



## The City of Burlingame

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September 30, 2019

Mr. Michael Montgomery  
Executive Officer  
San Francisco Bay Regional Water Quality Control Board  
1515 Clay Street, Suite 1400  
Oakland, CA 94612

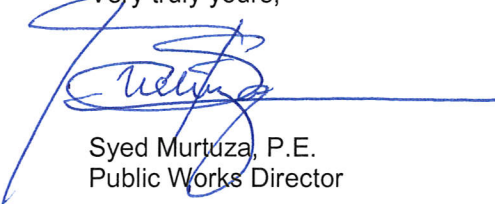
Subject: **City of Burlingame**  
FY 2018/19 Annual Report

Dear Mr. Montgomery:

This letter and Annual Report with attachments is submitted by the City of Burlingame pursuant to Permit Provision C.17.a of the Municipal Regional Stormwater NPDES Permit (MRP), Order R2-2015-0049, NPDES Permit No CAS612008 issued by the San Francisco Bay Regional Water Quality Control Board. The Annual Report provides documentation of compliance activities conducted during FY 2018/19 and related accomplishments.

Please contact Jennifer Lee at 650-558-7381 regarding any questions or concerns.

Very truly yours,



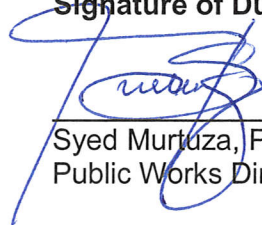
Syed Murtuza, P.E.  
Public Works Director

**CITY OF BURLINGAME  
FY 2018/19 ANNUAL REPORT**

**Certification Statement**

"I certify, under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted, is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

**Signature of Duly Authorized Representative:**

  
\_\_\_\_\_  
Syed Murtuza, P.E.  
Public Works Director

9/24/19  
Date

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Section 1 – Permittee Information

Background Information			
<b>Permittee Name:</b>	City of Burlingame		
<b>Population:</b>	28,806 (2010 Census)		
<b>NPDES Permit No.:</b>	CAS612008		
<b>Order Number:</b>	R2-2015-0049		
<b>Reporting Time Period (month/year):</b>	July 2018 through June 2019		
<b>Name of the Responsible Authority:</b>	Syed Murtuza	<b>Title:</b>	Public Works Director
<b>Mailing Address:</b>	501 Primrose Road		
<b>City:</b>	Burlingame	<b>Zip Code:</b>	94010
		<b>County:</b>	San Mateo
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<b>E-mail Address:</b>	smurtuza@burlingame.org		
<b>Name of the Designated Stormwater Management Program Contact (if different from above):</b>	Jennifer Lee	<b>Title:</b>	Environmental Regulatory Compliance Manager
<b>Department:</b>	Public Works		
<b>Mailing Address:</b>	501 Primrose Road		
<b>City:</b>	Burlingame	<b>Zip Code:</b>	94010
		<b>County:</b>	San Mateo
<b>Telephone Number:</b>	650-558-7381	<b>Fax Number:</b>	650-685-9310
<b>E-mail Address:</b>	jlee@burlingame.org		

**Section 2 - Provision C.2 Reporting Municipal Operations**

**Program Highlights and Evaluation**

Highlight/summarize activities for reporting year:

Summary:

The City of Burlingame (City) Public Works Department staff is involved in training, outreach, and countywide coordination activities. Public Works staff continue to attend and participate in the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP) Municipal Maintenance Subcommittee meetings.

The Public Works Department oversees the 141 trash full capture devices installed in the city's storm drain system. Staff and consultants routinely inspect the storm drain inlets and maintain the full capture devices twice a year (e.g., October and April). Staff uses a computerized maintenance management system (Cartegraph) to keep track of city-owned assets and maintenance activities performed. The City continued with its citywide effort to improve its stormwater conveyance system through a bond-funded comprehensive plan that involves various types of capital improvement program projects.

Refer to the C.2 Municipal Operations section of SMCWPPP's FY 2018/19 Annual Report for a description of activities implemented at the countywide and/or regional level.

**C.2.a. ► Street and Road Repair and Maintenance**

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
Y	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
Y	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments:

The City follows the California Stormwater Quality Association (CASQA) Best Management Practices (BMPs) for all City-managed projects.

**C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing**

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
Y	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs

Comments:

Municipal staff that supervise and maintain the City's parking lots and commercial areas have been certified through the Bay Area Stormwater Management Agencies Association's Surface Cleaner Program. Staff implement BMPs from this program and use the CASQA BMP Municipal Handbook and Standard Operating Procedures as a resource.

**C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal**

Place a **Y** in the boxes next to activities where applicable BMPs were implemented. If not applicable, type **NA** in the box and provide an explanation in the comments section below. Place an **N** in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.

Y	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
Y	Control of discharges from graffiti removal activities
Y	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
Y	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal
Y	Employee training on proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.
Y	Contract specifications requiring proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.

Comments:

The City has an as-needed contractor for graffiti removal. Per contract language, the contractor must follow all stormwater regulations, City ordinances, and safety laws. In general, graffiti is not a major problem in the City. Maintenance staff does not spray chemicals to remove graffiti but uses graffiti removal wet wipes when possible. Otherwise graffiti is either painted over or public assets are replaced, if necessary.

C.2.e. ► Rural Public Works Construction and Maintenance			
Does your municipality own/maintain rural <sup>1</sup> roads:		<input type="checkbox"/>	Yes
		<input checked="" type="checkbox"/>	No
If your answer is <b>No</b> then skip to <b>C.2.f.</b>			
Place a <b>Y</b> in the boxes next to activities where applicable BMPs were implemented. If not applicable, type <b>NA</b> in the box and provide an explanation in the comments section below. Place an <b>N</b> in the boxes next to activities where applicable BMPs were not implemented for one or more of these activities during the reporting fiscal year, then in the comments section below provide an explanation of when BMPs were not implemented and the corrective actions taken.			
<input type="checkbox"/>	Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas		
<input type="checkbox"/>	Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources		
<input type="checkbox"/>	No impact to creek functions including migratory fish passage during construction of roads and culverts		
<input type="checkbox"/>	Inspection of rural roads for structural integrity and prevention of impact on water quality		
<input type="checkbox"/>	Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion		
<input type="checkbox"/>	Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate		
<input type="checkbox"/>	Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings		
Comments including listing increased maintenance in priority areas:			
Not applicable. The City of Burlingame does not own or maintain any rural roads.			

<sup>1</sup>Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

<b>C.2.f. ► Corporation Yard BMP Implementation</b>	
Place an <b>X</b> in the boxes below that apply to your corporations yard(s):	
<input type="checkbox"/>	We do not have a corporation yard
<input type="checkbox"/>	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit
<input checked="" type="checkbox"/>	We have a <b>Stormwater Pollution Prevention Plan (SWPPP)</b> for the Corporation Yard(s)
Place an <b>X</b> in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type <b>NA</b> in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:	
<input checked="" type="checkbox"/>	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment
<input checked="" type="checkbox"/>	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system
<input checked="" type="checkbox"/>	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method
<input checked="" type="checkbox"/>	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used
<input checked="" type="checkbox"/>	Cover and/or berm outdoor storage areas containing waste pollutants
<p>Comments:</p> <p>The City of Burlingame staff conducted routine inspections at its Public Works Corporation Yard and Parks Corporation Yard on 9/18/18 and 9/26/18, respectively. During each inspection, no actual illicit discharges were observed. In the FY 2017-18 Annual Report, the City indicated that the Public Works Corporation Yard fueling station does not have a roof or canopy and that staff identified a high need to first upgrade the existing gas pump station software and hardware. During FY 2018-19, the hardware relocation has taken place but additional software and possible hardware upgrades may still be needed and are planned to be completed in FY 2019-20. In FY 2019-20, the Public Works Corporation Yard will also be looking into design options for a fuel station canopy to be constructed in the future.</p> <p>In FY 2017-18, a training was conducted for Parks and Public Works Corporation Yard Staff. This training will be offered again in two years (i.e., FY 2019-20). During FY 2018-19, a copy of the PowerPoint presentation was sent to Parks Supervisor to share with new employees.</p>	
<p>If you have a corporation yard(s) that is not an NOI facility, complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:</p>	



Corporation Yard Name	Corp Yard Activities w/ site-specific SWPPP BMPs	Inspection Date <sup>2</sup>	Inspection Findings/Results	Date and Description of Follow-up and/or Corrective Actions
Public Works Corporation Yard	Corp yard activities with SWPPP BMPs: <ul style="list-style-type: none"> <li>• General good housekeeping;</li> <li>• Vehicle and equipment washing;</li> <li>• Vehicle and equipment maintenance and repair;</li> <li>• Fuel dispensing;</li> <li>• Municipal vehicle, heavy equipment, and employee parking;</li> <li>• Waste and recycling storage; and</li> <li>• Outdoor material storage.</li> </ul>	9/18/2018	The corporation yard is following all BMPs for general good housekeeping; vehicle and equipment washing; vehicle and equipment maintenance and repair; municipal vehicle, heavy equipment, and employee parking; and outdoor material storage. The fuel dispensing area has been reported that a roof or canopy is necessary to keep rainwater from coming into contact with the fueling area. A feasibility study was conducted in FY 2017-18 for fueling station improvements. High priority improvements were determined for software and hardware of gas pumps, and work began in FY 2018-19. In FY 2019-20, maintenance staff will review the canopy structure over the fueling station. Other observations recorded were that the secondary containment of hazardous waste is not completely covered under a roof, the liquid in the secondary containment needs to be properly disposed, the storage area must be cleaned, and the cigarette receptacle was nearly full and needed to be emptied.	On 10/2/2018, a follow-up inspection occurred to verify that the secondary containment was moved so it is completely under the roof, the liquids in the secondary containment were properly disposed, the storage area was cleaned and swept, and the cigarette butts in the cigarette receptacle were emptied by sending them to a private company that recycles the extinguished cigarettes.
Parks Corporation Yard	Corp yard activities with SWPPP BMPs: <ul style="list-style-type: none"> <li>• General good housekeeping;</li> <li>• Vehicle and equipment maintenance and repair;</li> <li>• Municipal vehicle, heavy equipment, and employee parking;</li> <li>• Waste and recycling storage; and</li> <li>• Outdoor material storage.</li> </ul>	9/26/2018	The corporation yard is following all BMPs for general good housekeeping; vehicle and equipment maintenance and repair; municipal vehicle, heavy equipment, and employee parking; and outdoor material storage. Recyclables are covered but trash is not covered since Recology (under contract for providing waste hauling services with the City) does not provide a cover that fits the trash container that the Parks Corporation Yard uses.	On 9/26/2018, Parks staff indicated that they will continue to investigate options for a trash cover.

<sup>2</sup> Minimum inspection frequency is once a year during September.

**Section 3 - Provision C.3 Reporting New Development and Redevelopment**

**C.3.b.iv.(2) ► Regulated Projects Reporting**

Fill in attached table **C.3.b.iv.(2)** or attach your own table including the same information.

**C.3.e.iv. ► Alternative or In-Lieu Compliance with Provision C.3.c.**

Is your agency choosing to require 100% LID treatment onsite for all Regulated Projects and not allow alternative compliance under Provision C.3.e.?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
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Comments (optional): No comments.

**C.3.e.v ► Special Projects Reporting**

1. In FY 2018-19, has your agency received, but not yet granted final discretionary approval of, a development permit application for a project that has been identified as a potential Special Project based on criteria listed in MRP Provision C.3.e.ii(2) for any of the three categories of Special Projects (Categories A, B or C)?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
2. In FY 2018-19, has your agency granted final discretionary approval to a Special Project? If yes, include the project in both the <b>C.3.b.iv.(2)</b> Table, and the <b>C.3.e.v.</b> Table.	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

If you answered "Yes" to either question,  
 1) Complete Table C.3.e.v.  
 2) Attach narrative discussion of 100% LID Feasibility or Infeasibility for each project.

**C.3.h.v.(2) ► Reporting Newly Installed Stormwater Treatment Systems and HM Controls (Optional)**

On an annual basis, before the wet season, provide a list of newly installed (installed within the reporting year) stormwater treatment systems and HM controls to the local mosquito and vector control agency and the Water Board. The list shall include the facility locations and a description of the stormwater treatment measures and HM controls installed.

See attached Table C.3.h.v.(2) for list of newly installed Stormwater Treatment Systems/HM Controls.

**C.3.h.v.(3)(a) –(c) and (f) ▶ Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting**

Site Inspections Data	Number/Percentage
Total number of Regulated Projects (including offsite projects, and Regional Projects) in your agency's database or tabular format at the end of the previous fiscal year (FY 17-18)	<b>12</b>
Total number of Regulated Projects (including offsite projects, and Regional Projects) in your agency's database or tabular format at the end of the reporting period (FY 18-19)	<b>12</b>
Total number of Regulated Projects (including offsite projects, and Regional Projects) for which O&M verification inspections were conducted during the reporting period (FY 18-19)	<b>8</b>
Percentage of the total number of Regulated Projects (including offsite projects, and Regional Projects) inspected during the reporting period (FY 18-19)	<b>67%<sup>1</sup></b>

<sup>1</sup> Based on the number of Regulated Projects in the database or tabular format at the end of the previous fiscal year, per MRP Provision C.3.h.ii.(6)(b).

**C.3.h.v.(3)(d)-(e) ► Installed Stormwater Treatment Systems  
Operation and Maintenance Verification Inspection Program  
Reporting**

Provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.

Summary:

During the reporting period, the City worked with a stormwater inspector consultant to inspect several completed projects. One notable problem discovered was at a flow-through planter installed as part of a private school gymnasium renovation project and is located adjacent to a public parking lot. The flow-through planter is elevated but because it was next to a public parking lot, it became the target of unwanted pests (specifically rats) that began to breed in the planter. The property owner removed the plants since it attracted and harbored additional rat populations due to unlawful feeding. However, because the planter was not functioning as intended, the City required the property owner to re-install the plantings along with natural pest deterrents (such as wire nets) as an integrated pest management. Other common problems observed in FY 2018-19 include litter, rodent holes, inlet/outlet maintenance, and standing water. The common problems observed in FY 2017-18 include litter, overgrown weeds, and lack of mulch. Compared to the previous year, the operation and maintenance inspections revealed that litter is a prevalent issue observed in stormwater treatment systems.

Provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).

Summary:

During this reporting period, City staff conducted an outreach plan to engage all property owners by communicating the importance and requirements for maintaining their stormwater treatment systems. City staff developed several new fact sheets to educate property owners and/or their contractors on general maintenance tips and how to submit self-inspection forms and photos to the City. City staff mailed a letter describing the O&M program, fact sheets for each stormwater treatment system installed on-site, and a blank self-inspection verification form. A copy of these fact sheets and the self-inspection form were also uploaded to the City's Stormwater webpage. The City also plans to increase the inspection frequency at these properties to once every two years since there are almost always issues identified at each inspection. In the future, the City will look into the possibility of having the property owners complete the annual self-inspection form and submit photos through an online form.

The City inspected a residential condominium project located at 1226 El Camino Real. This project was reported as a C.3 Regulated Project in the FY 2009-10 Annual Report. However, after additional research including a site visit, this project did not install any stormwater treatment measures that meets C.3 requirements. Furthermore, this project was issued a building permit on 10/30/2008 which was before the effective date of MRP 1.0, and the MRP 1.0 states that "Provision C.3.i shall not apply so long as the project applicant is diligently pursuing the project" (issuance of a building permit confirms that the project was being diligently pursued).

**C.3.i. ► Required Site Design Measures for Small Projects and Detached Single Family Home Projects**

On an annual basis, discuss the implementation of the requirements of Provision C.3.i, including ordinance revisions, permit conditions, development of standard specifications and/or guidance materials, and staff training.

Summary:

BASMAA prepared standard specifications in four fact sheets regarding the site design measures listed in Provision C.3.i, as a resource for Permittees. We have modified local ordinances/policies/procedures and forms/checklists to require all applicable projects approved after December 1, 2012 to implement at least one of the site design measures listed in Provision C.3.i.

**C.3.j.i.(5).(b) ► Green Infrastructure Plan**

*(For FY 2018-19 Annual Report only)* Did your agency complete a Green Infrastructure Plan?

X	<b>Yes, see attached Green Infrastructure Plan</b>		<b>No</b>
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If No, provide schedule for completion:

Not applicable. The City's Green Infrastructure Plan can be downloaded at [https://www.burlingame.org/departments/public\\_works/stormwater\\_management/green\\_infrastructure.php](https://www.burlingame.org/departments/public_works/stormwater_management/green_infrastructure.php)

**C.3.j.i.(5).(c) ► Legal Mechanisms**

*(For FY 2018-19 Annual Report only)* Does your agency have legal mechanisms in place to ensure implementation of the Green Infrastructure Plan?

X	<b>Yes, see attached documents or links provided below</b>		<b>No</b>
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*If Yes, describe the legal mechanisms in place and the documents attached or links provided.*

As part of the GI Plan development process, the City of Burlingame has reviewed its existing Municipal Code related to the implementation of stormwater NPDES permit requirements and found that it has sufficient legal authority to implement the GI Plan under the Storm Water Management and Discharge Control Ordinance (Ord. 1503 § 1, (1994)). A copy of the full ordinance language can be found here: <http://acode.us/codes/burlingame/>.

*If No, provide schedule for completion:*

Not applicable.

**C.3.j.i.(5)(d) ► Green Infrastructure Outreach**

On an annual basis, provide a summary of your agency's outreach and education efforts pertaining to Green Infrastructure planning and implementation.

Summary:

The City's Environmental Compliance staff was invited to speak at the Chinese American Environmental Professionals Association conference on September 16, 2018. Staff provided an overview of the green infrastructure requirements under the MRP and included examples of completed projects. City staff also led a green infrastructure tour to some of the conference attendees on September 17, 2018 and described the benefits and maintenance challenges at each project. City staff presented an update of the City's Green Infrastructure Plan and its requirements to the Burlingame City Council on November 19, 2018. Environmental Compliance staff also provided an update of the Green Infrastructure Plan at internal staff meetings for the Public Works Engineering Division. On April 20, 2019, City staff also held a public workshop called Harvesting Rainwater and Building a Rain Garden that was a combination of site visits to two of the City's public green infrastructure projects and an indoor presentation that described what residents needed to consider when designing a rain garden. The City also continues to educate the public about green infrastructure in its social media platforms, including Facebook and Instagram.

Please refer to SMCWPPP FY 2018/19 Annual Report for a summary of outreach efforts implemented at the countywide level.

**C.3.j.ii.(2) ▶ Early Implementation of Green Infrastructure Projects**

On an annual basis, submit a list of green infrastructure projects, public and private, that are already planned for implementation during the permit term and infrastructure projects planned for implementation during the permit term that have potential for green infrastructure measures. Include the following information:

- A summary of planning or implementation status for each public and private green infrastructure project that is not also a Regulated Project as defined in Provision C.3.b.ii. (see C.3.j.ii.(2) Table B - Planned Green Infrastructure Projects).
- A summary of how each public infrastructure project with green infrastructure potential will include green infrastructure measures to the maximum extent practicable during the permit term. For any public infrastructure project where implementation of green infrastructure measures is not practicable, submit a brief description of the project and the reasons green infrastructure measures were impracticable to implement (see C.3.j.ii.(2) Table A - Public Projects Reviewed for Green Infrastructure).

Background Information:  
Describe how this provision is being implemented by your agency, including the process used by your agency to identify projects with potential for green infrastructure, if applicable.

Refer to BASMAA guidance on identifying and reviewing potential green infrastructure projects.

Summary of Planning or Implementation Status of Identified Projects:  
See attached Tables C.3.j.ii.(2)-A and C.3.j.ii.(2)-B for the required information, and any additional notes (optional) provided here.

**C.3.j.iii.(2) and (3) ▶ Participate in Processes to Promote Green Infrastructure**

On an annual basis, report on the goals and outcomes during the reporting year of work undertaken to participate in processes to promote green infrastructure.

*(For FY 2018-19 Annual Report only)* Submit a plan and schedule for new and ongoing efforts to participate in processes to promote green infrastructure.

The City of Burlingame has a publically-accessible Green Infrastructure Map (<http://bit.ly/burlingamegi>) which is frequently updated to reflect completed and upcoming projects. This map is also promoted through the City's electronic newsletter and social media platforms, including Nextdoor, Instagram, and Facebook. Last fiscal year, the City Council approved a funding request to do a design study to evaluate the options for converting Chapin Avenue (a street located in downtown Burlingame) into a green street since it was identified in the San Mateo Countywide Stormwater Resource Plan as a potential site for green infrastructure. During this reporting year, the City hired a consultant to assist with the feasibility study. In the coming months, the City will be working on design concepts based on stakeholder feedback and will plan to finalize the study by the end of FY 2019-20. The City also continued to promote its Rain Barrel Rebate Program. During FY 2018-19, the City increased this rain barrel rebate amount to up to \$100 off the purchase of a qualifying barrel (limit 2 per single-family account or 4 per multifamily/commercial).

Please refer to SMCWPPP FY 2018/19 Annual Report for: 1) a summary of efforts conducted to help regional, State, and federal agencies plan, design and fund incorporation of green infrastructure measures into local infrastructure projects, including transportation projects; and 2) a plan and schedule for new and ongoing efforts to participate in processes to promote green infrastructure.

**C.3.j.iv.(2) and (3) ► Tracking and Reporting Progress**

On an annual basis, report progress on development and implementation of methods to track and report implementation of green infrastructure measures and provide reasonable assurance that wasteload allocations for TMDLs are being met.

*(For FY 2018-19 Annual Report only)* Submit the tracking methods used and report implementation of green infrastructure measures including treated area, and connected and disconnected impervious area on both public and private parcels within their jurisdictions.

In FY 2017-18, the City created a Green Infrastructure Map (<http://bit.ly/burlingamegi>) and staff have been regularly updating the map as projects are completed or planned. This map is publically-accessible and was shared with Burlingame residents in the City's electronic newsletter and social media pages (e.g., Facebook, Nextdoor, and Instagram).

Please refer to the SMCWPPP FY 2018/19 Annual Report for: 1) a summary of methods being developed to track and report implementation of green infrastructure measures; and 2) a report on green infrastructure measures implemented to date, including acres of impervious area (total and treated), countywide and by Permittee.



**C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period**

Project Name Project No.	Project Location <sup>2</sup> , Street Address	Name of Developer	Project Phase No. <sup>3</sup>	Project Type & Description <sup>4</sup>	Project Watershed <sup>5</sup>	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New Impervious Surface Area (ft <sup>2</sup> ) <sup>6</sup>	Total Replaced Impervious Surface Area (ft <sup>2</sup> ) <sup>7</sup>	Total Pre- Project Impervious Surface Area <sup>8</sup> (ft <sup>2</sup> )	Total Post- Project Impervious Surface Area <sup>9</sup> (ft <sup>2</sup> )
<b>Private Projects</b>											
California Drive Live-Work	619-625 California Drive	Ed Duffy / Renovattio Construction	NA	New 26-unit “Live/Work” building with a 33-car covered parking garage at grade level for residents and the public.	Burlingame Creek	0.45	0.45	0	13,920	13,920	13,920
<b>Public Projects</b>											
Village at Burlingame	150 Park Road	City of Burlingame	NA	New 5-story, 132-unit residential building with workforce housing and affordable senior housing and public park/open space.	Burlingame Creek	0.84	0.84	0	28,260	34,770	26,260
Village at Burlingame Parking Structure	160 Lorton Avenue	City of Burlingame	NA	New 5-story parking garage with 384 parking stalls. The top story of the parking garage is uncovered.	Burlingame Creek	0.77	0.77	0	31,282	33,758	31,282
Burlingame Community Center	850 Burlingame Avenue	City of Burlingame	1	The project proposes to update the conceptual design and develop the schematic design of the new 35,700 square foot Burlingame Community	Burlingame Creek	1.05	1.05	14,884	1,536	9,151	16,420

<sup>2</sup>Include cross streets

<sup>3</sup>If a project is being constructed in phases, indicate the phase number and use a separate row entry for each phase. If not, enter “NA”.

<sup>4</sup>Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.

<sup>5</sup>State the watershed(s) in which the Regulated Project is located. Downstream watershed(s) may be included, but this is optional.

<sup>6</sup>All impervious surfaces added to any area of the site that was previously existing pervious surface.

<sup>7</sup>All impervious surfaces added to any area of the site that was previously existing impervious surface.

<sup>8</sup>For redevelopment projects, state the pre-project impervious surface area.

<sup>9</sup>For redevelopment projects, state the post-project impervious surface area.

**C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period**

Project Name Project No.	Project Location <sup>2</sup> , Street Address	Name of Developer	Project Phase No. <sup>3</sup>	Project Type & Description <sup>4</sup>	Project Watershed <sup>5</sup>	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New Impervious Surface Area (ft <sup>2</sup> ) <sup>6</sup>	Total Replaced Impervious Surface Area (ft <sup>2</sup> ) <sup>7</sup>	Total Pre- Project Impervious Surface Area <sup>8</sup> (ft <sup>2</sup> )	Total Post- Project Impervious Surface Area <sup>9</sup> (ft <sup>2</sup> )
				Center and associated site work, which includes the relocated playground, multi-sport court, and surface and underground parking.							
<p>Comments:</p> <p>In the FY 2016-2017 Annual Report, the City of Burlingame reported a private C.3 Regulated Project called "717-721 Linden Ave" located at 717-721 Linden Avenue. However, the project engineer has redesigned the project so it no longer meets the definition of a C.3 Regulated Project. The project is now considered a C.3.i. Small Project.</p>											

**C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 2) –  
 Projects Approved During the Fiscal Year Reporting Period  
 (private projects)**

Project Name Project No.	Application Deemed Complete Date <sup>10</sup>	Application Final Approval Date <sup>11</sup>	Source Control Measures <sup>12</sup>	Site Design Measures <sup>13</sup>	Treatment Systems Approved <sup>14</sup>	Type of Operation & Maintenance Responsibility Mechanism <sup>15</sup>	Hydraulic Sizing Criteria <sup>16</sup>	Alternative Compliance Measures <sup>17/18</sup>	Alternative Certification <sup>19</sup>	HM Controls <sup>20/21</sup>
<b>Private Projects</b>										
California Drive Live-Work	6/12/2017	9/24/2018	Retain existing vegetation as practicable, select diverse species as appropriate, minimize use of pesticides, use efficient irrigation system.	Direct roof runoff onto vegetated areas; direct runoff from sidewalks, walkways, and/or patios onto vegetated areas; limit disturbance of natural water bodies and drainage systems; conserve natural areas; minimize impervious surfaces.	TBD	O&M Agreement recorded with deed	TBD	TBD	TBD	TBD

<sup>10</sup>For private projects, state project application deemed complete date. If the project did not go through discretionary review, report the building permit issuance date.

<sup>11</sup>For private projects, state project application final discretionary approval date. If the project did not go through discretionary review, report the building permit issuance date.

<sup>12</sup>List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

<sup>13</sup>List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

<sup>14</sup>List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

<sup>15</sup>List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

<sup>16</sup>See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

<sup>17</sup>For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

<sup>18</sup>For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

<sup>19</sup>Note whether a third party was used to certify the project design complies with Provision C.3.d.

<sup>20</sup>If HM control is not required, state why not.

<sup>21</sup>If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (public projects)										
Project Name Project No.	Approval Date <sup>22</sup>	Date Construction Scheduled to Begin	Source Control Measures <sup>23</sup>	Site Design Measures <sup>24</sup>	Treatment Systems Approved <sup>25</sup>	Operation & Maintenance Responsibility Mechanism <sup>26</sup>	Hydraulic Sizing Criteria <sup>27</sup>	Alternative Compliance Measures <sup>28/29</sup>	Alternative Certification <sup>30</sup>	HM Controls <sup>31/32</sup>
<b>Public Projects</b>										
Village at Burlingame	12/10/2018	TBD	Mark on-site inlets with “No Dumping! Flows to Bay”; retain existing vegetation as practicable; provide roofed and enclosed area for dumpsters, recycling containers, etc.; and discharge fire sprinkler test water to landscape or sanitary sewer.	Direct roof runoff onto vegetated areas; direct runoff from sidewalks, walkways, and/or patios onto vegetated areas; conserve natural areas, including existing trees, other vegetation and soils; and minimize impervious surfaces.	Flow-through planter	O&M Agreement recorded with deed	2.c	N/A	N/A	The project is exempt from HM requirements because the site is not located in an HM Control Area per the HM Control Areas map.
Village at Burlingame Parking Structure	12/10/2018	TBD	Mark on-site inlets with “No Dumping! Flows to Bay”; plumb interior parking garage floor drains to sanitary sewer; retain existing vegetation as practicable; and discharge fire sprinkler test water to landscape or sanitary sewer.	Direct roof runoff onto vegetated areas; direct runoff from sidewalks, walkways, and/or patios onto vegetated areas; direct runoff from driveways and/or uncovered parking lots onto vegetated areas; conserve natural areas, including existing trees, other vegetation and soils; and minimize impervious surfaces.	Flow-through planter	O&M Agreement recorded with deed	2.c	N/A	N/A	The project is exempt from HM requirements because the site is not located in an HM Control Area per the HM Control Areas map.

<sup>22</sup>For public projects, enter the plans and specifications approval date.

<sup>23</sup>List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

<sup>24</sup>List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

<sup>25</sup>List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

<sup>26</sup>List the legal mechanism(s) (e.g., maintenance plan for O&M by public entity, etc.) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

<sup>27</sup>See Provision C.3.d.i. “Numeric Sizing Criteria for Stormwater Treatment Systems” for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

<sup>28</sup>For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

<sup>29</sup>For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

<sup>30</sup>Note whether a third party was used to certify the project design complies with Provision C.3.d.

<sup>31</sup>If HM control is not required, state why not.

<sup>32</sup>If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

**C.3.b.iv.(2) ► Regulated Projects Reporting Table (part 2) –  
 Projects Approved During the Fiscal Year Reporting Period  
 (public projects)**

Project Name Project No.	Approval Date <sup>22</sup>	Date Construction Scheduled to Begin	Source Control Measures <sup>23</sup>	Site Design Measures <sup>24</sup>	Treatment Systems Approved <sup>25</sup>	Operation & Maintenance Responsibility Mechanism <sup>26</sup>	Hydraulic Sizing Criteria <sup>27</sup>	Alternative Compliance Measures <sup>28/29</sup>	Alternative Certification <sup>30</sup>	HM Controls <sup>31/32</sup>
Burlingame Community Center	6/21/2019	6/25/2019	Retain existing vegetation as practicable, select diverse species as appropriate, minimize use of pesticides, use efficient irrigation system.	Direct roof runoff onto vegetated areas; direct runoff from sidewalks, walkways, and/or patios onto vegetated areas; limit disturbance of natural water bodies and drainage systems; conserve natural areas; minimize impervious surfaces.	Bioretention area	O&M Agreement recorded with deed	3	None	None	The project is exempt from HM requirements because the site is not located in an HM Control Area per the HM Control Areas map.
Comments:  No comments.										

**C.3.h.v.(2). ► Table of Newly Installed<sup>33</sup> Stormwater Treatment Systems and Hydromodification Management (HM) Controls (Optional)**

Fill in table below or attach your own table including the same information.

Name of Facility	Address of Facility	Party Responsible <sup>34</sup> For Maintenance	Type of Treatment/HM Control(s)
The Trousdale – Assisted Living and Memory Care Center	1600 Trousdale Drive	Peninsula Health Care District	Bioretention area, permeable pavement, flow-through planter
Public Parking Lot H <sup>35</sup>	225 El Camino Real	City of Burlingame	Bioretention area
California Drive Roundabout <sup>36</sup>	California Drive at Bellevue Avenue	City of Burlingame	Bioretention areas

<sup>33</sup> "Newly Installed" includes those facilities for which the final installation inspection was performed during this reporting year.

<sup>34</sup> State the responsible operator for installed stormwater treatment systems and HM controls.

<sup>35</sup> This is a non-regulated project.

<sup>36</sup> This is a non-regulated project.

C.3.e.v.Special Projects Reporting Table												
Reporting Period – July 1 2018 - June 30, 2019												
Project Name & No.	Permittee	Address	Application Submittal Date <sup>37</sup>	Status <sup>38</sup>	Description <sup>39</sup>	Site Total Acreage	Gross Density DU/Acre	Density FAR	Special Project Category <sup>40</sup>	LID Treatment Reduction Credit Available <sup>41</sup>	List of LID Stormwater Treatment Systems <sup>42</sup>	List of Non-LID Stormwater Treatment Systems <sup>43</sup>
Village at Burlingame	City of Burlingame	150 Park Road	7/20/2017	Approved by Planning Commission on 12/10/2018.	New 5-story, 132-unit residential building with workforce housing and affordable senior housing and public park/open space.	0.84 acres	157	2.23	Category A: N/A Category B: N/A Category C: Yes Location: Within a planned PDA Density: Res ≥ 100 DU/ac Parking: No surface parking	Category A: N/A Category B: N/A Category C: Yes Location: 25% credit Density: 30% credit Parking: 20% credit	Information is not yet available due to the preliminary phase of design.	Information is not yet available due to the preliminary phase of design.
Village at Burlingame Parking Structure	City of Burlingame	160 Lorton Avenue	10/6/2017	Approved by Planning Commission on 12/10/2018.	New 5-story public parking garage	0.77 acres	N/A	4.06	Category A: N/A Category B: FAR ≥ 4:1 Category C: N/A Location: N/A Density: N/A Parking: N/A	Category A: N/A Category B: 100% credit Category C: N/A Location: N/A Density: N/A Parking: N/A	Information is not yet available due to the preliminary phase of design.	Information is not yet available due to the preliminary phase of design.

1095 Rollins Road	City of Burlingame	1095 Rollins Road	9/14/2018	Project has not been approved by Planning Commission . Status: Pending.	New 6-story multi-family residential building with 150 units and 1 story of underground parking.	1.08 acres	139	4.16	Category A: N/A Category B: N/A Category C: Yes Location: Within ¼ mile of transit hub Density: Res ≥ 100 DU/ac Parking: No surface parking	Category A: N/A Category B: N/A Category C: Yes Location: 50% credit Density: 30% credit Parking: 20% credit	Information is not yet available due to the preliminary phase of design.	Media filter, 80%.
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<sup>37</sup>Date that a planning application for the Special Project was submitted.

<sup>38</sup> Indicate whether final discretionary approval is still pending or has been granted, and provide the date or version of the project plans upon which reporting is based.

<sup>39</sup>Type of project (commercial, mixed-use, residential), number of floors, number of units, type of parking, and other relevant information.

<sup>40</sup> For each applicable Special Project Category, list the specific criteria applied to determine applicability. For each non-applicable Special Project Category, indicate n/a.

<sup>41</sup>For each applicable Special Project Category, state the maximum total LID Treatment Reduction Credit available. For Category C Special Projects also list the individual Location, Density, and Minimized Surface Parking Credits available.

<sup>42</sup>: List all LID stormwater treatment systems proposed. For each type, indicate the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area.

<sup>43</sup>List all non-LID stormwater treatment systems proposed. For each type of non-LID treatment system, indicate: (1) the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area, and (2) whether the treatment system either meets minimum design criteria published by a government agency or received certification issued by a government agency, and reference the applicable criteria or certification.



**Special Projects Narrative**

Not applicable. The City of Burlingame has received but has not yet granted approval of a building permit application for the projects described in Table C.3.e.v.

<b>C.3.j.ii.(2) ► Table A - Public Projects Reviewed for Green Infrastructure</b>				
<b>Project Name and Location<sup>44</sup></b>	<b>Project Description</b>	<b>Status<sup>45</sup></b>	<b>GI Included?<sup>46</sup></b>	<b>Description of GI Measures Considered and/or Proposed or Why GI is Impracticable to Implement<sup>47</sup></b>
Broadway Grade Separation	The project's purpose is to develop and evaluate alternatives for a grade separation at the Broadway railroad crossing in the City of Burlingame.	Project is in preliminary engineering and environmental review phase. This phase is expected to be completed in October 2019.	TBD	Potential incorporation of GI measures and assessment of C.3 Regulated Project status will be assessed during project design.
Rollins Road Pump Station and Storm Drain Improvements	The elevation of Rollins Road is very near the high tide elevation. As a result, stormwater runoff that occurs during high tide is more likely to cause flooding because the high tide prevents the stormwater from flowing freely into the San Francisco Bay. Improvements include a new storm drain collection system and pump station in the area.	Project has completed final design and is pending award of construction contract.	No	Not feasible to integrate GI with pump station improvements since the scope of the work is upgrading the existing pump stations and sanitary sewage pump station.
California Drive Complete Streets Project	Install bicycle safety improvements along California Drive (between Broadway and Murchison Dr.) to address bicycling safety.	Project completed March 2019.	No	A feasibility study was conducted to determine the feasibility of building a Class I Bicycle Facility along the railroad tracks. However, due to the high costs of constructing a Class I Bicycle Facility, this option was not pursued. A Class II Bicycle Facility was selected constructed. Due to the limited space available on the road, it was not practicable to implement green infrastructure measures.

<sup>44</sup> List each public project that is going through your agency's process for identifying projects with green infrastructure potential.

<sup>45</sup> Indicate status of project, such as: beginning design, under design (or X% design), projected completion date, completed final design date, etc.

<sup>46</sup> Enter "Yes" if project will include GI measures, "No" if GI measures are impracticable to implement, or "TBD" if this has not yet been determined.

<sup>47</sup> Provide a summary of how each public infrastructure project with green infrastructure potential will include green infrastructure measures to the maximum extent practicable during the permit term. If review of the project indicates that implementation of green infrastructure measures is not practicable, provide the reasons why green infrastructure measures are impracticable to implement.

Parking Lot K (near El Camino Real and Burlingame Ave)	Parking lot upgrades to address drainage issues.	Scoping – no plans available yet	TBD	Potential incorporation of GI measures and assessment of C.3 Regulated Project status will be assessed during project design.
Parking Lot G (near Primrose Rd and Howard Ave)	Parking lot upgrades to address drainage issues.	Scoping – no plans available yet	TBD	Potential incorporation of GI measures and assessment of C.3 Regulated Project status will be assessed during project design.

**C.3.j.ii.(2) ► Table B - Planned and/or Completed Green Infrastructure Projects**

<b>Project Name and Location<sup>48</sup></b>	<b>Project Description</b>	<b>Planning or Implementation Status</b>	<b>Green Infrastructure Measures Included</b>
California Drive Roundabout	This project consists of the realignment of California Drive at Bellevue Avenue and Lorton Avenue for the construction of a traffic roundabout circle at this three-way, extended intersection. It includes construction of bicycle and pedestrian facilities to facilitate safe access and flow of all three transportation modes (walking, bicycling, and driving).	The project was completed in April 2019.	The project includes bioretention areas within curb ramp extension areas.
Public Parking Lot H (near El Camino Real and Ralston Avenue)	A portion of the parking lot was reconstructed to address drainage issues. This City-owned parking lot is located in a major commercial area, near a residential neighborhood.	The project was completed in January 2019.	A new bioretention area replaced a portion of the impervious parking surface addressing drainage issues as well as providing stormwater treatment.
Burlingame Community Center, previous reported as "Parks and Recreation Community Center"  Note: this project is a C.3 Regulated Project.	The existing Burlingame Recreation Center would be demolished and the new Burlingame Community Center would be constructed in approximately the same location. The new Community Center would be two stories in height and approximately 35,700 square feet in size.	The project is under construction.	This project includes several bioretention areas.

<sup>48</sup> List each planned (and expected to be funded) public and private green infrastructure project that is not also a Regulated Project as defined in Provision C.3.b.ii. Note that funding for green infrastructure components may be anticipated but is not guaranteed to be available or sufficient.

**Section 4 – Provision C.4 Industrial and Commercial Site Controls**

**Program Highlights and Evaluation**

**Highlight/summarize activities for reporting year:**

Summary:

During the reporting period, the City of Burlingame (City) updated its Enforcement Response Plan to accurately capture city policies and practices. In addition, the Business Inspection Plan (BIP) was updated at the beginning of the fiscal year. Major changes for the BIP include addition and removal of businesses to inspect per Provision C.4.b.ii.(2)(d); changes to businesses' inspection frequencies and priority levels; inclusion of the FY 2018-19 Industrial and Commercial Facility Inspection List per Provision C.4.b.ii.(2)(e); and expansion of the previous fiscal years' inspections list per C.4.b.ii.(2)(e).

This reporting year also marked the first full fiscal year that the City has conducted the stormwater business inspections without the assistance of the County of San Mateo Environmental Health Division. City staff and consultant attended and participated in the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP) Commercial, Industrial, and Illicit (CII) Discharge Subcommittee meetings. The City also developed two new items for public outreach: a stormwater fact sheet for commercial businesses and a magnet conveying pollution prevention tips for business employees. The fact sheet was distributed in a welcome letter for new businesses in the CII inspection program as well as in a letter notifying all businesses to be inspected in FY 2018-19 information about the stormwater business inspection program and how to prepare for the surprise inspection.

Refer to the C.4. Industrial and Commercial Site Controls section of SMCWPPP's FY 2018/19 Annual Report for a description of activities of the Program.

**C.4.b.iii ► Potential Facilities List (i.e., List of All Facilities Requiring Stormwater Inspections)**

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

See Appendix A for the FY 2019-20 Potential Facilities List which has all facilities requiring stormwater inspections and their respective inspection priority and frequency.

**C.4.d.iii.(2)(a) & (c) ▶ Facility Inspections**

Fill out the following table or attach a summary of the following information. Indicate your reporting methodology below.

<input type="checkbox"/>	Permittee reports multiple discrete potential and actual discharges at a site as one enforcement action.
<input checked="" type="checkbox"/>	Permittee reports the total number of discrete potential and actual discharges on each site.

	Number
Total number of inspections conducted (C.4.d.iii.(2)(a))	246
Violations, enforcement actions, or discrete number of potential and actual discharges resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner (C.4.d.iii.(2)(c))	68

Comments:

All violations were resolved within 10 days or otherwise deemed resolved in a longer but still timely manner. The City escalated four cases to a Notice of Violation, all of which were resolved either within 10 business days or within a timely manner. In FY 18-19, there were 68 discrete potential and actual discharges resolved within 10 days or in a longer but timely manner. Since some businesses had multiple discrete discharges observed at their site, the City issues one enforcement action for the entire business. Therefore, the number of discrete discharges reported in C.4.d.iii.(2)(c) do not match the number of enforcement actions reported in C.4.d.iii.(2)(b).

**C.4.d.iii.(2)(b) ▶ Frequency and Type of Enforcement Conducted**

Fill out the following table or attach a summary of the following information.

	Enforcement Action (as listed in ERP) <sup>1</sup>	Number of Enforcement Actions Taken
Level 1	Verbal Warning/Written Warning	53
Level 2	Notice of Violation	4
Level 3	Administrative Order	0
Level 4	Administrative Penalty/Legal Action	0
<b>Total</b>		57

<sup>1</sup>Agencies to list specific enforcement actions as defined in their ERPs.

**C.4.d.iii.(2)(d) ▶ Frequency of Potential and Actual Non-stormwater Discharges by Business Category**

Fill out the following table or attach a summary of the following information.

Business Category <sup>2</sup>	Number of Actual Discharges	Number of Potential Discharges
Automotive Services	0	9
Food-related Services	5	14
Hotels and Motels	0	5
Retail	2	14
Other	1	18

**C.4.d.iii.(2)(e) ▶ Non-Filers**

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

The following facilities were noted as possibly required to have coverage under the Industrial General Permit:

- Advanced Component Manufacturing Inc., 1415 N Carolan Avenue, Burlingame, CA 94010
- Guittard Chocolate Company, 10 Guittard Road, Burlingame, CA 94010
- LSG Sky Chefs, 25A Ingold Road, Burlingame, CA 94010
- LSG Sky Chefs, 868 Cowan Road, Burlingame, CA 94010
- Flying Food Group, 50 Adrian Court, Burlingame, CA 94010
- Flying Food Group, 810 Malcolm Road, Burlingame, CA 94010
- Steelhead Brewing Company, 333 California Drive, Burlingame, CA 94010

<sup>2</sup>List your Program's standard business categories.

<b>C.4.e.iii ► Staff Training Summary</b>						
<b>Training Name</b>	<b>Training Dates</b>	<b>Topics Covered</b>	<b>No. of Industrial/Commercial Site Inspectors in Attendance</b>	<b>Percent of Industrial/Commercial Site Inspectors in Attendance</b>	<b>No. of IDDE Inspectors in Attendance</b>	<b>Percent of IDDE Inspectors in Attendance</b>
MRP Self-Training	5/24/2019-6/6/2019	Regulatory framework and general overview of all types of environmental inspections; conducting CII inspections; PCBs, mercury, and copper training materials; CASQA BMP handbook for industrial and commercial; State Industrial General Permit overview; BASMAA's surface cleaner program; and the City's BIP and ERP.	1	17%	2	50%
MRP Self-Training	6/11/2019	Conducting CII inspections; PCBs, mercury, and copper training materials; CASQA BMP handbook for industrial and commercial; State Industrial General Permit, BASMAA's surface cleaner program; and the City's BIP and ERP.	5	83%	0	0%
<p>Comments:</p> <p>The San Mateo Countywide Water Pollution Prevention Program generally provides training for its member agencies every two years. During this reporting period, no formal training workshop was held. Instead, City of Burlingame consultants who are responsible for conducting CII inspections and IDDE inspections reviewed various training materials individually.</p>						

**Section 5 – Provision C.5 Illicit Discharge Detection and Elimination**

**Program Highlights and Evaluation**  
**Highlight/summarize activities for reporting year:**

Provide background information, highlights, trends, etc.

Summary:

The City of Burlingame (City) Environmental Compliance staff and consultant attended and participated in the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP) Commercial, Industrial, and Illicit (CII) Discharge Subcommittee meetings. The City also continued to use a stormwater compliance web-based software to comply with Provisions C.4, C.5, and C.6. In regards to C.5 requirements, staff track spill complaints, investigations, inspection reports, and enforcement activities through this web-based software.

Refer to the C.5 Illicit Discharge Detection and Elimination section of SMCWPPP's FY 2018/19 Annual Report for description of activities at the Program or regional level.

**C.5.c.iii ► Complaint and Spill Response Phone Number**

Summary of any changes made during FY 18-19.

No change.

**C.5.d.iii.(1), (2), (3) ► Spill and Discharge Complaint Tracking**

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

	Number
Discharges reported (C.5.d.iii.(1))	19
Discharges reaching storm drains and/or receiving waters (C.5.d.iii.(2))	11
Discharges resolved in a timely manner (C.5.d.iii.(3))	19

Comments:

The City of Burlingame is notified of illicit discharge complaints through a variety of methods including phone calls to the main complaint phone number, Public Works office number, Veolia office number, and City staff as well as emails to Environmental Compliance staff. All discharges reported were resolved in a timely manner. Some complaints were not substantiated by staff during field investigations, due to lack of photos from



the person who made the complaint or no presence of pollutant runoff. For some of the complaints where a photo was provided to the City but City staff were unable to verify the illicit discharge in question, the City's process is to send a courtesy warning notice to the discharger that educates them on stormwater pollution prevention and the City's municipal code. There are a few "hot spots" where the City has received multiple complaints from repeated offenders. For these locations, the City has escalated the enforcement level by issuing an Administrative Citation which involves fines for each Municipal Code section violated. This enforcement level has helped the City achieve timely compliance from the repeat offenders and discourages future illicit discharges.

**C.5.e.iii.(2) ► Control of Mobile Sources**

(a) Provide changes to your agency's minimum standards and BMPs for each of the various types of mobile businesses since the 2017 Annual Report (C.5.e.iii.(2)(a))

The City of Burlingame follows the minimum standards and BMPs described in the "Best Management Practices for Mobile Businesses" fact sheet recently updated by the SMCWPPP CII Subcommittee in April 2019 for the following mobile business categories: automobile washers/detailers, power washers, carpet cleaners, steam cleaners, pet care services. The format of the fact sheet was updated but there have been no changes to the BMPs since the 2017 Annual Report.

(b) Provide changes to your agency's enforcement strategy for mobile businesses (C.5.e.iii.(2)(b))

The City is made aware of mobile businesses improperly discharging wash water to the street and/or storm drain through complaints from an observer, staff observation which are conveyed to Environmental Compliance staff, or field observation by Environmental Compliance staff. Environmental Compliance or Code Enforcement staff will conduct an investigation and if illicit discharged is observed, staff will issue a Notice of Violation to the discharger. However, if staff is unable to determine the source of the discharge, staff will leave door hangers to all nearby properties that inform them an illicit discharge has occurred in their neighborhood and the information regarding penalties for illegally dumping into the storm drain. Once an investigation has been completed and any enforcement actions have been taken, the City will inform the SMCWPPP CII Subcommittee Chair of this incident and specific details so that it can be entered into a tracking table available for all other SMCWPPP permittees to access.

Since FY 2013/14 SMCWPPP's enforcement strategy has been to track mobile business enforcement actions from SMCWPPP permittees in a mobile business enforcement spreadsheet available on the SMCWPPP CII members-only webpage. This spreadsheet is periodically updated with new information provided by CII members.

(c) Provide minimum standards and BMPs developed for additional types of mobile businesses addressed since 2017 Annual Report (C.5.e.iii.(2)(c))

The City has developed a brochure for mobile pet groomers that operate within our jurisdiction. The City's contracted Fire Department requires all mobile fueling companies that operate in the City of Burlingame to apply for a Mobile Fueling Permit. As of FY 2018-19, there is one business that has this permit in our jurisdiction.

SMCWPPP has not developed minimum standards and BMPs for additional types of mobile businesses other than those described in (a) above.

<p>(d) Provide a list and summary of the specific outreach events and education conducted to each type of mobile business operating within your jurisdiction during the Permit term (C.5.e.iii.(2)(d):</p>
<p>Refer to the C.5 Illicit Discharge Detection and Elimination section of SMCWPPP's FY 2018/19 Annual Report for a description of activities at the countywide or regional level.</p>
<p>(e) Discuss inspections conducted at mobile businesses and/or job sites (C.5.e.iii.(2)(e)</p>
<p>The City's process for conducting inspections at mobile businesses is in response to illicit discharges observed or reported at the business. When that occurs, the stormwater inspectors will conduct an investigation and identify nearby storm drains to see if any discharge has entered the drain. The inspectors will then speak with the business owner or employee on site and identify the source of the discharge and the environmental regulations that prohibit the discharge of anything other than stormwater into the storm drain. Lastly, the inspector will educate the business on where to properly dispose of the polluted wash waters instead.</p>
<p>(f) List below or attach the list of mobile businesses operating within your agency's jurisdiction (C.5.e.iii.(2)(f))</p>
<p>In FY 2016/17 SMCWPPP compiled an inventory of mobile businesses located in Santa Mateo County. The inventory was developed by reviewing lists provided by individual agencies, yellow page searches and online business searches. The inventory includes automotive washing, steam cleaning, power washing, pet care services and carpet cleaning mobile businesses. The inventory is periodically updated with mobile businesses stormwater inspectors observe during routine field activities, including responding to illicit discharges. The inventory is made available to all San Mateo County Permittees on the SMCWPPP CII members-only webpage. The inventory is included in SMCWPPP's FY 2018/19 Annual Report and currently has approximately 175 mobile businesses.</p>
<p>(g) Discuss enforcement actions taken against mobile businesses during the Permit term (C.5.e.iii.(2)(g))</p>
<p>Enforcement actions are typically taken in response to a complaint or illicit discharge through our IDDE Program. Enforcement actions are tracked in the municipality's spill and discharge complaint tracking system required by MRP C.5.d.ii. This FY there was one enforcement actions taken for mobile businesses.</p>

**C.5.f.iii ► MS4 Map Availability**

<p>Discuss how you make your MS4 map available to the public and how you publicize the availability of the MS4 map.</p>
<p>Members of the public can access maps of the City's creeks and MS4 in the following ways: visiting the Public Works counter and requesting a hard copy, visiting the City's stormwater website at <a href="http://www.burlingame.org/stormwater">www.burlingame.org/stormwater</a>, or accessing the Oakland Museum Creek Mapping project website at <a href="http://explore.museumca.org/creeks/crkmap.html">http://explore.museumca.org/creeks/crkmap.html</a>.</p>

Section 6 – Provision C.6 Construction Site Controls

C.6.e.iii.(3)(a), (b), (c), (d) ► Site/Inspection Totals			
Number of active Hillside Sites (sites disturbing < 1 acre of soil requiring storm water runoff quality inspection) (C.6.e.iii.3.a)	Number of High Priority Sites (sites disturbing < 1 acre of soil requiring storm water runoff quality inspection) (C.6.e.iii.3.c)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.3.b)	Total number of storm water runoff quality inspections conducted (include only Hillside Sites, High Priority Sites and sites disturbing 1 acre or more) (C.6.e.iii.3.d)
16	3	3	193
<p>Comments:            The hillside sites were all at residential properties since that is the predominant zoning type in the hillside area of our community. All sites were inspected at a minimum of once a month during the wet season while the project was under construction. One site that disturbed more than one acre of soil ended construction before the wet season began, while the other two projects are still under construction and received a monthly inspection and sometimes a follow-up inspection due to the large project site and the inevitability of discovering multiple issues to correct.</p>			
<p><b>Provide the number of inspections that are conducted at sites not within the above categories as part of your agency's inspection program and a general description of those sites, if available or applicable.</b></p> <p>The City inspects projects that are required to have a city-issued Stormwater Construction Pollution Prevention Permit. This permit is required for most construction projects in Burlingame, such as small excavation work, single-family dwellings with a 1<sup>st</sup> or 2<sup>nd</sup> floor addition that are on a 10,000 square feet lot or smaller, multi-family dwellings or commercial additions that are on a 10,000 square feet lot or smaller, and any project on lots greater than 10,000 square feet. For the projects that are required to have a Stormwater Construction Pollution Prevention Permit, some of them include hillside sites, high priority, and sites disturbing more than 1 acre. After excluding those specific categories, the remaining projects include sites on lots greater than 10,000 square feet as well as C.3 Regulated Projects. There were six construction sites that are not within the above categories and 27 inspections conducted for these sites.</p>			

**C.6.e.iii.(3)(e) ► Construction Related Storm Water Enforcement Actions**

	<b>Enforcement Action</b> (as listed in ERP) <sup>1</sup>	<b>Number Enforcement Actions Issued</b>
Level 1 <sup>2</sup>	Verbal Warning/Written Warning	38
Level 2	Notice of Violation	3
Level 3	Administrative Order	1
Level 4	Administrative Penalty/Legal Action	0
<b>Total</b>		<b>26</b>

**C.6.e.iii.(3)(f), ► Illicit Discharges**

	<b>Number</b>
Number of illicit discharges, actual and those inferred through evidence at hillside sites, high priority sites and sites that disturb 1 acre or more of land (C.6.e.iii. 3.f)	5

**C.6.e.iii.(3)(g) ► Corrective Actions**

Indicate your reporting methodology below.	
<input checked="" type="checkbox"/>	Permittee reports multiple discrete potential and actual discharges at a site as one enforcement action.
<input type="checkbox"/>	Permittee reports the total number of discrete potential and actual discharges on each site.
	<b>Number</b>
<b>Enforcement actions or discrete potential and actual discharges fully corrected within 10 business days after violations are discovered</b> or otherwise considered corrected in a timely period (C.6.e.iii. .3.g)	26
<p><b>Comments:</b>                  All enforcement actions were fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely manner. The City of Burlingame has a combination of city staff and consultant inspectors. When inspectors are unable to achieve compliance from construction activities after issuing multiple verbal and written warnings, the enforcement level is then escalated to a Notice of Violation which is sent to both the construction project manager and the property owner. Very rarely does the project escalate to an Administrative Order where a fine is issued to the property owner.</p>	

<sup>1</sup>Agencies should list the specific enforcement actions as defined in their ERPs.

<sup>2</sup>For example, Enforcement Level 1 may be Verbal Warning.

**C.6.e.iii.(4) ► Evaluation of Inspection Data**

Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).

Description:

Compared to last year, there were 108 additional inspections conducted in FY 18-19 than in FY 17-18. This is due to the fact that there are a lot of construction projects occurring within the City of Burlingame, including two large projects (one is a large multi-family housing development and the other project is constructing four new office buildings). These projects are inspected one to two times per month due to the size and complexity of the project. The most common BMP deficiencies were poor sediment control measures, specifically not having a stabilized construction entrance, infrequent street sweeping, wattle maintenance, and inlet filter maintenance. The other common BMP deficiency was poor site management, such as uncovered soil stockpiles, lack of waste system management, and poor management of hazardous materials or petroleum products. These BMP deficiencies are similar to the previous years' inspection findings where our inspectors observed problems with effective storm drain protection, inadequate perimeter BMPs, and un-stabilized construction entrances.

**C.6.e.iii.(4) ► Evaluation of Inspection Program Effectiveness**

Describe what appear to be your program's strengths and weaknesses, and identify needed improvements, including education and outreach.

Description:

The City has plan review and permitting procedures in place to ensure Provision C.6 requirements for public and private projects are met in addition to other MRP requirements. During the plan review phase, the City's Environmental Compliance staff reviews projects to ensure stormwater best management practices are stated in the plans. Projects that need to obtain the City's Stormwater Construction Pollution Prevention Permit are informed and required to do so during building permit application. Small and residential projects are inspected by the City's Engineering Technician or Public Works Inspector. Larger projects are inspected by the City's contracted stormwater inspector (one from Veolia North America and another from CSG Consultants). During the reporting period, the City's contracted stormwater inspector position was temporarily vacant and later backfilled. However, the inspector left the company after working with the company for less than a year and the position became vacant again. During that time, the City hired another stormwater inspector from a separate firm to complete the monthly construction site inspections during the wet season. Since then, the position has been filled and the new stormwater inspector has been inspecting the high priority sites. During this time of transition, the City's Environmental Compliance staff have begun reviewing and approving building permit plans for stormwater compliance, which was typically handled by the City's contracted inspector. Projects that are required to be inspected in the Construction Program are documented using the City's stormwater compliance software. This software allows inspectors to conduct electronic inspections and email the results to the construction site contact as well as City staff.

In FY 2019-20, the City plans to finalize a Construction BMP brochure for residential projects. This brochure will be translated into Spanish and Chinese, which are two common languages that contractors working in Burlingame speak. In addition, the City plans to add more educational content to the City's website regarding good and bad BMPs at construction sites. This will help illustrate the common issues that our inspectors find and offer potential solutions for the contractors to implement on their respective projects.

Refer to the C.6 Construction Site Control section of the SMCWPPP's FY 2018/19 Annual Report for a description of activities at the Program or regional level.

**C.6.f.iii ► Staff Training Summary**

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance
SMCWPPP Construction Stormwater Inspector Training	March 11, 2019	Field session and classroom combined workshop covering storm drain inlet protection, sediment and erosion control, and construction site regulations and best management practices.	3

**Section 7 – Provision C.7. Public Information and Outreach**

**C.7.b.i.1 ► Outreach Campaign**

Summarize outreach campaign. Include details such as messages, creative developed, and outreach media used. The detailed outreach campaign report may be included as an attachment. If outreach campaign is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary:

Environmental Compliance staff attends the San Mateo Countywide Pollution Prevention Program (SMCWPPP) Public Information and Participation Subcommittee meetings, through which activities to comply with Provision C.7 are coordinated. City staff distributes SMCWPPP-created outreach materials at City-sponsored/supported community events. The City has promoted several messages surrounding pollution prevention, water conservation, and sustainability on its electronic newsletter and social media platforms (i.e., Facebook, Instagram, and Nextdoor). The City is also a participant in the Bay Area Water Supply & Conservation Agency and sponsored two classes that focused on harvesting rainwater by using rain gardens and designing a native drought-tolerant garden.

During FY 2018-19, the City created a new webpage under the Sustainability Division which aims to provide a one-stop resource with smart solutions for businesses to be more efficient and sustainable. One of the topics on this "Sustainable Businesses" webpage focuses on stormwater pollution prevention and includes information about the City's Adopt a Drain program (which is open to residents and business owners), becoming a Cigarette Butt-Free Business, obtaining free sandbags, flood insurance, preventing stormwater pollution at a businesses, and disposing hazardous waste for businesses that generate less than 100 kilograms per month.

See Section 7 and Section 9 of the SMCWPPP FY 2018/19 Annual Report for a description of outreach campaign activities conducted at the countywide level.

**C.7.c. Stormwater Pollution Prevention Education**

No change.

**C.7.d ► Public Outreach and Citizen Involvement Events**

Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed.  
 Use the following table for reporting and evaluating public outreach events

**See Section 7 of the SMCWPPP FY 2018/19 Annual Report for a description of public outreach and citizen involvement events activities conducted at the countywide level.**

Event Details	Description (messages, audience)	Evaluation of Effectiveness
Event Name: Art on the Avenue Date: August 18-19, 2018 Location: Burlingame Ave., Burlingame, CA 94010 Jurisdiction: Local event Event type: Public outreach	This is an annual summer festival event with music, food, and interactive entertainment. The audience consisted of adults, parents with their children between 2-10 years, and high school students. The outreach messages include pollution prevention and water conservation.	This event was a success since staff were able to speak to approximately 300 people regarding pollution prevention topics. Staff also distributed over 330 handouts and free giveaway items, including booklets, IPM brochures, pens, flashlights, visors, and grease scrapers. Educational materials provided for kids include coloring books. For adults, materials distributed include reducing pesticides, keeping swimming pools clean, and controlling pests in the garden. Parents were grateful about the information that was provided to their children and was a reinforcement of what was learned at home and at school.
Event Name: 20 <sup>th</sup> Annual Burlingame Bayfront Cleanup Day Date: September 15, 2018 Location: 150 Anza Blvd., Burlingame, CA 94010 Jurisdiction: Local event Event type: Citizen involvement	This is an annual cleanup day where volunteers pick up trash along the shoreline. This shoreline is adjacent to the San Francisco Bay Trail and several hotels and restaurants. The audience was primarily Burlingame residents (including students) with some city staff members. The outreach messages included stormwater awareness and the importance of keeping our local waterways free of litter.	The event has historically brought hundreds of volunteers together and remains to reach a broad spectrum of community members. There were 355 volunteers who participated in this cleanup event, which is a significant increase in prior years (170 volunteers in 2017, 200 volunteers in 2016, 360 volunteers in 2015, and 300 in 2014). The City continued to promote this event through several platforms including a large banner hung in downtown Burlingame, electronic newsletter, social media, outreach to schools, and outreach to local organizations. Volunteers collectively removed 3,290 gallons of trash and 944 gallons of recyclables from the bayfront. The cleanup event remains to be a valuable educational opportunity to teach the community about the importance of keeping trash out of the San Francisco Bay.
Event Name: Save Energy, Water, and Money Date: October 3, 2018 Location: 480 Primrose Rd., Burlingame, CA 94010	This was a free workshop hosted by the Citizens Environmental Council, a local environmental organization, which educated attendees about how they can participate in programs that save energy and	The workshop was very informative and provided an opportunity for the audience to think about how they can save energy and water in their households. The majority of attendees were elderly homeowners in Burlingame, but homeowners and tenants from nearby cities in San Mateo County also attended. In total there were 42 people there. Since this is the first year that this workshop has been offered, we are



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<p>Jurisdiction: Local event          Event type: Public outreach</p>	<p>water in their homes. The audience primarily consisted of elderly homeowners in San Mateo County, with some tenants. Outreach messages included water conservation, drought-tolerant landscaping, and rain gardens.</p>	<p>unable to compare how this event compares to previous years. Throughout this event, the Public Works department had a table with outreach items and brochures regarding water conservation and stormwater pollution prevention.</p>
<p>Event Name: Bayfront Cleanup for Engineers Without Borders          Date: November 8, 2018          Location: 1800 Old Bayshore Hwy., Burlingame, CA 94010          Jurisdiction: Local event          Event type: Citizen involvement</p>	<p>This was a bayfront cleanup event held for the Engineers Without Borders conference attendees. Volunteers picked up trash along the San Francisco Bay Trail. The outreach messages included stormwater awareness and the importance of keeping our local waterways free of litter.</p>	<p>This is the first time that the City has partnered with this organization to host a cleanup event. There were 33 volunteers who participated in this cleanup. Volunteers collectively removed 60 gallons of trash and 28 gallons of recyclables from the bayfront. One notable item collected from the San Francisco Bay was an abandoned electronic bicycle.</p>
<p>Event Name: PCBs in Building Demolition Workshop          Date: April 6, 2019          Location: 480 Primrose Rd., Burlingame, CA 94010          Jurisdiction: Local event          Event type: Public outreach</p>	<p>This was a public workshop to educate property owners, contractors, and developers know about the upcoming regulations regarding polychlorinated biphenyls (PCBs) in building demolition projects. The workshop targeted building permit applicants that would be affected by these requirements and informed them of how they would need to comply.</p>	<p>This event was primarily for larger developers, demolition contractors, and property owners that may be required to sample their building for PCBs. Only two members of the public attended this workshop. We suspect that because single-family homes are exempted from sampling their building for PCBs prior to demolition, this ordinance would affect a much smaller percentage of demolition projects in Burlingame. In addition, it was communicated during our outreach that all workshop materials would be posted online for those who were not able to attend in-person.</p>
<p>Event Name: Harvesting Rainwater and Building a Rain Garden          Date: April 20, 2019          Location: Donnelly Avenue, Burlingame, CA 94010          Jurisdiction: Local event          Event type: Public outreach</p>	<p>This was a free landscape workshop that taught attendees how to harvest rainwater by building a rain garden. The workshop took place outdoors where attendees could see existing green infrastructure in the form of rain gardens from public projects. The second part of the workshop was indoors where the speaker gave a presentation on how to build a rain garden with examples from previous projects.</p>	<p>In total, there were 11 members of the public who attended the workshop. A post-workshop evaluation form was provided and 100% of workshop attendees indicated that they strongly agree or agree that the class description reflected the content of the class, the instructor demonstrated knowledge of the topic, the class had stimulated their interest in the class topic, and the information provided in the class will help them reduce water consumption in their landscaping. This was the first time this class was offered in Burlingame and because of the positive responses, the City will look into offering this class or expanding it for next year. The class closely aligns with educating the public about green infrastructure. Since the city is finalizing the Green Infrastructure Plan in the coming months, a recurring rainwater</p>

	The audience was primarily adults and homeowners from San Mateo County.	harvesting workshop will help continue to promote and engage residents about these nature-based infrastructure and how cities will be transitioning from gray to green infrastructure.
<p>Event Name: Streets Alive! Parks Alive!</p> <p>Date: May 5, 2019</p> <p>Location: Park Road (between Burlingame Ave. and Howard Ave.), Burlingame, CA 94010</p> <p>Jurisdiction: Local event</p> <p>Event type: Public outreach</p>	This was an annual street festival in downtown Burlingame. The audience primarily consisted of Burlingame residents (including homeowners, renters, families, and small children). Outreach messages include stormwater pollution prevention, water conservation, and wastewater pretreatment.	This was the third year that Public Works staff participated in this event. A new change this year was the addition of a prize wheel to attract attendees to our booth. We encouraged our audience to spin the wheel and answer a question for a chance to win a free prize. The questions focused on topics such as stormwater pollution prevention, wastewater pollution prevention, and sustainability. This allowed us to educate not only the small children but their families as well on these topics. Approximately 60 people stopped by the booth, which was an increase compared to last year, most likely due to the prize wheel attraction.
<p>Event Name: Public Works Week</p> <p>Date: May 22, 2019</p> <p>Location: 850 Burlingame Ave., Burlingame, CA 94010</p> <p>Jurisdiction: Local event</p> <p>Event type: Public outreach</p>	The City's Public Works Department hosted a fair where members of the public could learn more about the Public Works department, meet the staff, and see our equipment. The audience consisted mostly of families and their young children.	This is an inaugural event to celebrate National Public Works Week. Approximately 30 people attended the event and stopped by our booth. There were a variety of free educational materials for members of the public, including dog waste bags, grease scrapers, and brochures. Since this is the first time the Public Works department has held this event, it is difficult to evaluate the effectiveness of this particular event. Staff plans to host a similar event next year.
<p>Event Name: Design Your Own Native Garden</p> <p>Date: May 22, 2019</p> <p>Location: 480 Primrose Rd., Burlingame, CA 94010</p> <p>Jurisdiction: Local event</p> <p>Event type: Public outreach</p>	This was a free landscape workshop that taught attendees how to design their own native garden. The workshop messages include water conservation, pollution prevention, integrated pest management, drought-tolerant plant species, and pollinator-friendly gardening. Most of the people who attended this workshop were homeowners in Burlingame as well as other San Mateo County residents.	There were 81 attendees for this workshop, which is one of the highest attended landscape workshop that the city has hosted. Even though the city is no longer in a drought, it is clear from the popularity of this workshop that there are still a significant number of residents interested in the topic of designing a native garden. The workshop included an evaluation form. Out of those who responded, 91% either strongly agree or agree that the class has stimulated their interest in the class topic. In addition, 84% of survey respondents said that they either strongly agree or agree that the information provided in the class will help them reduce water consumption in their landscaping.

**C.7.e. ► Watershed Stewardship Collaborative Efforts**

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report.

Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary:

See Section 7 of the SMCWPPP FY 2018/19 Annual Report for a description of watershed stewardship collaborative efforts conducted at the countywide level.

**C.7.f. ► School-Age Children Outreach**

Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment. Use the following table for reporting school-age children outreach efforts.

See Section 7 of the SMCWPPP FY 2018/19 Annual Report for a description of school-age children outreach efforts conducted at the countywide level.

<b>Program Details</b>	<b>Focus &amp; Short Description</b>	<b>Number of Students/Teachers reached</b>	<b>Evaluation of Effectiveness</b>
Provide the following information: Name Grade or level (elementary/ middle/ high)	Brief description, messages, methods of outreach used	Provide number or participants	Provide agency staff feedback. Report any other evaluation methods used (quiz, teacher feedback etc.). Attach evaluation summary if applicable.
NA	NA	NA	NA

Section 9 – Provision C.9 Pesticides Toxicity Controls

C.9.a. ► Implement IPM Policy or Ordinance							
Is your municipality implementing its IPM Policy/Ordinance and Standard Operating Procedures?				<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If no, explain:							
Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and <b><u>suggest reasons for increases in use of pesticides</u></b> that threaten water quality, specifically organophosphates, pyrethroids, carbamates fipronil, indoxacarb, diuron, and diamides. A separate report can be attached as evidence of your implementation.							
Trends in Quantities and Types of Pesticide Active Ingredients Used <sup>1</sup>							
Pesticide Category and Specific Pesticide Active Ingredient Used	Amount <sup>2</sup>						
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	
<b>Organophosphates</b>	0	0	0	0			
Active Ingredient Chlorpyrifos	0	0	0	0			
Active Ingredient Diazinon	0	0	0	0			
Active Ingredient Malathion	0	0	0	0			
<b>Pyrethroids (see footnote #2 for list of active ingredients)</b>	0	0	0	0			
Active Ingredient Type X	0	0	0	0			
Active Ingredient Type Y	0	0	0	0			
<b>Carbamates</b>	0	0	0	0			
Active Ingredient Carbaryl	0	0	0	0			
Active Ingredient Aldicarb	0	0	0	0			
<b>Fipronil</b>	0	0	0	0			

<sup>1</sup>Includes all municipal structural and landscape pesticide usage by employees and contractors.

<sup>2</sup>Weight or volume of the active ingredient, using same units for the product each year. Please specify units used. The active ingredients in any pesticide are listed on the label. The list of active ingredients that need to be reported in the pyrethroids class includes: metofluthrin, bifenthrin, cyfluthrin, beta-cyfluthrin, cypermethrin, deltamethrin, esfenvalerate, lambdacyhalothrin, and permethrin.

Pesticide Category and Specific Pesticide Active Ingredient Used	Amount					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
Indoxacarb	Reporting not required in FY 15-16	0	0	0		
Diuron	Reporting not required in FY 15-16	0		0		
Diamides	Reporting not required in FY 15-16	0	0	0		
Active Ingredient Chlorantraniliprole		0	0	0		
Active Ingredient Cyantraniliprole		0	0	0		
<b>Reasons for increases in use of pesticides that threaten water quality:</b> N/A.						
<b>IPM Tactics and Strategies Used:</b> <ul style="list-style-type: none"> <li>• Use of a thick layer of mulch (generated from tree work) over landscape areas to suppress weeds.</li> <li>• Spot spray instead of broadcast spraying of weeds.</li> <li>• Mechanical control of weeds using hoes, weedwhips, and by hand.</li> <li>• Performing Cultural Practices on athletic fields such as aerating, fertilizing, overseeding and compost to increase health of grass and discourage weeds.</li> <li>• Create denser landscapes by adding more plant material to eliminate bare dirt.</li> </ul>						

<b>C.9.b ▶ Train Municipal Employees</b>	
Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	13
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within this reporting year.	13
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within this reporting year.	100
Type of Training:  All full time employees on landscape crew possess Qualified Applicators Certificates and are involved with applying weed control. All part-time employees are trained but do not apply weed control.	

<b>C.9.c ▶ Require Contractors to Implement IPM</b>			
Did your municipality contract with any pesticide service provider in the reporting year, for either landscaping or structural pest control?	<input checked="" type="checkbox"/>	<b>Yes</b>	<b>No</b>
If yes, did your municipality evaluate the contractor's list of pesticides and amounts of active ingredients used?	<input checked="" type="checkbox"/>	<b>Yes</b>	<b>No,</b>
If your municipality contracted with any pesticide service provider, briefly describe how contractor compliance with IPM Policy/Ordinance and SOPs was monitored  The Public Works Department hires a contractor to manage invasive plant species in easement areas. Contractors must be certified in Integrated Pest Management and is knowledgeable of the Provision C.9 requirements. In addition, the contract states that the hired party should consult with a City supervisor regarding non-herbicide opportunities. The Streets, Sewer, and Storm Drains Division Manager manages this contract and communicates regularly before and while the work is conducted to ensure the work is executed appropriately and that IPM techniques are being used.			
If your agency did not evaluate the contractor's list of pesticides and amounts of active ingredients used, provide an explanation.  Not applicable.			

C.9.d ▶ Interface with County Agricultural Commissioners				
Did your municipality communicate with the County Agricultural Commissioner to: (a) get input and assistance on urban pest management practices and use of pesticides or (b) inform them of water quality issues related to pesticides,	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
<p>If yes, summarize the communication. If no, explain.</p> <p>Yearly audits with San Mateo County Department of Agriculture to review monthly reports and review new regulations.</p> <p>See Section 9 of the SMCWPPP FY 2018/19 Annual Report for a summary of the Countywide Program's coordination with the San Mateo County Agricultural Commissioner.</p>				
Did your municipality report any observed or citizen-reported violations of pesticide regulations (e.g., illegal handling and applications of pesticides) associated with stormwater management, particularly the California Department of Pesticide Regulation (DPR) surface water protection regulations for outdoor, nonagricultural use of pyrethroid pesticides by any person performing pest control for hire.	<input type="checkbox"/>	<b>Yes</b>	<input checked="" type="checkbox"/>	<b>No</b>
<p>If yes, provide a summary of improper pesticide usage reported to the County Agricultural Commissioner and follow-up actions taken to correct any violations. A separate report can be attached as your summary.</p> <p>Not applicable.</p>				

C.9.e.ii (1) ▶ Public Outreach: Point of Purchase
Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); <b>OR</b> reference a report of a regional effort for public outreach in which your agency participates.
<p>Summary:</p> <p>See Section 9 of the SMCWPPP FY 2018/19 Annual Report for a description of point of purchase public outreach efforts conducted at the countywide level and regionally.</p>

C.9.e.ii (2) ▶ Public Outreach: Pest Control Contracting Outreach
Provide a summary of outreach to residents who use or contract for structural pest control and landscape professionals); <b>AND/OR</b> reference a report of a regional effort for outreach to residents who hire pest control and landscape professionals in which your agency participates.
<p>Summary:</p> <p>See Section 9 of the SMCWPPP FY 2018/19 Annual Report for a summary of outreach to residents who hire pest control and landscape professionals.</p>

**C.9.e.ii.(3) ► Public Outreach: Pest Control Operators**

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); **AND/OR** reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

Summary:

See Section 9 of the SMCWPPP FY 2018/19 Annual Report for a summary of the Countywide Program's outreach to pest control operators and landscapers to reduce pesticide use.

**C.9.f ► Track and Participate in Relevant Regulatory Processes**

Summarize participation efforts, information submitted, and how regulatory actions were affected; **AND/OR** reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.

Summary:

During FY 2018/19, we participated in regulatory processes related to pesticides through contributions to the Countywide Program, BASMAA and CASQA. For additional information, see the regional report submitted by BASMAA on behalf of all MRP Permittees.

**C.9.g. ► Evaluate Implementation of Pesticide Source Control Actions**

*(For FY 18-19 Annual Report only)* Submit an evaluation that assesses; 1) the effectiveness of IPM efforts required in Provisions C.9.a-e and g, 2) a discussion of any improvements made in the past five years; 3) any changes in water quality regarding pesticide toxicity in urban creeks; and 4) a brief description of one or more pesticide-related area(s) the Permittee will focus on enhancing during the subsequent permit term.

Summary:

See the appendices to SMCWPPP's FY 2018/19 Annual Report for a report that includes the following:

- An evaluation of the effectiveness of source control measures for pesticides and toxicity that have been implemented;
- An evaluation of water quality in relation to pesticides and toxicity in urban creeks;
- Improvements made to the City of Burlingame's IPM Program during this permit term; and
- Pesticide-related area(s) that the City of Burlingame will focus on enhancing during the next permit term.



Section 10 - Provision C.10 Trash Load Reduction

**C.10.a.i ► Trash Load Reduction Summary**

For population-based Permittees, provide the overall trash reduction percentage achieved to-date within the jurisdictional area of your municipality that generates problematic trash levels (i.e., Very High, High or Moderate trash generation). Base the reduction percentage on the information presented in C.10.b i-iv and C.10.e.i-ii. Provide a discussion of the calculation used to produce the reduction percentage

**Trash Load Reductions**

Percent Trash Reduction in All Trash Management Areas (TMAs) due to <b>Trash Full Capture Systems</b> (as reported C.10.b.i)	64.2%
Percent Trash Reduction in all TMAs due to <b>Control Measures Other than Trash Full Capture Systems</b> (as reported in C.10.b.ii) <sup>1</sup>	9.8%
Percent Trash Reduction due to <b>Jurisdictional-wide Source Control Actions</b> (as reported in C.10.b.iv)	10.0%
<b>SubTotal for Above Actions</b>	<b>84.0%</b>

**Trash Offsets (Optional)**

Offset Associated with Additional Creek and Shoreline Cleanups (as reported in C.10.e.i)	0%
Offset Associated with Direct Trash Discharges (as reported in C.10.e.ii)	N/A
<b>Total (Jurisdictional-wide) % Trash Load Reduction through FY 2018-19</b>	<b>84.0%</b>

**Discussion of Trash Load Reduction Calculation and Attainment of the 80% Mandatory Deadline:**

The City attained and reported 83.7% trash load reduction (including trash offsets) in its FY 17-18 Annual Report. During FY 18-19, the City continued to implement a robust trash control measure program. This helped the City maintain its trash load reduction above the mandatory 80% trash load reduction requirement included in the MRP. The total (jurisdiction-wide) percent trash load reduction in FY 18-19 is 84.0% (including trash offsets). This 84.0% trash load reduction was achieved through a combination of the City's trash full capture system which provides 64.2% reduction; trash control measures such as the Adopt a Drain Program, street sweeping, on-land cleanups, and partial capture devices that provided an additional 9.8% reduction; and source control actions, specifically implementing the single-use bag ordinance and expanded polystyrene food service ordinance, which provided an additional 10.0% reduction. The most recent version of the City's Baseline Trash Generation Map can be downloaded at <http://www.flowstobay.org/content/municipal-trash-generation-maps>.

<sup>1</sup> See Appendix 10-1 for changes between 2009 and FY 18-19 in trash generation by TMA as a result of Full Capture Systems and Other Measures.

<b>C.10.a.iii ► Mandatory Trash Full Capture Systems</b>		
Provide the following:		
1) Total number and types of full capture systems (publicly and privately-owned) installed prior to FY 18-19, during FY 18-19, and to-date, including inlet-based and large flow-through or end-of-pipe systems, and qualifying low impact development (LID) required by permit provision C.3.		
2) Total land area (acres) treated by full capture systems for population-based Permittees and total number of systems for non-population based Permittees compared to the total required by the permit.		
<b>Type of System</b>	<b># of Systems</b>	<b>Areas Treated (Acres)</b>
<b>Installed in FY 18-19</b>		
Devices installed by bordering Permittees with treatment areas extending into the City of Burlingame	-	1.1
<b>Installed Prior to FY 18-19</b>		
Connector Pipe Screens (Public)	141	448.1
<b>Total for all Systems Installed To-date</b>	<b>141</b>	<b>449.2</b>
<b>Treatment Acreage Required by Permit (Population-based Permittees)</b>		<b>37</b>
<b>Total # of Systems Required by Permit (Non-population-based Permittees)</b>		<b>N/A</b>

**C.10.b.i ► Trash Reduction - Full Capture Systems**

Provide the following:

- 1) Jurisdiction-wide trash reduction in FY 18-19 attributable to trash full capture systems implemented in each TMA;
- 2) The total number of full capture systems installed to-date in your jurisdiction;
- 3) The percentage of systems in FY 18-19 that exhibited significant plugged/blinded screens or were >50% full when inspected or maintained;
- 4) A narrative summary of any maintenance issues and the corrective actions taken to avoid future full capture system performance issues; and
- 5) A certification that each full capture system is operated and maintained to meet the full capture system requirements in the permit.

TMA	Jurisdiction-wide Reduction (%)	Total # of Full Capture Systems	% of Systems Exhibiting Plugged/Blinded Screens or >50% full in FY 18-19	Summary of Maintenance Issues and Corrective Actions
1	13.9%	141	Unknown <sup>2</sup>	During FY 2018-19, United Stormwater, Inc. maintained 139 of 141 full capture systems within the City. Two full capture systems were not cleaned due to cars parked on the storm drain grate despite "No Parking" signs placed ahead of time. The inspection and maintenance of full capture systems is documented in the Public Works' computerized asset management system (Cartegraph). The current maintenance frequency for all trash capture systems is two times a year (e.g., October and April).
2	11.3%			
3	6.7%			
4	17.1%			
5	15.3%			
6	0.0%			
<b>Total</b>	<b>64.2%</b>			No full capture systems were installed during FY 2018-19. During FY 2019-20, the City plans to install 41 full capture systems.

**Certification Statement:** The City of Burlingame certifies that a full capture system maintenance and operation program is currently being implemented to maintain all applicable systems in manner that meets the full capture system requirements included in the Permit.

<sup>2</sup> During FY 2018-19, the City contracted with United Stormwater Inc. to maintain all storm drains equipped with full capture systems. Prior to FY 2018-19, the City performed maintenance and collected information regarding the percentage of systems exhibiting plugged/blinded screens or >50% full when inspected or maintained. The full transition to the contractor is in progress. Information regarding the number of systems that exhibited plugged/blinded screens or >50% full when maintained was not documented in FY 2018-19. In FY 2019-20, the City will ensure that information on the condition of full capture systems is documented during inspection and maintenance.

**C.10.b.ii ► Trash Reduction – Other Trash Management Actions (PART A)**

Provide a summary of trash control actions other than full capture systems or jurisdictional source controls that were implemented within each TMA, including the types of actions, levels and areal extent of implementation, and whether actions are new, including initiation date.

TMA	Summary of Trash Control Actions Other than Full Capture Systems
1	<ul style="list-style-type: none"> <li>• <b>Adopt a Drain Program:</b> The City launched an Adopt a Drain program in FY 2017-18 where residents, businesses, and students can adopt a storm drain in Burlingame by pledging to keep it free from litter and debris. As of 8/28/2019, 118 storm drains have been adopted by 91 drain adopters.</li> <li>• <b>Anti-littering and Illegal Dumping Enforcement Activities:</b> During FY 2018-19, the City started an outreach campaign to address illegal dumping. This campaign included creating an illegal dumping fact sheet that informs residents and property owners how to properly dispose of unwanted bulky furniture; creating a new webpage as an online resource for how to report and dispose of illegal dumping accessed at <a href="http://www.burlingame.org/bulkyitems">http://www.burlingame.org/bulkyitems</a>; and promoting anti-littering messages on the City's social media platforms.</li> <li>• <b>Countywide Participation and Collaboration:</b> Environmental Compliance staff participates in the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP)'s Trash Subcommittee, Municipal Maintenance Subcommittee, and Litter Work Group.</li> <li>• <b>On-land Cleanups:</b> The Public Works Department has two full-time maintenance workers that conducts trash monitoring and removal activities. Areas visited include Burlingame Avenue and public parking lots that approximately cover 11 acres and a highly-visited commercial area.</li> <li>• <b>Partial Capture Devices:</b> The City has 2 auto-retractable screen (ARS) devices in TMA 1. In addition 19 inlets have both connector pipe screen (CPS) and ARS devices in TMA 1. These devices are inspected and maintained before and after the rainy season. Documentation of inspection and maintenance is recorded using the City's asset management software (Cartegraph).</li> <li>• <b>Storm Drain Inlet Assessment and Cleaning:</b> Public Works Staff and contracted inspectors regularly inspect storm drain inlets for maintenance.</li> <li>• <b>Street Sweeping Program:</b> In FY 2018-19, the City continued its street sweeping practices and collected 4,513 cubic yards of debris. Street sweeping is conducted Monday through Friday mornings citywide with the exception of downtown areas. From April through September, street sweeping is performed every other week. From October through March, street sweeping is performed on a weekly basis. However, Broadway and downtown Burlingame Avenue are swept daily, Monday through Saturday. Public Works staff continue to promote its online Street Sweeping map and schedule (available at <a href="http://www.burlingame.org/streetsweeping">www.burlingame.org/streetsweeping</a>) for residents to look up when their street will be swept. In addition, a mini street sweeper is used to enable staff to sweep commercial sidewalks and surrounding parking lot areas that are not accessible by the City's street sweeper truck.</li> <li>• <b>Trash Bin/Container Management:</b> FY 10-11, the City began to require specialized bins/containers at major public events In Burlingame, including those held in commercial districts (such as TMA 1), to properly manage cardboard, paper, recyclables and organic materials generated during the event. The City also required event sponsors to provide staffing to oversee and ensure appropriate management of trash/recycling bins and enforcement of clean-up activities. In FY 11-12, the City identified high trash generating areas in commercial, public right-of-ways and installed trash bins along with</li> </ul>

	<p>selected specialty bins (e.g. for cigarette butts, recycling) in specific locations. The bins are serviced weekly through the City's franchise agreement with Recology. Monitoring is provided by the downtown City maintenance staff to ensure proper trash removal.</p>
2	<ul style="list-style-type: none"> <li>• <b>Adopt a Drain Program (see write up in TMA 1)</b></li> <li>• <b>Anti-littering and Illegal Dumping Enforcement Activities (see write up in TMA 1)</b></li> <li>• <b>Countywide Participation and Collaboration (see write up in TMA 1)</b></li> <li>• <b>On-land Cleanups:</b> The Public Works Department has one part-time maintenance worker that conducts trash monitoring and removal activities. Areas visited include Broadway and public parking lots.</li> <li>• <b>Partial Capture Devices:</b> The City has 10 inlets that have both connector pipe screen (CPS) and ARS devices in TMA 2. These devices are inspected and maintained before and after the rainy season. Documentation of inspection and maintenance is recorded using the City's asset management software (Cartegraph).</li> <li>• <b>Storm Drain Inlet Assessment and Cleaning (see write up in TMA 1)</b></li> <li>• <b>Street Sweeping Program (see write up in TMA 1)</b></li> <li>• <b>Trash Bin/Container Management (see write up in TMA 1)</b></li> </ul>
3	<ul style="list-style-type: none"> <li>• <b>Adopt a Drain Program (see write up in TMA 1)</b></li> <li>• <b>Anti-littering and Illegal Dumping Enforcement Activities (see write up in TMA 1)</b></li> <li>• <b>Countywide Participation and Collaboration (see write up in TMA 1)</b></li> <li>• <b>Partial Capture Devices:</b> The City has 5 inlets that have both connector pipe screen (CPS) and ARS devices in TMA 3. These devices are inspected and maintained before and after the rainy season. Documentation of inspection and maintenance is recorded using the City's asset management software (Cartegraph).</li> <li>• <b>Storm Drain Inlet Assessment and Cleaning (see write up in TMA 1)</b></li> <li>• <b>Street Sweeping Program (see write up in TMA 1)</b></li> <li>• <b>Trash Bin/Container Management (see write up in TMA 1)</b></li> </ul>
4	<ul style="list-style-type: none"> <li>• <b>Adopt a Drain Program (see write up in TMA 1)</b></li> <li>• <b>Anti-littering and Illegal Dumping Enforcement Activities (see write up in TMA 1)</b></li> <li>• <b>Countywide Participation and Collaboration (see write up in TMA 1)</b></li> <li>• <b>Storm Drain Inlet Assessment and Cleaning (see write up in TMA 1)</b></li> <li>• <b>Street Sweeping Program (see write up in TMA 1)</b></li> <li>• <b>Trash Bin/Container Management (see write up in TMA 1)</b></li> </ul>
5	<ul style="list-style-type: none"> <li>• <b>Adopt a Drain Program (see write up in TMA 1)</b></li> <li>• <b>Anti-littering and Illegal Dumping Enforcement Activities (see write up in TMA 1)</b></li> <li>• <b>Countywide Participation and Collaboration (see write up in TMA 1)</b></li> <li>• <b>On-land Cleanup:</b> The annual Coastal Cleanup Day occurred on Saturday, September 15, 2018. There were two locations in the City of Burlingame, one of which was in TMA 5 and was hosted by a local organization. The City's hot spot, BUR01,</li> </ul>

	<p>was cleaned up on May 6, 2019 as part of the annual hot spot cleanup and the Receiving Water Monitoring Program. At this cleanup, eight staff members removed 42 gallons of bagged trash and 13.5 cubic feet of unbagged (i.e. larger) items.</p> <ul style="list-style-type: none"> <li>• <b>Storm Drain Inlet Assessment and Cleaning (see write up in TMA 1)</b></li> <li>• <b>Street Sweeping Program (see write up in TMA 1)</b></li> <li>• <b>Trash Bin/Container Management (see write up in TMA 1)</b></li> </ul>
6	<ul style="list-style-type: none"> <li>• <b>Adopt a Drain Program (see write up in TMA 1)</b></li> <li>• <b>Anti-littering and Illegal Dumping Enforcement Activities (see write up in TMA 1)</b></li> <li>• <b>Countywide Participation and Collaboration (see write up in TMA 1)</b></li> <li>• <b>On-land Cleanup:</b> The annual Coastal Cleanup Day occurred on Saturday, September 15, 2018. There were two locations in the City of Burlingame, one of which was in TMA 6 and was hosted by the City of Burlingame. There were 355 volunteers who participated in this event and collectively picked up 3,290 gallons of trash and 944 gallons of recyclables.</li> <li>• <b>Storm Drain Inlet Assessment and Cleaning (see write up in TMA 1)</b></li> <li>• <b>Street Sweeping Program (see write up in TMA 1)</b></li> <li>• <b>Trash Bin/Container Management (see write up in TMA 1)</b></li> </ul>

**Summary of Trash Control Measures Other than Full Capture Devices: (Do not delete this section)**

- **Street Sweeping:** Include a description of any enhancements or new actions implemented after the MRP 1.0 effective date (i.e., December 2009). Identify portions of the TMA where enhanced street sweeping (i.e., increased sweeping frequency) and parking enforcement above 2009 levels was implemented.
- **On-land Cleanup:** Include a description of on-land cleanup activities that began after the MRP 1.0 effective date (i.e., December 2009) and continued into FY 18-19, including any enhancements or new actions implemented in FY 18-19. Describe if these actions are Permittee or volunteer-led.
- **Partial Capture Devices:** Provide a description of devices installed after the MRP 1.0 effective date (i.e., December 2009). Describe the level of maintenance conducted per device types.
- **Storm Drain Inlet Cleaning:** Describe storm drain inlet maintenance activities implemented after the MRP 1.0 effective date (i.e., December 2009) and continued in FY 18-19, including any enhancements or new maintenance activities implemented in FY 18-19. For new/enhanced actions, include the number of inlets where enhanced maintenance occurred, and the increased frequency of maintenance.
- **Uncovered Loads:** Describe activities designed to reduce trash from uncovered loads that began after the MRP 1.0 effective date (i.e., December 2009) and continued in FY 18-19, including any enhancements or new actions implemented in FY 18-19. Describe the types of actions implemented including new or redirected enforcement efforts to increase the focus towards new or enhanced actions.
- **Anti-littering and illegal dumping enforcement activities:** Describe anti-littering and illegal dumping enforcement activities began after to the MRP 1.0 effective date (i.e., December 2009) and continued in FY 18-19, and any enhancements or new actions implemented in FY 18-19. Include any new or redirected enforcement efforts to increase the focus towards new or enhanced actions. Describe the number of

citations or other correction actions accomplished this year, and compare with previous years. Indicate how anti-littering and illegal dumping enforcement records are kept, and how they may be retrieved for audit.

- **Improved Trash Bin/Container Management:** Describe activities designed to improve trash bin/container management that began after the MRP1.0 effective date (i.e., December 2009) and continued in FY 18-19, and any enhancements or new actions implemented in FY 18-19. Include any new or redirected efforts to increase the focus towards these new or enhanced actions.
- **Other Types of Actions:** Describe activities designed after the MRP effective date (i.e., December 2009) and continued in FY 18-19, and any enhancements or new (post December 2009 effective date) actions implemented in FY 18-19.

**C.10.b.ii ► Trash Reduction – Other Trash Management Actions (PART B)**

Provide the following:

- 1) A summary of the on-land visual assessments in each TMA (or control measure area), including the street miles or acres available for assessment (i.e., those associated with VH, H, or M trash generation areas not treated by full capture systems), the street miles or acres assessed, the % of available street miles or acres assessed, and the average number of assessments conducted per site within the TMA; and
- 2) Percent jurisdictional-wide trash reduction in FY 18-19 attributable to trash management actions other than full capture systems implemented in each TMA; OR
- 3) Indicate that no on-land visual assessments were performed.

If no on-land visual assessments were performed, check here  and state why:

X

**Explanation:** No OVTAs were conducted in TMAs 2, 3, 4, 5, and 6 because limited street lengths are available to conduct assessments.

TMA ID <i>or (as applicable)</i> Control Measure Area	Total Street Miles <sup>3</sup> Available for Assessment	Summary of On-land Visual Assessments <sup>4</sup>			Jurisdictional-wide Reduction (%)
		Street Miles Assessed	% of Available Street Miles Assessed	Avg. # of Assessments Conducted at Each Site <sup>5,6</sup>	
1	2.54	0.66	26.2%	6.3	9.8%
2	0.58	0.00	0.0%	0.0	0.0%
3	0.66	0.00	0.0%	0.0	0.0%
4	0.62	0.00	0.0%	0.0	0.0%
5	0.99	0.00	0.0%	0.0	0.0%
6	0.03	0.00	0.0%	0.0	0.0%
<b>Total</b>		<b>0.66</b>	<b>-</b>	<b>-</b>	<b>9.8%</b>

<sup>3</sup> Street miles are defined as the street lengths and do not include curbs associated with medians.

<sup>4</sup> Assessments conducted between July 2017 and July 2019 are assumed to be representative of trash levels in FY 18-19 and were therefore used to calculate the jurisdictional-wide reductions reported in this section.

<sup>5</sup> Each assessment site is roughly 1,000 feet in length.

<sup>6</sup> Based on analyses conducted as part of the BASMAA Tracking California's Trash project (BASMAA 2017) funded by the State Water Resources Control Board, the optimal number of assessment events to detect an improvement from baseline trash levels at a site is between 4 and 6 per site.



<b>C.10.b.iv ▶ Trash Reduction – Source Controls</b>				
Provide a description of each jurisdictional-wide trash source control action implemented to-date. For each control action, identify the trash reduction evaluation method(s) used to demonstrate on-going reductions, summarize the results of the evaluation(s), and estimate the associated reduction of trash within your jurisdictional area. Note: There is a maximum of 10% total credit for source controls.				
<b>Source Control Action</b>	<b>Summary Description &amp; Dominant Trash Sources and Types Targeted</b>	<b>Evaluation/Enforcement Method(s)</b>	<b>Summary of Evaluation/Enforcement Results To-date</b>	<b>% Reduction</b>
<b>Single-Use Bag Ordinance</b>	The Single-Use Bag Ordinance applies to all retail establishments in Burlingame and prohibits businesses from distributing free single-use paper or plastic bags and requires them to charge customers for reusable bags at the point of sale. The City Council adopted the San Mateo County's bag ordinance on March 18, 2013, which became effective on April 22, 2013. The ordinance can be found in the Burlingame Municipal Code – Title 8 Health and Sanitation, Chapter 8.12 <a href="http://qcode.us/codes/Burlingame">http://qcode.us/codes/Burlingame</a> . Dominant trash sources of single-use bags include pedestrian, litter, vehicles, and inadequate container management.	In FY 13-14, on behalf of all SMCWPPP permittees, the County of San Mateo conducted assessments evaluating the effectiveness of the single use plastic bag ban in municipalities within the County. Assessments conducted included audits of businesses and surveys of customer bag usage at many businesses in San Mateo County. Additionally, the number of complaints by customers was also tracked by the County. The results of assessments are assumed to be representative of all SMCWPPP permittees, given the consistency between the scope, implementation, and enforcement of the ordinances among the member jurisdictions. The City developed its percent trash reduced estimate using the following assumptions: 1) Single use plastic bags comprise 8% of the trash discharged from stormwater conveyances, based on the Regional Trash Generation Study conducted by BASMAA; 2) 95% of single use plastic bags distributed in the City are affected by the implementation of the ordinance, based on the County of San Mateo's Environmental Impact Report; and 3) Of the bags affected by the ordinance, there are now 90% less bags being distributed, based on customer complaints received by the San Mateo County Environmental Health department (CEH). This is conservative estimate given that in FY 13-14 CEH only received 4 complaints out of the 1,900+ businesses in San Mateo County that are affected by the single-use plastic bag ordinances.	The San Mateo County Department of Environmental Health (CEH) conducts inspections at food-related facilities. During these inspections, compliance with the Single-use Bag Ordinance is also assessed. If non-compliant, the County inspector provides information about the Ordinance and follows up within 10 days to ensure compliance.	7%
<b>Expanded Polystyrene Food Service</b>	The Expanded Polystyrene Food Service Ware ban addresses polystyrene foam	Although the City has adopted and implemented an ordinance prohibiting the distribution of EPS food ware by food vendors, evaluations of the effectiveness of the	The San Mateo County Department of Environmental	5%

**C.10.b.iv ► Trash Reduction – Source Controls**

Provide a description of each jurisdictional-wide trash source control action implemented to-date. For each control action, identify the trash reduction evaluation method(s) used to demonstrate on-going reductions, summarize the results of the evaluation(s), and estimate the associated reduction of trash within your jurisdictional area. Note: There is a maximum of 10% total credit for source controls.

<p><b>Ware Ordinance</b></p>	<p>from food service items, such as takeout containers. The City Council adopted the ordinance on May 16, 2011 and it became in effect on January 1, 2012. The ordinance can be found in the Burlingame Municipal Code–Title 8 Health and Sanitation, Chapter 8.10, <a href="http://qcode.us/codes/Burlingame">http://qcode.us/codes/Burlingame</a>.</p> <p>Main target source:                  Delivery and to-go orders from restaurants.</p>	<p>ordinance have not yet been conducted. For the purpose of estimating trash reductions in stormwater discharges associated with the ordinance, the results of assessments conducted by the cities of Los Altos and Palo Alto were used to represent the reduction of trash associated with the city's ordinance. Assessments conducted by these cities were conducted prior to and following the effective date of their ordinances, and include audits of businesses and/or assessments of EPS food ware observed on streets, storm drains and local creeks. The results of assessments conducted by these cities are assumed to be representative of the effectiveness of the City's ordinance, because the implementation (including enforcement) of the City's ordinance is similar to the City of Los Altos' and Palo Alto's ordinance. The City developed its percent trash reduced estimate using the following assumptions: 1) EPS food ware comprises 6% of the trash discharged from stormwater conveyances, based on the Regional Trash Generation Study conducted by BASMAA; 2) 80% of EPS food ware distributed by food vendors or sold via stores in the City is affected by the implementation of the ordinance; and 3) There is now 95% less EPS food ware being distributed, sold and/or observed in the environment, based on assessments conducted by the City of Palo Alto and City of Los Altos.</p>	<p>Health (CEH) conducts inspections at food-related facilities. During these inspections, compliance with the Single-use Bag Ordinance is also assessed. If non-compliant, the County inspector provides information about the Ordinance and follows up within 10 days to ensure compliance.</p>	
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**C.10.b.v ► Trash Reduction – Receiving Water Monitoring**

Report on the progress of developing and testing your agency's trash receiving water monitoring program.

In FY 18-19, the City continued implementing the BASMAA Regional Receiving Water Trash Monitoring Program Plan that was approved by the Water Board's Executive Officer. Implementation included preparing for and conducting qualitative assessments and quantitative monitoring in receiving water locations within the City of Burlingame. Implementation occurred through both the City's own efforts and participation in the San Mateo County Water Pollution Prevention Program (SMCWPPP). Consistent with MRP requirements, a preliminary report describing data results and findings to-date was submitted to the Water Board via BASMAA on July 1, 2019 on behalf of all Permittees. The final report for the development and testing of the Bay Area trash receiving water monitoring program will be submitted by BASMAA by July 1, 2020, consistent with the MRP requirements, following peer review.

In addition to implementing the BASMAA Monitoring Plan, the City coordinated (via SMCWPPP) on the Statewide Trash Monitoring Methods Project, which is funded by the California Ocean Protection Council and State Water Board and administered via the Southern California Coastal Water Research Project (SCCWRP) and San Francisco Bay Estuary Institute (SFEI).

Additional information on accomplishments in FY 18-19 can be found in the Receiving Water Trash Monitoring Program Progress Report included in the SMCWPPP FY 18-19 Annual Report

**C.10.c ► Trash Hot Spot Cleanups**

Provide the FY 18-19 cleanup date and volume of trash removed during each MRP-required Trash Hot Spot cleanup during each fiscal year listed. Indicate whether the site was a new site in FY 18-19.

Trash Hot Spot	New Site in FY 18-19 (Y/N)	FY 18-19 Cleanup Date(s)	Volume of Trash Removed (cubic yards)				
			FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
BUR01	N	5/6/2019	0.3	0.5	1.6	1.1	0.7

**C.10.d ► Long-Term Trash Load Reduction Plan**

Provide descriptions of significant revisions made to your Long-term Trash Load Reduction Plan submitted to the Water Board in February 2014. Describe significant changes made to primary or secondary trash management areas (TMA), baseline trash generation maps, control measures, or time schedules identified in your plan. Indicate whether your baseline trash generation map was revised and if so what information was collected to support the revision. If your baseline trash generation map was revised, attach it to your Annual Report.

Description of Significant Revision	Associated TMA
In FY 15-16, consistent with all MRP Permittees, all public K-12 schools, college and university parcels were made non-jurisdictional on the City's baseline trash generation maps. Under California Government Code Sections 4450 through 4461, the construction, modification, or alternation of facilities and/or structures on these parcels are under the jurisdiction of the California Division of State Architect and not the City. The public right-of-way (e.g., streets and sidewalks) surrounding these parcels remain as jurisdictional on the City's baseline trash generation maps. Revised maps that incorporate these revisions were included in Appendix 10-2 of the FY 15-16 Annual Report.	<b>All Applicable</b>

**C.10.e. ► Trash Reduction Offsets (Optional)**

Provide a summary description of each offset program implemented, the volume of trash removed, and the offset claimed in FY 18-19. Also, for additional creek and shoreline cleanups, describe the number and frequency of cleanups conducted, and the locations and cleanup dates. For direct discharge control programs approved by the Water Board Executive Officer, also describe the results of the assessments conducted in receiving waters to demonstrate the effectiveness of the control program. Include an Appendix that provides the calculations and data used to determine the trash reduction offset.

Offset Program	Summary Description of Actions and Assessment Results	Volume of Trash (CY) Removed/Controlled in FY 18-19	Offset (% Jurisdiction-wide Reduction)
<b>Additional Creek and Shoreline Cleanups (Max 10% Offset)</b>	N/A	N/A	N/A
<b>Direct Trash Discharge Controls (Max 15% Offset)</b>	N/A	N/A	N/A

Appendix 10-1. Baseline trash generation and areas addressed by full capture systems and other control measures in Fiscal Year 18-19.<sup>7</sup>

TMA	2009 Baseline Trash Generation (Acres)					Trash Generation (Acres) in FY 18-19 After Accounting for Full Capture Systems					Jurisdiction-wide Reduction via Full Capture Systems (%)	Trash Generation (Acres) in FY 18-19 After Accounting for Full Capture Systems and Other Control Measures					Jurisdiction-wide Reduction via Other Control Measures (%)	Jurisdiction-wide Reduction via Full Capture AND Other Control Measures (%)
	L	M	H	VH	Total	L	M	H	VH	Total		L	M	H	VH	Total		
1	29	54	76	0	159	80	44	35	0	159	13.9%	121	31	7	0	159	9.8%	23.7%
2	7	20	41	0	68	54	5	9	0	68	11.3%	54	5	9	0	67	0%	11.3%
3	43	58	20	0	121	96	16	10	0	121	6.7%	96	16	10	0	121	0%	6.7%
4	12	189	23	3	227	178	40	7	3	227	17.1%	178	40	7	3	227	0%	17.1%
5	12	151	28	0	191	126	64	2	0	191	15.3%	126	64	2	0	191	0%	15.3%
6	1,826	1	0	0	1,827	1,826	1	0	0	1,827	0.0%	1,826	1	0	0	1,827	0%	0.0%
<b>Totals</b>	<b>1,929</b>	<b>472</b>	<b>189</b>	<b>3</b>	<b>2,593</b>	<b>2,359</b>	<b>169</b>	<b>63</b>	<b>3</b>	<b>2,593</b>	<b>64.2%</b>	<b>2,391</b>	<b>165</b>	<b>34</b>	<b>3</b>	<b>2,593</b>	<b>9.8%</b>	<b>74.0%</b>

<sup>7</sup> Due to rounding, total acres and percentages presented in this table may be slightly different than the sum of the acres/percentages in the corresponding rows/columns (e.g., differ by 1 acre or 0.1%).

Section 11 - Provision C.11 Mercury Controls

**C.11.a ► Implement Control Measures to Achieve Mercury Load Reductions**  
**C.11.b ► Assess Mercury Load Reductions from Stormwater**

See the Countywide Program's FY 2018/19 Annual Report for updated information on:

- Documentation of mercury control measures implemented in our agency's jurisdictional area for which load reductions will be reported and the associated management areas;
- A description of how the BASMAA Interim Accounting Methodology<sup>1</sup> was used to calculate the mercury load reduced by each control measure implemented in our agency's jurisdictional area and the calculation results (i.e., the estimated mercury load reduced by each control measure);
- Supporting data and information necessary to substantiate the load reduction estimates; and
- For Executive Officer approval, any refinements, if necessary, to the measurement and estimation methodologies to assess mercury load reductions in the subsequent permit.

**C.11.c ► Plan and Implement Green Infrastructure to Reduce Mercury Loads**

See the Countywide Program's FY 2018/19 Annual Report for information on the quantitative relationship between green infrastructure implementation and mercury load reductions, including all data used and a full description of models and model inputs relied on to establish this relationship.

**C.11.e ► Implement a Risk Reduction Program**

A summary of Countywide Program and regional accomplishments for this sub-provision are included in the Countywide Program's FY 2018/19 Annual Report.

<sup>1</sup>BASMAA 2017. Interim Accounting Methodology for TMDL Loads Reduced, Version 1.0. Prepared for BASMAA by Geosyntec Consultants and EOA, Inc., September 19, 2016.

Section 12 - Provision C.12 PCBs Controls

**C.12.a ► Implement Control Measures to Achieve PCBs Load Reductions**

**C.12.b ► Assess PCBs Load Reductions from Stormwater**

See the Countywide Program's FY 2018/19 Annual Report for:

- Documentation of PCBs control measures implemented in San Mateo County municipal jurisdictional areas for which load reductions will be reported and the associated management areas;
- A description of how the BASMAA Interim Accounting Methodology<sup>1</sup> was used to calculate the PCBs load reduced by each control measure implemented in San Mateo County municipal jurisdictional areas and the calculation results (i.e., the estimated PCBs load reduced by each control measure);
- Supporting data and information necessary to substantiate the load reduction estimates; and
- For Executive Officer approval, any refinements, if necessary, to the measurement and estimation methodologies to assess PCBs load reductions in the subsequent permit.

**C.12.c ► Plan and Implement Green Infrastructure to Reduce PCBs Loads**

See the Countywide Program's FY 2018/19 Annual Report for, as part of reporting for C.12.b.iii(2), an estimate of the amount of PCBs load reductions resulting from green infrastructure implementation during the term of the Permit, including all data used and a full description of models and model inputs relied on to generate the estimate.

<sup>1</sup>BASMAA 2017. Interim Accounting Methodology for TMDL Loads Reduced, Version 1.1. Prepared for BASMAA by Geosyntec Consultants and EOA, Inc., September 19, 2017.



**C.12.f. ► Manage PCB-Containing Materials During Building Demolition**

On July 1, 2019, was your agency ready to implement a method for identifying applicable structures (buildings built or remodeled between 1950 and 1980, except that single family residential and wood-framed buildings are exempt) that apply for a demolition permit?	X	Yes		No
On July 1, 2019, was your agency ready to implement a method to manage PCBs during demolition of applicable structures? <sup>2</sup>	X	Yes		No
Does your agency have a data-gathering method in place to inform reporting on the effectiveness of your agency's program to manage PCBs during demolition of applicable structures (e.g., the number of applicable structures, and the amount and concentration of PCBs in priority building materials in applicable structures)?	X	Yes		No

**C.12.h ► Implement a Risk Reduction Program**

A summary of Countywide Program and regional accomplishments for this sub-provision are included in the Countywide Program's FY 2018/19 Annual Report.

<sup>2</sup> The new PCBs screening/sampling program itself is considered a stormwater control method for PCBs during demolition of applicable structures, consistent with the requirements of MRP C.12.f. The overall program will lead to management of priority PCBs-containing materials during demolition. For example, the project applicant is required to characterize PCBs concentrations in priority building materials and then must certify that "...I understand my responsibility for knowing and complying with all relevant laws and regulations related to reporting, abating, and handing and disposing of PCBs materials and wastes", which should result in removal and proper disposal of PCBs-containing materials during demolition of an applicable structure (especially when PCBs concentrations are ≥ 50 ppm).

Section 13 - Provision C.13 Copper Controls

**C.13.a.iii.(3) ► Manage Waste Generated from Cleaning and Treating of Copper Architectural Features**

Provide summaries of permitting and enforcement activities to manage waste generated from cleaning and treating of copper architectural features, including copper roofs, during construction and post-construction.

Summary:

The City of Burlingame staff reviews new project applications and construction documents for any architectural copper features. If a new roof is proposed for a building or if the building appears to use architectural copper, a comment will be made for the project applicant to read the "Requirements for Architectural Copper" fact sheet which can be found on the San Mateo Countywide Water Pollution Prevention (SMCWPPP) website at <http://www.flowstobay.org/files/newdevelopment/flyersfactsheets/ArchitecturalcopperBMPs.pdf>. Architectural copper is very rarely present on plans submitted for plan review. However, if a project does utilize architectural copper in the plans, it will be included in the Construction Site Inspection Program and monitored to ensure that no illicit discharge enters the City's storm drain system or local creeks.

During post-construction, the City's contracted stormwater inspector is responsible for responding to, investigating, and identifying illegal discharge of wash water from washing copper architectural features. Any enforcement actions or reported discharges are recorded in the C.5 Illicit Discharge Detection and Elimination (IDDE) form. Any issues noted during construction inspections are documented on the C.6 Construction Site Inspection Form. Staff can then track those sites and visit them within the 10-day required compliance window. If necessary, the inspector communicates with the Environmental Compliance staff who then responds as needed per the Enforcement Response Plan. Enforcement is also documented using the City's online stormwater compliance software. This software allows staff to complete illicit discharge inspection forms electronically; track illicit discharge violations; send reports to site managers via email; and retain digital copies of the inspection forms for at least the MRP term. In FY 2018-19, there were no violations relating to the cleaning and treating of copper architectural features identified through the Construction Program and the IDDE Program.

**C.13.b.iii.(3) ► Manage Discharges from Pools, Spas, and Fountains that Contain Copper-Based Chemicals**

Provide summaries of any enforcement activities related to copper-containing discharges from pools, spas, and fountains.

Summary:

The City's contracted stormwater inspector is responsible for responding to, investigating, and identifying post-construction illicit discharges, including discharges from pools, spas, and fountains. If a pool, spa, or fountain is included in project plans, the project proponent is informed of the requirement that it must be plumbed to the sanitary sewer. In addition, guidance and outreach materials are provided to assist project

proponents in meeting the requirements. These materials include the City of Burlingame's Draining Pools & Spas brochure (accessible at [https://www.burlingame.org/departments/public\\_works/brochures\\_and\\_publications.php](https://www.burlingame.org/departments/public_works/brochures_and_publications.php)) and Our Water Our World's fact sheet on *Maintenance Tips for Pools, Spas, and Fountains* (accessible at <http://ourwaterourworld.org/Portals/0/documents/pdf/Maintenance%20Tips%20for%20Pools%20%20Spas%20and%20Fountains.pdf>). Issues are documented on the electronic C.5 illicit discharge form. In FY 2018-19, there were no enforcement actions related to copper-containing discharges from pools, spas, and fountains during an inspection.

**C.13.c.iii ► Industrial Sources Copper Reduction Results**

Based upon inspection activities conducted under Provision C.4, highlight copper reduction results achieved among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed.

Summary:

There were no facilities identified as being deficient in copper reduction BMPs in FY 2018-19.

Section 15 -Provision C.15 Exempted and Conditionally Exempted Discharges

**C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering**

Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:

- Promote conservation programs
- Promote outreach for less toxic pest control and landscape management
- Promote use of drought tolerant and native vegetation
- Promote outreach messages to encourage appropriate watering/irrigation practices
- Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff.

Summary:

Public Works staff have continued to implement the Water Conservation Program which educates the public about the importance of water conservation. This program includes:

- 1) Providing high-efficiency toilet rebates and rain barrel rebates for residents and businesses,
- 2) Offering free landscape classes for all San Mateo County residents regarding water conservation and drought-tolerant gardening,
- 3) Educating public elementary school-aged children on saving water at home using water conservation toolkits and lesson plans,
- 4) Providing free water conservation devices for the Burlingame Main Library's Water Quality Month Exhibit throughout the month of August to help residents conserve water,
- 5) Speaking at a local workshop called "Save Energy, Water and Money" in which staff presented top tips for conserving water and distributed a checklist for attendees to conduct a water audit at home,
- 6) Providing updated drought information on the city's website ([www.burlingame.org/waterconservation](http://www.burlingame.org/waterconservation)),
- 7) Maintaining a water conservation hotline and email address for the public to call or email questions or to report water waste,
- 8) Providing an option for residents to report water conservation issues on the City's public engagement software application, and
- 9) Continuing an education program regarding potential water waste violations received.

The City also conducts public outreach to promote water conservation and less toxic pest control. These outreach activities include:

- 1) Promoting water conservation practices and distribute free giveaway items (e.g., leak dye tablets, aerators, and brochures) at various outreach events (see C.7 Public Information and Outreach for a list of events),
- 2) Tabling at a several free landscape classes (see C.7 Public Information and Outreach for more information),
- 3) Promoting less toxic pest control products at point-of-purchase (see section C.9 of the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP)'s FY 2018-19 Annual Report for more information),
- 4) Promoting the rain barrel rebate available through the Bay Area Water Supply and Conservation Agency (BAWSCA),

5) Promoting water conservation programs and free gardening workshops on the City's electronic newsletter and social media pages.

Information on less toxic pest control and appropriate watering practices is also posted on SMCWPPP's website at [www.flowstobay.org](http://www.flowstobay.org).

The City's contracted inspectors did not encounter an ongoing, large volume landscape irrigation runoff in FY 2018-19. Smaller incidents of landscaping runoff are encountered occasionally, and the inspector informs the discharger that such runoff is not permitted since it is non-stormwater. Often cases the source to this issue is usually a problem with the irrigation system and is easily resolved.

Related countywide efforts may be described in the following sections of the SMCWPPP FY 2018/19 Annual Report: C.3 New Development and Redevelopment, C.7. Public Information and Outreach, C.9. Pesticide Toxicity Control, and C.15 Exempted and Conditionally Exempted Discharges.

**APPENDIX A**  
**PROVISION C.4.B.III.**  
**POTENTIAL FACILITIES LIST (LIST OF ALL**  
**FACILITIES REQUIRING STORMWATER**  
**INSPECTIONS)**

Name	Address	City	Inspection Priority	Inspection Frequency (years)
123 CREATIONS INC	844 MAHLER	BURLINGAME	Low	5
2M AUTOMOTIVE	921 CALIFORNIA DR	BURLINGAME	Low	5
3D FAB LIGHT, INC	4 ADRIAN	BURLINGAME	Low	5
76 Gas Station (Broadway)	1480 BROADWAY	BURLINGAME	Medium	2
76 Gas Station (ECR)	1876 EL CAMINO REAL	BURLINGAME	Medium	2
76 GAS STATION (Rollins Rd)	1147 ROLLINS RD	BURLINGAME	Medium	2
A&A GAS & MART	1100 BROADWAY	BURLINGAME	Low	5
ADELINE MARKET	1508 ADELINE	BURLINGAME	Medium	2
ADVANCED COMPONENT MFG INC	1415 N CAROLAN AVE	BURLINGAME	Medium	2
AIRLINE COACH SERVICE INC	863 MALCOLM AVE	BURLINGAME	High	1
ALANA'S CAFE	1408 BURLINGAME	BURLINGAME	Low	5
ALEXANDER WINDOW SPECIALISTS	1322 MARSTEN	BURLINGAME	Medium	2
ALFA ROMEO AND FIAT OF BURLINGAME	2 CALIFORNIA DRIVE	BURLINGAME	Low	5
ALL NATURAL STONE BURLINGAME, INC.	1575 ADRIAN	BURLINGAME	High	1
ALLEN DRYWALL & ASSOC	380 LANG	BURLINGAME	Low	5
ALLIED YELLOW CAB	1745 ADRIAN RD #17	BURLINGAME	High	1
AMATO INDUSTRIES DBA GATEWAY LIMOUSINE	1550 GILBRETH	BURLINGAME	High	1
AMERICAN BUILDERS & CONTR DBA ABC SUPPLY	1336 MARSTEN	BURLINGAME	High	1
AMERICAN MEDICAL RESPONSE	1510 ROLLINS	BURLINGAME	Medium	2
AMERICAN MODERN TILE	1855 ROLLINS RD	BURLINGAME	Low	5
ANY CAR SERVICES INC	1 PARK RD	BURLINGAME	Medium	2
ANZA PARKING CORPORATION	615 AIRPORT	BURLINGAME	Medium	2
ASIAN BOX	1401 BURLINGAME	BURLINGAME	Medium	2
ATHERTON KITCHEN DESIGN STUDIO	1634 ROLLINS	BURLINGAME	Medium	2
ATRIA SENIOR LIVING GROUP INC	250 MYRTLE	BURLINGAME	Medium	2
AUTOHAUS BURLINGAME	1309 ROLLINS	BURLINGAME	Medium	2
AUTOHAUS EXEC	909 CALIFORNIA	BURLINGAME	Medium	2
AUTOHAUS SCHMID	1213 ROLLINS	BURLINGAME	Medium	2
AUTOMOBILI COUNTRY CLUB	65 STAR WAY	BURLINGAME	Medium	2
AVALON TRANSPORTATION	395 BEACH	BURLINGAME	Medium	2
B&B MARBLE, INC.	337C BEACH RD	BURLINGAME	High	1
BAGGY'S LIQUORS	1535 PLAZA LN	BURLINGAME	Medium	2
BARRACUDA SUSHI JAPANESE RESTAURANT	347 PRIMROSE RD #B	BURLINGAME	Medium	2
BARRELHOUSE	305 CALIFORNIA	BURLINGAME	Medium	2
BASKIN-ROBBINS 31 FLAVORS STORE	1409 BURLINGAME	BURLINGAME	Low	5
BAY AREA BAGELS	260 LORTON	BURLINGAME	Medium	2
BAY LANDING HOTEL	1550 BAYSHORE HWY	BURLINGAME	Medium	2
BAY WATCH BURLINGAME	1841 EL CAMINO REAL	BURLINGAME	Medium	2
BAYROOT LEBANESE CUISINE	1130 BROADWAY	BURLINGAME	Medium	2
BAYSHORE SHELL	1390 BAYSHORE HWY	BURLINGAME	Medium	2
BAYSHORE TRANSMISSIONS	1385 MARSTEN RD #B	BURLINGAME	Medium	2
BAYSIDE CAFE	533 AIRPORT BLVD #127	BURLINGAME	Low	5
BEHAN'S "AN IRISH PUB"	1327 BROADWAY	BURLINGAME	Medium	2
BENIHANA OF TOKYO	1496 BAYSHORE HWY	BURLINGAME	Medium	2
BENJAMIN FRANKLIN ELEMENTARY SCHOOL	2385 TROUSDALE	BURLINGAME	Low	5
BIG JOE'S CAFE	1251 BROADWAY	BURLINGAME	Low	5
BLUE LINE PIZZA	1108 BURLINGAME AVE	BURLINGAME	Medium	2
BLUSH ORGANIC FROZEN YOGURT	1212 DONNELLY	BURLINGAME	Medium	2
BONNE SANTE BROADWAY	1431 BROADWAY	BURLINGAME	Medium	2
BROADWAY AUTO BODY	1305 N. CAROLAN AVE	BURLINGAME	Medium	2
BROADWAY CENTRO PIZZA	1326 BROADWAY	BURLINGAME	Medium	2
BROADWAY FASHION CLEANER	1175 CHULA VISTA	BURLINGAME	Medium	2
BROADWAY GRILL	1400 BROADWAY	BURLINGAME	Medium	2
BROADWAY PRIME	1316 BROADWAY	BURLINGAME	Medium	2
BULLSHEAD EXPRESS	819 MITTEN RD	BURLINGAME	Low	5
BURLINGAME ALIGNMENT SERVICE	1101 CALIFORNIA DR	BURLINGAME	Medium	2
BURLINGAME AUTO CLINIC	132 MYRTLE RD	BURLINGAME	Low	5
BURLINGAME CABINET COMPANY	840 MAHLER	BURLINGAME	Low	5
BURLINGAME FARMERS MARKET	1236 BROADWAY	BURLINGAME	Medium	2
BURLINGAME HIGH SCHOOL	1 MANGINI	BURLINGAME	Low	5
BURLINGAME INTERMEDIATE SCHOOL	1715 QUESADA	BURLINGAME	Low	5
BURLINGAME MOTORS, INC.	1295 ROLLINS RD	BURLINGAME	Low	5
BURLINGAME SMOG	601 CALIFORNIA DR #B	BURLINGAME	Medium	2
CAFE CAPUCHINO	1158 CAPUCHINO AVE	BURLINGAME	Medium	2
CAFE FIGARO	1318 BROADWAY	BURLINGAME	Medium	2

Name	Address	City	Inspection Priority	Inspection Frequency (years)
CAFE ON PRIMROSE	321 PRIMROSE	BURLINGAME	Medium	2
CAFE ROYALE	1818 GILBRETH RD #121	BURLINGAME	Medium	2
CAFFE CENTRAL	1380 BURLINGAME AVE	BURLINGAME	Low	5
CALIFORNIA IMAGE BODY AND PAINT	50 STAR WAY	BURLINGAME	Medium	2
CALIFORNIA SPICE BASKET, INC.	306 LANG	BURLINGAME	Low	5
CARIBBEAN GARDENS SUPPER CLUB	1306 BAYSHORE HWY	BURLINGAME	High	1
CARSTAR Chilton Auto Body Burlingame North	1221 ROLLINS RD	BURLINGAME	Medium	2
CENTRAL COUNTY BURLINGAME FIRE STATION NO. 34	799 CALIFORNIA DR	BURLINGAME	Medium	2
CHAMPION CLEANING SPECIALIST, INC.	373 BEACH	BURLINGAME	Low	5
CHEAT A LITTLE CATERING	733 CALIFORNIA DR	BURLINGAME	Medium	2
CHEVRON GAS STATION AND AUTO PRIDE CAR WASH	1095 CAROLAN AVE	BURLINGAME	High	1
CHEVRON STATIONS INC. #1504	1101 BROADWAY	BURLINGAME	Medium	2
CHILTON AUTO BODY	925 BAYSWATER	BURLINGAME	Medium	2
CHRISTIE'S	245 CALIFORNIA	BURLINGAME	Medium	2
CITY DELI DISTRIBUTION	2 ADRIAN CT #6	BURLINGAME	High	1
CITY OF BURLINGAME PUBLIC WORKS CORP YARD	1361 CAROLAN	BURLINGAME	Low	2
CJ'S GOURMET DELI	290 PRIMROSE RD	BURLINGAME	Medium	2
CLARKS AUTO AND MARINE	1320 MARSTEN RD #C1	BURLINGAME	Low	5
CLEAVE BIOSCIENCES, INC	866 MALCOLM RD STE 100	BURLINGAME	Medium	2
COACH 21	1492 ROLLINS RD	BURLINGAME	Medium	2
COCONUT BAY THAI RESTAURANT	1107 HOWARD AVE	BURLINGAME	High	1
COIT DRAPERY CLEANERS	897 HINCKLEY RD	BURLINGAME	Low	5
COLORPRINT	1570 GILBRETH RD	BURLINGAME	Medium	2
CONTI AUTO SALES	1512 ROLLINS	BURLINGAME	Low	5
COPENHAGEN BAKERY & COFFEE SHOP	1216 BURLINGAME	BURLINGAME	Medium	2
CREPE ISLAND	1115 BURLINGAME AVE	BURLINGAME	Medium	2
CREPEVINE	1310 BURLINGAME	BURLINGAME	Medium	2
CRESCO EQUIPMENT RENTALS	1336 ROLLINS	BURLINGAME	Medium	2
CROWNE PLAZA SAN FRANCISCO AIRPORT	1177 AIRPORT BLVD	BURLINGAME	Medium	2
CUISINE STYLE AND TAYLOR'S BAY CAFE	840 STANTON	BURLINGAME	Medium	2
CVS PHARMACY #9811	1871 EL CAMINO REAL	BURLINGAME	Medium	2
D.J. CAPPS GLASS CO	390 LANG	BURLINGAME	Low	5
DATSONVILLE AUTOMOTIVE CENTER	927 HOWARD	BURLINGAME	Medium	2
DEANS AUTO BODY & PAINTING, INC.	136 MYRTLE	BURLINGAME	Low	5
DEJA VU JUICE BAR	1109 BURLINGAME AVE	BURLINGAME	Medium	2
DOUBLETREE HOTEL	835 AIRPORT	BURLINGAME	High	1
DRIVE TRANSPORTATION	433 AIRPORT	BURLINGAME	Low	5
DYNORA BAKERY	341 PRIMROSE RD	BURLINGAME	Medium	2
E3 KITCHEN & BATH ASSEMBLY WAREHOUSE	302 LANG	BURLINGAME	Low	5
EAGLE GASOLINE & CAR WASH	177 CALIFORNIA	BURLINGAME	Medium	2
EAGLEPICHER TECHNOLOGIES, LLC LITHIUMSTART DIVISION	865 HINCKLEY	BURLINGAME	Low	5
ELEPHANT BAR RESTAURANT #208	1600 OLD BAYSHORE HIGHWAY	BURLINGAME	High	1
ELITE PERFORMANCE	1362 N CAROLAN AVE	BURLINGAME	Medium	2
EMBASSY SUITES	150 ANZA BLVD	BURLINGAME	High	1
ENTERPRISE RENT-A-CAR	778 BURLWAY RD	BURLINGAME	Low	5
EXARO TECHNOLOGIES CORP	1831 BAYSHORE HWY	BURLINGAME	Medium	2
EXHAUST SPECIALIST GENE LOCKHART MUFFLERS & PIPES	1261 CALIFORNIA DR	BURLINGAME	Medium	2
FARM AND VINE BISTRO	248 LORTON AVE	BURLINGAME	High	1
FIVE GUYS BURGERS AND FRIES	203 PRIMROSE RD	BURLINGAME	Medium	2
FLIGHTS RESTAURANT	1100 BURLINGAME AVE	BURLINGAME	Medium	2
FLUFFY DOGGY	1247 BROADWAY	BURLINGAME	Low	5
FLYING FOOD GROUP (ADRIAN)	50 ADRIAN CT	BURLINGAME	Medium	2
FLYING FOOD GROUP (MALCOLM)	810 MALCOLM	BURLINGAME	High	1
FOSSIL PARTNERS	839 MITTEN RD #100	BURLINGAME	Low	5
FULL HOUSE	1851 EL CAMINO REAL	BURLINGAME	Medium	2
FUSION IZAKAYA	1190 BROADWAY	BURLINGAME	Medium	2
GABRIEL & DANIEL'S MEXICAN GRILL	250 ANZA BLVD	BURLINGAME	Medium	2
Garratt-Callahan Company	50 INGOLD	BURLINGAME	Medium	2
GIGI'S CAFE	111 ANZA BLVD #111	BURLINGAME	Medium	2
GLINT PHOTONICS, INC	1520 GILBRETH RD	BURLINGAME	Low	5
GOLDEN STATE OVERNIGHT	870 MAHLER	BURLINGAME	Low	5
GOODWILL ADRIAN OUTLET	1801 ADRIAN RD	BURLINGAME	High	1



Name	Address	City	Inspection Priority	Inspection Frequency (years)
GOODWILL INDUSTRIES ON CALIFORNIA DR	1215 CALIFORNIA DR	BURLINGAME	Low	5
GRAND HARBOR	1492 BAYSHORE HWY	BURLINGAME	High	1
GREENCITIZEN, INC.	1831 BAYSHORE HWY #2	BURLINGAME	High	1
GUITTARD CHOCOLATE COMPANY	10 GUITTARD RD	BURLINGAME	Medium	2
H.L. PENINSULA PEARL	1590 BAYSHORE HWY	BURLINGAME	Medium	2
Hampton Inn & Suites San Francisco-Burlingame-Airport South	1755 BAYSHORE HWY	BURLINGAME	Medium	2
HANABI	723 CALIFORNIA	BURLINGAME	Medium	2
HANSON'S AUTO BODY	1222 ROLLINS RD	BURLINGAME	High	1
HAPPY CHEF GARDEN, INC	1520 TROUSDALE DR	BURLINGAME	Medium	2
HAPPY DONUT	1807 EL CAMINO REAL	BURLINGAME	Medium	2
HAPPY LEMON	1419 BURLINGAME	BURLINGAME	Medium	2
HERBERT W. HUMBER	1675 ROLLINS RD #G	BURLINGAME	Medium	2
Hertz Rent-A-Car	1815 BAYSHORE HWY	BURLINGAME	Low	5
HILTON GARDEN INN	765 AIRPORT	BURLINGAME	Medium	2
HILTON SAN FRANCISCO AIRPORT	600 AIRPORT	BURLINGAME	Medium	2
HOLIDAY CLEANERS	1883 EL CAMINO REAL	BURLINGAME	Medium	2
HOLIDAY INN EXPRESS	1250 BAYSHORE HWY	BURLINGAME	Medium	2
HOLLAND SERVICE	1025 CALIFORNIA DR	BURLINGAME	Low	5
HOOVER ELEMENTARY SCHOOL	2220 SUMMIT DR	BURLINGAME	Medium	2
HYATT REGENCY SAN FRANCISCO AIRPORT	1333 BAYSHORE HWY	BURLINGAME	Medium	2
I LOVE SUSHI	1310 BAYSHORE HWY	BURLINGAME	High	1
I PRIVE	1125 BURLINGAME AVE	BURLINGAME	Medium	2
IKE'S LOVE & SANDWICHES	1400 HOWARD	BURLINGAME	Low	5
IL FORNAIO	327 LORTON AVE	BURLINGAME	Medium	2
IL PICCOLO CAFFE	1219 BROADWAY	BURLINGAME	Medium	2
IMPAKT HOLDINGS LLC DBA DMP	1655 ROLLINS RD	BURLINGAME	Low	5
INCA MARBLE AND GRANITE LP	1675 ROLLINS	BURLINGAME	Medium	2
INTERAMERICAN MOTOR CORP	1511 Adrian	BURLINGAME	Medium	2
INTERSTATE BATTERY SYSTEM OF SAN FRANCISCO	1680 GILBRETH RD	BURLINGAME	Low	5
ISTANBUL MARKET SF	1199 BROADWAY #3	BURLINGAME	Medium	2
I-TEA	346 LORTON	BURLINGAME	Low	5
IT'S-IT ICE CREAM	865 BURLWAY RD	BURLINGAME	Medium	2
JAPANESE AUTO CARE	775 CALIFORNIA DR	BURLINGAME	Medium	2
JENSEN LANDSCAPING	825 MAHLER RD	BURLINGAME	Low	5
JK MARBLE	1246 ROLLINS RD	BURLINGAME	High	1
JML AUTO REPAIR	1480 BROADWAY	BURLINGAME	Medium	2
JOE & THE JUICE	1395 BURLINGAME AVE	BURLINGAME	Medium	2
JOE'S CAFE BY THE BAY	1669 BAYSHORE HWY	BURLINGAME	High	1
KAICO AUTO REPAIR	1320 MARSTEN RD #E	BURLINGAME	Medium	2
KINCAID'S BAYHOUSE	60 BAYVIEW	BURLINGAME	Medium	2
KINDRED BIOSCIENCES, INC	863 MITTEN RD #100G	BURLINGAME	Low	5
KWIK & CONVENIENT	505 CALIFORNIA	BURLINGAME	Medium	2
LA BADA COLLISION	55 STAR WY	BURLINGAME	Low	5
LA CORNETA TAQUERIA	1123 BURLINGAME AVE	BURLINGAME	Medium	2
LA MATCHA CAFE	1828 EL CAMINO REAL #102	BURLINGAME	Medium	2
LAHLOUH INC	1649 ADRIAN RD	BURLINGAME	Medium	2
LARA MEDITERRANEAN CUISINE	1199 BROADWAY #1	BURLINGAME	Medium	2
LE CROISSANT CAFE	1151 BROADWAY	BURLINGAME	Medium	2
LEANN'S CAFE	777 AIRPORT	BURLINGAME	High	1
LEMONADE	1152 BURLINGAME AVE	BURLINGAME	Medium	2
LIMON ROTISSERIE RESTAURANT	1101 BURLINGAME AVE	BURLINGAME	Medium	2
LINCOLN ELEMENTARY SCHOOL	1801 DEVEREUX DR	BURLINGAME	Medium	2
LITTLE LUCCA	1809 EL CAMINO REAL	BURLINGAME	Medium	2
LSG SKY CHEFS INC (COWAN)	868 COWAN	BURLINGAME	Medium	2
LSG SKY CHEFS INC (INGOLD)	25A INGOLD RD	BURLINGAME	High	1
LUMBER LIQUIDATORS, INC.	1501 ADRIAN RD	BURLINGAME	High	1
LUNARDIS FOODS MARKET #8	1825 EL CAMINO REAL	BURLINGAME	Medium	2
LUX CLEANERS INC	1560 TROUSDALE	BURLINGAME	Low	5
MAPLE AUTO BODY INC	1379 CAROLAN	BURLINGAME	Medium	2
MARTIN AUTO COLOR, INC.	1307 ROLLINS RD	BURLINGAME	Medium	2
MASTER AUTO CRAFT	1019 CALIFORNIA	BURLINGAME	Low	5
MASTER MOTORS	1339 ROLLINS	BURLINGAME	Medium	2
MAVERICK JACK'S	1190 CALIFORNIA DR	BURLINGAME	Medium	2

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MAX'S OPERA CAFE OF BURLINGAME	1250 BAYSHORE HWY	BURLINGAME	Medium	2
MEDITERRANEAN KEBAB	1318 BURLINGAME AVE	BURLINGAME	Medium	2
MERRILL'S PACKAGING, INC.	1529 ROLLINS	BURLINGAME	Medium	2
MID PENINSULA ROOFING AND SOLAR	1326 MARSTEN	BURLINGAME	Medium	2
MIDDLE EAST / SOLI'S BAKING CO INC	1380 MARSTEN	BURLINGAME	Low	5
MIKE HARVEY ACURA AUTO REPAIR	212 EAST LANE	BURLINGAME	Medium	2
Mike's Cabinet Shop	1745 Adrian Rd #21	BURLINGAME	Low	5
MILLS-PENINSULA MEDICAL CENTER	1501 TROUSDALE DR	BURLINGAME	Medium	2
MINGALABA, INC.	1213 BURLINGAME	BURLINGAME	Medium	2
MIVAN RESTAURANT	1232 BROADWAY	BURLINGAME	Medium	2
MOKUTANYA	1155 CALIFORNIA DR	BURLINGAME	High	1
MOLLIE STONE'S MARKET	1477 CHAPIN AVE	BURLINGAME	Medium	2
MR. TERIYAKI	801 MAHLER RD #C	BURLINGAME	Medium	2
MULTI-CRAFT AUTO BODY SHOP	917 CALIFORNIA DR	BURLINGAME	Medium	2
MUNCH BOX	851 BURLWAY RD #100	BURLINGAME	Low	5
MUSIC-LICIOUS	216 CALIFORNIA DR	BURLINGAME	Medium	2
MV PUBLIC TRANSPORTATION, INC.	1626 ROLLINS	BURLINGAME	Medium	2
NACHORIA	226 LORTON AVE	BURLINGAME	Medium	2
NARIN THAI CUISINE	231 PARK RD	BURLINGAME	Medium	2
NEAL'S COFFEE SHOP	1845 EL CAMINO REAL	BURLINGAME	Medium	2
NEW AUTO GLASS	1550 ROLLINS RD #B	BURLINGAME	Medium	2
NEW ENGLAND LOBSTER COMPANY, INC	824 COWAN	BURLINGAME	High	1
NEW WORLD CAFE	833 MAHLER RD #10	BURLINGAME	Medium	2
NISSAN OF BURLINGAME	101 CALIFORNIA DR	BURLINGAME	Medium	2
NOEL L MILLER, INC.	129 CALIFORNIA DR	BURLINGAME	Medium	2
NOMURA AND COMPANY INC.	40 BRODERICK	BURLINGAME	Low	5
NUTS FOR CANDY	1241 BROADWAY	BURLINGAME	Low	5
OCEAN HONDA OF BURLINGAME	200 CALIFORNIA	BURLINGAME	Medium	2
OCEAN HONDA OF BURLINGAME CERTIFIED PRE-OWNED	1070 BROADWAY	BURLINGAME	Medium	2
OCEANA FOOD COMPANY LLC	1872 ROLLINS RD	BURLINGAME	Medium	2
ON TRACK AUTOMOTIVE	1129 CALIFORNIA DR	BURLINGAME	Low	5
ONE BAY PLAZA	1350 BAYSHORE HWY	BURLINGAME	Medium	2
OSCARTEK	361 BEACH	BURLINGAME	Low	5
PACIFIC AUTO REPAIR	124 HIGHLAND	BURLINGAME	Medium	2
PADDY FLYNN'S	246 LORTON	BURLINGAME	Medium	2
PANDA EXPRESS	1453 BURLINGAME AVE	BURLINGAME	High	1
PARK & HOWARD BISTRO	1300 HOWARD	BURLINGAME	Medium	2
PAWSITIVELY GROOMED PET SALON	1427 BURLINGAME	BURLINGAME	Low	5
PEET'S COFFEE & TEA	1241 BURLINGAME AVE	BURLINGAME	Medium	2
PENINSULA PRIME MOTORZ	621 CALIFORNIA DR	BURLINGAME	Medium	2
PETER PAN BMW	1625 ADRIAN	BURLINGAME	Medium	2
PG&E BURLINGAME SUBSTATION	1260 ROLLINS RD	BURLINGAME	Medium	2
PHILZ COFFEE	305 PRIMROSE	BURLINGAME	Medium	2
PHOENIX PHARMACEUTICALS	330 BEACH	BURLINGAME	Medium	2
PIZZA MY HEART	235 PRIMROSE RD	BURLINGAME	Medium	2
PIZZERIA DELFINA	1444 BURLINGAME AVE	BURLINGAME	Medium	2
PRANCING HORSE OF CALIFORNIA	1390 ROLLINS	BURLINGAME	Low	5
PRESTON'S CANDY & ICE CREAM/AIDA OPERA CANDIES	1170 BROADWAY	BURLINGAME	Medium	2
PRIME TIME ATHLETIC CLUB, INC	1730 ROLLINS RD	BURLINGAME	Medium	2
PROLINE AUTO BODY SERVICES INC	1300 ROLLINS	BURLINGAME	Low	5
PROTOS IMMUNORESEARCH	875 COWAN RD #A	BURLINGAME	Low	5
PUBLIC STORAGE	1811 ADRIAN RD	BURLINGAME	Medium	2
PUTNAM BUICK GMC	100 CALIFORNIA DR	BURLINGAME	Medium	2
PUTNAM CHEVROLET CADILLAC	198 CALIFORNIA	BURLINGAME	Medium	2
PUTNAM CHRYSLER JEEP DODGE	3 CALIFORNIA DR	BURLINGAME	Medium	2
PUTNAM MAZDA	65 CALIFORNIA DR	BURLINGAME	Medium	2
PUTNAM SUBARU	85 CALIFORNIA DR	BURLINGAME	Medium	2
PUTNAM TOYOTA	50 CALIFORNIA	BURLINGAME	Medium	2
QUE SERAW SERAW	1160 CAPUCHINO AVE	BURLINGAME	Medium	2
QUICKLY	1407 BURLINGAME	BURLINGAME	Medium	2
RACHEL'S CAKES	737 CALIFORNIA DR	BURLINGAME	Medium	2
RANGOON RUBY BURMESE CUISINE	1219 BURLINGAME	BURLINGAME	High	1
RASA	209 PARK RD	BURLINGAME	High	1
RASOI RESTAURANT AND LOUNGE	1425 BURLINGAME AVE	BURLINGAME	High	1

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RECOLOGY PENINSULA SERVICES	1356-60 MARSTEN	BURLINGAME	Low	5
RECTOR MOTOR CAR CO	1010 CADILLAC	BURLINGAME	Medium	2
RED CUBE PRODUCTION, INC.	1338 BAYSHORE HWY	BURLINGAME	Low	5
REDWOOD DEBRIS BOX SERVICE	350 LANG RD	BURLINGAME	High	1
RESERVED MOTORCARS LLC	609 CALIFORNIA	BURLINGAME	Low	5
RIGGS DISTRIBUTING (SUB-ZERO AND WOLF)	1755 ROLLINS	BURLINGAME	Low	5
RISE PIZZERIA	1451 BURLINGAME	BURLINGAME	Low	5
RISTORANTE ROCCA	1205 BROADWAY	BURLINGAME	Medium	2
ROADRUNNERS RAPID EXPRESS INC	1461 BAYSHORE HWY	BURLINGAME	Medium	2
ROOSEVELT ELEMENTARY SCHOOL	1151 VANCOUVER	BURLINGAME	Medium	2
ROYAL ATHLETIC CLUB	1718 ROLLINS	BURLINGAME	Medium	2
ROYAL DONUT CAFE	1165 BROADWAY	BURLINGAME	High	1
RUPPELS AUTO FIXATION	260 EAST LANE	BURLINGAME	Medium	2
RUSSELL J. PAPE CONSTRUCTION INC	1675 ROLLINS RD #O	BURLINGAME	Low	5
SAFEWAY STORE #1547	1450 HOWARD	BURLINGAME	Low	5
SAFWAY SERVICES, LLC	1660 GILBRETH	BURLINGAME	Medium	2
SAKAE	243 CALIFORNIA	BURLINGAME	High	1
SALT & STRAW	1309 BURLINGAME AVE	BURLINGAME	Medium	2
SALTYARD RESTAURANT & WINE BAR	322 LORTON AVE	BURLINGAME	Medium	2
SAM'S ITALIAN SANDWICH CO.	1080 HOWARD	BURLINGAME	Low	5
SAN MATEO COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT	1351 ROLLINS RD	BURLINGAME	Medium	2
SAPORE ITALIANO	1447 BURLINGAME	BURLINGAME	Medium	2
SE COME ASI TAQUERIA	1302 OLD BAYSHORE HWY	BURLINGAME	Medium	2
SEE'S CANDIES	1760 ROLLINS RD	BURLINGAME	Medium	2
SEE'S CANDIES INC. #22	1843 EL CAMINO REAL	BURLINGAME	Low	5
SESAME KOREAN CUISINE	1355 BROADWAY	BURLINGAME	Medium	2
SEVEN ELEVEN STORE #14316	975 ROLLINS	BURLINGAME	Medium	2
SF AIRPORT MARRIOTT	1800 BAYSHORE HWY	BURLINGAME	Medium	2
SHABU HOUSE	1150 PALOMA	BURLINGAME	High	1
Sherwin-Williams Paint Store	1525 ROLLINS RD	BURLINGAME	Medium	2
SISTERS KITCHEN	270 LORTON	BURLINGAME	Medium	2
SIXTO'S CANTINA	1448 BURLINGAME AVE	BURLINGAME	Medium	2
SKY RAMEN	1320 BROADWAY	BURLINGAME	Medium	2
SPICY FACTORY	1803 EL CAMINO REAL #A	BURLINGAME	Medium	2
STACKS RESTAURANT	361 CALIFORNIA	BURLINGAME	Medium	2
STARBUCKS COFFEE (BROADWAY)	1230 BROADWAY	BURLINGAME	Medium	2
STARBUCKS COFFEE (BURLINGAME AVE)	1160 BURLINGAME AVE	BURLINGAME	Medium	2
STARBUCKS COFFEE (ECR)	1865 EL CAMINO REAL	BURLINGAME	Medium	2
STEELHEAD BREWING CO	333 CALIFORNIA	BURLINGAME	High	1
STELLA ALPINA OSTERIA	401 PRIMROSE	BURLINGAME	Medium	2
SUBWAY SANDWICHES & SALADS (BROADWAY)	1308 BROADWAY	BURLINGAME	Medium	2
SUBWAY SANDWICHES & SALADS (EL CAMINO REAL)	1857 EL CAMINO REAL	BURLINGAME	Medium	2
SUNNY AUTO BODY	903 CALIFORNIA DR	BURLINGAME	Medium	2
SUNRISE CAFE DELI MARKET	948 HOWARD	BURLINGAME	Medium	2
SUNRISE OF BURLINGAME	1818 TROUSDALE	BURLINGAME	Medium	2
SUR LA TABLE, INC.	1208 DONNELLY	BURLINGAME	Medium	2
TEA PLUS NOODLE	1100 HOWARD AVE	BURLINGAME	Medium	2
TEMSA	1480 ROLLINS RD	BURLINGAME	High	1
TESLA MOTORS, INC.	50 Edwards	BURLINGAME	High	1
TEZ MARBLE INC	1601 ADRIAN	BURLINGAME	High	1
THE AMERICAN BULL BAR AND GRILL	1819 EL CAMINO REAL	BURLINGAME	Medium	2
THE CAKERY	1308 BURLINGAME	BURLINGAME	Medium	2
THE DUO ENTOURAGE	1199 BROADWAY #2	BURLINGAME	High	1
THE GARAGE AUTO SERVICE	1315 MARSTEN RD	BURLINGAME	Medium	2
THE ORIGINAL ROYAL DONUT	1090 NORTH LANE	BURLINGAME	Low	5
TIGER TEA & JUICE	1803 EL CAMINO REAL	BURLINGAME	Medium	2
TOMOKAZU JAPANESE CUISINE	1101 HOWARD AVE	BURLINGAME	Medium	2
TONY AND BOB INDEPENDENT	1261 CALIFORNIA DR	BURLINGAME	Medium	2
TOUS LES JOURS	1849 EL CAMINO REAL	BURLINGAME	Medium	2
TPUMPS	1118 BURLINGAME AVE	BURLINGAME	Low	5
TRAPEZE RESTAURANT	266 LORTON	BURLINGAME	Medium	2
TRIPLE X CHICKEN	283 LORTON AVE	BURLINGAME	Medium	2
TUNA KAHUNA	1117 BURLINGAME AVE	BURLINGAME	Medium	2

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UNITED AUTO COLLISION CENTER CORP.	1369 ROLLINS	BURLINGAME	Medium	2
UNITED TRANSMISSION, INC.	1131 CALIFORNIA DR	BURLINGAME	Low	5
Vagabond Inn Executive - San Francisco Airport Bayfront	1640 BAYSHORE HWY	BURLINGAME	Medium	2
VALERO CAR WASH & GAS STATION	1000 BROADWAY	BURLINGAME	Medium	2
VANGUARD CAR RENTAL	1650 BAYSHORE HWY	BURLINGAME	Medium	2
VECTOR LABORATORIES INC	30 INGOLD RD	BURLINGAME	Medium	2
VEOLIA WATER NORTH AMERICA WEST	1103 AIRPORT BLVD	BURLINGAME	Low	5
VILLAGE HOST	1201 BROADWAY	BURLINGAME	Medium	2
VINYL ROOM	221 PARK RD	BURLINGAME	Low	5
VOLVO OF BURLINGAME	900 PENINSULA AVE	BURLINGAME	Medium	2
WALGREENS #06655	1160 BROADWAY	BURLINGAME	Medium	2
WASHINGTON ELEMENTARY SCHOOL	801 HOWARD	BURLINGAME	Low	5
WEIMAX WINES & SPIRITS	1178 BROADWAY	BURLINGAME	Medium	2
WEST COAST CORVETTE	70 STAR WAY	BURLINGAME	Medium	2
WEST COAST NOODLE	1550 ROLLINS RD #F	BURLINGAME	Low	5
YAKINIKU HOUSE JUBAN	1204 BROADWAY	BURLINGAME	Medium	2
YANGON	1136 BROADWAY	BURLINGAME	Medium	2
YOUNG CAN WOK CHINESE BISTRO	1200 BROADWAY	BURLINGAME	Medium	2
<b>Total</b>				<b>335</b>