC CLUB	1730 ROLLINS RD	MEDIUM/EVERY 2 YEARS
PRIME TIME ATHLETIC CLUB	1730 ROLLINS RD	MEDIUM/EVERY 2 YEARS
PRIMROSE CLEANERS	339 PRIMROSE	MEDIUM/EVERY 2 YEARS
PUTNAM AUTOMOTIVE CHRYSLER, MAZDA & SUBARU	3-85 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
PUTNAM CHEVROLET CADILLAC	198 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
Putnam Heavy Duty	2 California Dr	MEDIUM/EVERY 2 YEARS
PUTNAM TOYOTA	2-50 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS

APPENDIX C: C.4.b.iii. Potential Facilities List for CEH in the City of Burlingame

Name of Business	Address	Inspection Priority/Frequency
PUTNAM VOLVO	900 PENINSULA DR	MEDIUM/EVERY 2 YEARS
QUE SERAW SERAW INC	1160 CAPUCHINO AVE	MEDIUM/EVERY 2 YEARS
QUICKLY	1407 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
R & M BROADWAY 76 #837123	1480 BROADWAY	MEDIUM/EVERY 2 YEARS
RACHELS CAKES	737 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
RAMEN HACHI	1861 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
RANGOON RUBY BURMESE CUISINE	1219 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
RASA	209 PARK AVE	MEDIUM/EVERY 2 YEARS
RASOI	1425 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
RECOLOGY SAN BRUNO	1356-60 MARSTEN RD	HIGH/ANNUAL
RECTOR MOTOR CAR CO	1010 CADILLAC WY	MEDIUM/EVERY 2 YEARS
REDWOOD DEBRIS BOX	350 LANG RD	MEDIUM/EVERY 2 YEARS
RESTAURANTE ROCCA	1205 BROADWAY	MEDIUM/EVERY 2 YEARS
RISE PIZZERIA	1451 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
ROOSEVELT SCHOOL	1151 VANCOUVER	MEDIUM/EVERY 2 YEARS
ROYAL ATHLETIC CLUB	1718 ROLLINS RD	MEDIUM/EVERY 2 YEARS
ROYAL DONUTS	1090 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
ROYAL DONUTS	1165 BROADWAY	MEDIUM/EVERY 2 YEARS
RUPPELS AUTO FIXATION	260 EAST LN	MEDIUM/EVERY 2 YEARS
SAFEWAY STORE #1547	1450 HOWARD AVE	MEDIUM/EVERY 2 YEARS
SAHAARA MEDITERRANEAN	1130 BROADWAY	MEDIUM/EVERY 2 YEARS
SAKAE	243 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
SAN FRANCISCO AIRPORT MARRIOTT	1800 OLD BAYSHORE HWY	MEDIUM/EVERY 2 YEARS
SAPORE ITALIANO	1447 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
SATAYSFIED CATERING	1464 FOX PLAZA LN	MEDIUM/EVERY 2 YEARS
SDI INSULATION INC	370 LANG RD	MEDIUM/EVERY 2 YEARS
SE COME ASI TAQUERIA INC	1302 OLD BAYSHORE HWY	MEDIUM/EVERY 2 YEARS
SEA BREEZE CAFE	111 ANZA BLVD	MEDIUM/EVERY 2 YEARS
SEES CANDIES #22	1843 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
SEES CANDIES, INC	1760 ROLLINS RD	MEDIUM/EVERY 2 YEARS
SESAME KOREAN CUSINE	1355 BROADWAY	MEDIUM/EVERY 2 YEARS
SEVEN ELEVEN STORE #14316	975 ROLLINS RD	MEDIUM/EVERY 2 YEARS
SF SOUP CO	270 LORTON AVE	MEDIUM/EVERY 2 YEARS
SHABU HOUSE RESTAURANT	1150 PALOMA AVE	MEDIUM/EVERY 2 YEARS
SHAFFERS AUTO & TIRE	1204 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
Sherwin-Williams #8077	1525 ROLLINS RD	MEDIUM/EVERY 2 YEARS
SIXTOS CANTINA	1448 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
SKY HIGH SPORTS	1524 ROLLINS RD	MEDIUM/EVERY 2 YEARS
SM MED CENTER/LONGTERM CARE	1100 TROUSDALE DR	MEDIUM/EVERY 2 YEARS
SMC MOSQUITO ABATEMENT DIST	1351 ROLLINS AVE	MEDIUM/EVERY 2 YEARS
Sprint Burlingame Lab (1 and 45 Adrian)	1 & 45 ADRIAN CT	MEDIUM/EVERY 2 YEARS
STACKS RESTAURANT	361 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
STARBUCKS COFFEE	1865 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
STARBUCKS COFFEE CO #523	1160 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
STEELHEAD BREWING CO	333 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
STELLA ALPINA OSTERIA	401 PRIMROSE RD	MEDIUM/EVERY 2 YEARS
STRAITS BURLINGAME LLC	1100 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
SUBWAY SANDWICH	1308 BROADWAY	MEDIUM/EVERY 2 YEARS
SUBWAY SANDWICHES & SALADS	1857 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
SUNNY AUTO BODY	903 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
SUNRISE CAFE DELI MARKET	948 HOWARD AVE	MEDIUM/EVERY 2 YEARS
SUNRISE SENIOR LIVING	1818 TROUSDALE	MEDIUM/EVERY 2 YEARS

APPENDIX C: C.4.b.iii. Potential Facilities List for CEH in the City of Burlingame

Name of Business	Address	Inspection Priority/Frequency
SUR LA TABLE	1208 DONNELLY AVE	MEDIUM/EVERY 2 YEARS
SYNERGENICS	863 MITTEN RD	MEDIUM/EVERY 2 YEARS
T PUMPS	1118 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
TEA PLUS NOODLE	1100 HOWARD AVE #D	MEDIUM/EVERY 2 YEARS
TERRAPIN 1250 BAYSHORE PROPERTY OWNER LLC	1250 BAYSHORE HWY	MEDIUM/EVERY 2 YEARS
Tesla Service Center - Burlingame	50 Edwards Ct	MEDIUM/EVERY 2 YEARS
THE ALIBI	220 LORTON AVE	MEDIUM/EVERY 2 YEARS
THE CAKERY	1308 BURLINGAME AVE	MEDIUM/EVERY 2 YEARS
THE GARAGE	1315 MARSTEN	MEDIUM/EVERY 2 YEARS
TIGER TEA INC	1803 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
TOMOKAZU JAPANESE RESTAURANT	1101 HOWARD AVE	MEDIUM/EVERY 2 YEARS
TOUS LES JOURS BAKERY	1849 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
TRAPEZE RESTAURANT	266 LORTON AVE	MEDIUM/EVERY 2 YEARS
UNITED AUTO COLLISION CTR. COR	1369 ROLLINS RD	MEDIUM/EVERY 2 YEARS
UNITED TRANSMISSION INC	1131 CALIFORNIA DR	MEDIUM/EVERY 2 YEARS
VAGABOND INN SF AIRPORT	1640 BAYSHORE HWY	MEDIUM/EVERY 2 YEARS
VECTOR LABORATORIES INC	30 INGOLD RD	MEDIUM/EVERY 2 YEARS
Verizon Wireless Bayshore South	533 Airport Blvd	MEDIUM/EVERY 2 YEARS
VIBRANT GENOMICS	1390 BAYPORT AVE	MEDIUM/EVERY 2 YEARS
VIBRANT SCIENCES LLC	849 MITTEN RD STE 102/3	MEDIUM/EVERY 2 YEARS
VILLAGE HOST	1201 BROADWAY	MEDIUM/EVERY 2 YEARS
VINYL ROOM	221 PARK RD	MEDIUM/EVERY 2 YEARS
VIRGIN AMERICA INC	555 AIRPORT BLVD	MEDIUM/EVERY 2 YEARS
W.W. Grainger Inc.	1360 Rollins Rd	MEDIUM/EVERY 2 YEARS
WALGREENS #12257	260 EL CAMINO REAL	MEDIUM/EVERY 2 YEARS
Walgreens #6655	1160 Broadway	MEDIUM/EVERY 2 YEARS
WASHINGTON SCHOOL	801 HOWARD AVE	MEDIUM/EVERY 2 YEARS
WEIMAX CORP	1178 BROADWAY	MEDIUM/EVERY 2 YEARS
WEST COAST CORVETTE	70 STAR WY	MEDIUM/EVERY 2 YEARS
WORLD AUTO BODY SHOP	1394 ROLLINS RD	MEDIUM/EVERY 2 YEARS
YAKINIKU HOUSE JAPAN	1204 BROADWAY	MEDIUM/EVERY 2 YEARS
YANGON	1136 BROADWAY	MEDIUM/EVERY 2 YEARS
YOGURTLAND STORE	225 PRIMROSE RD	MEDIUM/EVERY 2 YEARS
YOUNG CAN WOK CHINESE BISTRO	1200 BROADWAY	MEDIUM/EVERY 2 YEARS